

RAMADEVI WOMEN'S UNIVERSITY, BHUBANESWAR

ACTION TAKEN REPORT OF THE MEETING OF SYNDICATE DATED 18.04.17.

2nd
ATR

Item No.-01

Ratification of Vice Chancellor's approval of the regulations for the self-financing courses.

Resolution

The Vice-Chancellor's approval of policy, guidelines & sharing of funds between University & Departments for on the basis of 30-70 laid down for introduction & continuation self-financing courses in the University on 08.10.2015 was ratified. **Action Taken Report-** The regulation for self-financing course formulated by the Self-Financing Committee has already been approved.

Item No-02

Ratification of Vice Chancellor's approval of numbers of posts for Teaching & Non-teaching staff of the University which has been proposed to the Higher Education Department.

The Vice-Chancellor has approved for creation of 86 nos. Teaching posts for UG, 132 nos. of teaching posts for P.G & 233 nos. of Non-teaching posts which was sent to Government for concurrence vide letter No.1482 dt.24.03.2017 in reference to HE Department's letter No.4413 dt.17.02.2017.

Resolution.

The approval of Vice-Chancellor on the proposal sent to the Govt. for creation of posts for the University as stated above was ratified.

Action Taken Report:- The proposal for Creation of 218 no of teaching and 233 nos. of non-teaching posts have already been sent to the Government for financial concurrence. Vide letter no.1432/dt.24.03.2017.

Item No.03.

Ratification of Vice-Chancellor's approval of Bye-laws of the sports council of the Rama Devi Women's University.

Resolution.

The approval of Vice-Chancellor for By-Laws of the Sports Council was ratified.

Action Taken Report:- The By-Law of the Sports Council has already been notified.

Item-No.04.

Ratification of P.G. Council decision on enhancement of seats and course fee in different subjects & the admission procedure (entrance & career marking) for the session 2017-18.

Resolution.

The proposal of P.G. Council accepted with recommendation that these would be placed in the next academic Council.

Action Taken Report:- The enhancement of seats and course fee in different subjects & the admission procedure (entrance & career marking) for the session 2017-18 have already been notified vide notification no. CPGC/1508/ dt.24.03.2017.

Item No.05.

Proposal for enactment of modalities for donations and Endowments received from persons or Institutions.

Resolution.

The Donations and Endowment to the University would be accepted. The modalities of acceptance, minimum amount of deposit, award of scholarship, MOU/Agreement of Endowment, notification of endowment would be prepared by the University in accordance with the statutory provisions.

Action Taken Report:- An Endowment committee has been constituted for fixation of modalities for institution of Endowment fund. The Committee at its meeting held on 05.02.2017 has prepared a guideline for institution of Endowment fund.

Item No-06.

Proposal for approval of acceptance of offer of donation of Rs.50,00,000/- (Fifty Lakhs) by Smt. Susmita Bagchi, Managing Trustee of the Sakuntala Panda Memorial Trust to set up "Sakuntala Panda Memorial Reading Room" in the University Library.

Resolution.

The offer of the Sakuntala Panda Memorial Trust of Rs.50, 00,000/- towards setting up of "Sakuntala Panda Memorial Reading Room" would be accepted. The MOU may be signed after detailing out the modalities of operation of the reading room with the Trust.

Action Taken Report:- A Committee has been formed to look into the matter.

Item No.07

Proposal for approved of Honorarium / the sitting Allowance of the members attending Academic Council, Senate and the Syndicate.

Resolution.

An honorarium of Rs.1000/- would be paid to the Chancellor Nominee expert members of Senate, Syndicate & Academic Council Under section (n),(o),(v) of 9(1),(j) of 10(1) and (K) of 11(1) of Odisha University Act,1989 (Orissa Act,5 of 1989) respectively for each sitting. Other members are to be paid CA/TA/DA as per rules.

Action Taken Report:- The payment of honorarium to the members of Senate, Syndicate and the Academic Council nominated by the Chancellor has been notified vide notification No.Synd-XVII-S/3277/dt.25.07.2017.


REGISTRAR

RAMA DEVI WOMEN'S UNIVERSITY, BHUBANESWAR-751022.
ACTION TAKEN REPORT OF THE MEETING OF THE SYNDICATE DATED 08.08.2017.

ITEM -01-

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To Welcome Prof: (Dr.) Padmaja Mishra, Vice-Chancellor, Rama Devi Women's University, Bhubaneswar.

Resolution

The members warmly welcomed the Vice-Chancellor Prof. (Dr.) Padmaja Mishra on assuming Vice-Chancellor's office on 15.07.2017 as per the Chancellor's office Memo No.781/SG (HE)/dt.15.07.2017.

Action Taken Report:- Prof: (Dr.) Padmaja Mishra has assumed the office of the Vice-Chancellor, Rama Devi Women's University w. e. f. 15.07.2017 vide o/o no.3091/dt.15.07.2017.

ITEM-02

Confirmation of the minutes of the meeting of the Syndicate held on 18.04.2017.

Resolution

The minutes of the meeting of the Syndicate dated 18.04.2017 notified vide No.XVII-S/Syndicate/RESO/2151/dt.08.05.2017 was confirmed.

Action Taken Report: The minutes of the meeting of the Syndicate dated 18.04.2017 has been notified vide No.XVII-S/Syndicate/RESO /2151 /dt.08.05.2017 and circulated among the different stake holders.

ITEM- 03

Action taken report on the minutes of the meeting of the Syndicate held on 18.04.2017.

Resolution

The Action taken report on the minutes of the meeting of the Syndicate dated 18.04.2017 was confirmed.

Action Taken Report: The action taken report on the minutes of the Syndicate dated 18.04.17 has already been confirmed.

ITEM -04

To consider the ratification of the action taken by the Vice-Chancellor in providing hired Vehicle for the Registrar's office use/University office uses.

Resolution

The approval of the provision of hired Vehicle for the Registrar's office use/University office uses vide Order No.2087/dt.04.05.2017 was ratified.

As per the resolution passed on the last Syndicate meeting held on 31.01.2018, the University advertised for the recruitment of 67 newly created posts of Professor, Associate professor, Assistant Professor for 13 P.G. Departments of the University vide its Notification No. Estt./Rect-2018/644 dated 02.02.2018 and one corrigendum vide this office no. Estt. /Rect-2018/793 dated 09.02.2018. The last date of the online submission was 07.03.2018 and system generated hard copy was 14.03.2018. The advertisement was published in the all-India editions of The Times of India, The New Indian Express, all Odisha editions of The Samaj, The Dharitri , The Nijukti Khabar, besides Display in the University Website and corrigendum was also published in all the above mentioned news papers except the New Indian Express. The total amount paid to NICSI (subsidiary of NIC) is Rs.2,08,179.00 for online management of receiving the applications and processing and paid to Display line is Rs.1,25,143.00 towards advertisement in Newspapers .The brief summary of the application received is as follows as:

Total online submission of applications: 1281

Total no. of submission of System Generated Application: 1193

No of Packets received after 14.03.2018 as on 18.04.2018: 60

(not opened till now)-60

No of Applications hard copy received without online payment

(Prof . of Odia): 01

No of Applications hard copy received without online application with BD

(Asso. Prof of Hindi): 01

Total no of Excess payment transactions (including two trials): 44

Total online payment received: Rs. 24, 76,000.00

Total BD payment received: Rs.2000.00

Total Excess payment (including two trials) to be refunded, if permitted:

Rs.78000.00


21/4/18
REGISTRAR

**Action Taken Report on the Proceedings of the 27th Meeting of the
Syndicate held on 01.02.2023.**

Items and Resolutions	Action Taken
ITEM-01: Confirmation of minutes of the 26 th Meeting of the Syndicate held on 28.09.2022.	<ul style="list-style-type: none"> • Noted
ITEM-02: To ratify the Vice Chancellor's approval of making deposit of Rs. 4,36,394/- to Divisional Forest Officer through tender savings amount from the tender award for the construction of G+3 residential Building. <ul style="list-style-type: none"> • Ratified 	<ul style="list-style-type: none"> • Noted
ITEM-03: To ratify the Vice Chancellor's approval for utilization of Rs. 35,16,165.07/- from tender savings to meet the deviation due to change in structural design in the construction of G+3 Residential Building. <ul style="list-style-type: none"> • Ratified 	<ul style="list-style-type: none"> • Noted
<p><u>ESTABLISHMENT:</u></p> <p>ITEM-04:</p> <ol style="list-style-type: none"> 1. To consider the proposal of Pay protection and counting of past service of Dr. Chhabi Rani Panigrahi, Asst. Professor, PG Dept. of Computer Science. <ul style="list-style-type: none"> • Proposal of Pay Protection and counting of past Service of Dr. Chhabi Rani Panigrahi is approved. 2. To consider the proposal of Pay protection and Counting of Past Service of Dr. Alok Prasad Das, Asst. Professor, P.G. Dept. of Life Science. <ul style="list-style-type: none"> • In case of Dr. Alok Prasad Das, a sub-committee is to be formed with Comptroller of Finance and two external members of Syndicate to examine the matter and give recommendation for further action. 	<ol style="list-style-type: none"> 1. The proposal has been approved and the same has been communicated to the Dept. of Higher Education, govt. of Odisha and the person concerned vide O/O No. 3507, Dtd.06.06.2023. 2. The proposal has been accepted in the proceeding of the meeting of the sub-committee held on 18.05.2023 the same has been intimated to the Dept. of higher Education, Govt. of Odisha and the person concerned vide this O/O No.3510 Dtd.06.06.2023.
<p><u>ACADEMIC:</u></p> <p>ITEM-05: To consider the proposal to carry-forward unspent Departmental Laboratory Development Funds of regular and Self-Financing Courses.</p> <ul style="list-style-type: none"> • Approved • Unspent Students Seminar Fund of Departments may also be carried forward. 	<ul style="list-style-type: none"> • The proposal for carry-forward unspent Departmental Laboratory Development Funds and unspent seminar funds of regular and self-financing courses proposal in this regard is sent to the CoF for N.A.
<p>ITEM-06: To consider the proposal to engage an NCC 'C' Certificate Holder Cadet (girl) to help with NCC Classes, Drill and Office Management with a remuneration of Rs. 15,000/- (Fifteen Thousand Only) per month.</p> <ul style="list-style-type: none"> • Approved to engage two persons to help with NCC Classes, drill and office management <ul style="list-style-type: none"> - One Retired ANO with a monthly salary of Rs. 25,000/- per month. - One NCC 'C' certificate holder girl ex-cadet with monthly salary of Rs. 20,000/- 	<ul style="list-style-type: none"> • The proposal with respect to engage two persons to help with NCC CLASSES, Drill and Office Management <ul style="list-style-type: none"> - One Retired ANO with a monthly salary of Rs. 25,000/- per month. - One NCC 'C' certificate holder girl ex-cadet with monthly salary of Rs. 20,000/- per month. <p>ANO NCC is intimated to take necessary steps in this regard.</p>

per month.	
<p>ITEM-07: To consider the proposal for institution of dress code for MBA students of RDWU.</p> <ul style="list-style-type: none"> Approved. 	<ul style="list-style-type: none"> The decision is intimated to Coordinator MBA for consideration and necessary action.
<p>ITEM-08: To ratify the Vice Chancellor's order in granting permanent/ provisional Affiliation at +3 Arts/ Science / Commerce courses to the following 08 (Eight) Affiliated Colleges under R.D. Women's University.</p> <ul style="list-style-type: none"> Ratified. 	<ul style="list-style-type: none"> Recorded for guidance of Affiliation register in the CDC office and the soft copy of the Affiliation copy is sent to the principals of concern affiliated Colleges by e-mail for information and necessary action.
<p><u>FINANCE</u></p> <p>ITEM-09: To consider for approval of the Budget estimate for the financial year 2023-24 passed by the finance Committee held on Dt.22.12.2022.</p> <ul style="list-style-type: none"> Approved 	<ul style="list-style-type: none"> The Budget Estimate for the Financial year 2023-24 of the University has been intimated to Dept. of Higher Education, Odisha Vide L. No. 1460, Dt. 27.03.2023
<p>ITEM-10: To ratify the Vice Chancellor's approval for payment above Rs. 2,00,000/- made for various purposes.</p> <ul style="list-style-type: none"> Ratified. 	<ul style="list-style-type: none"> Noted
<p><u>EXAMINATION:</u></p> <p>ITEM-11: To ratify the actions taken by Vice Chancellor according to the decision of the Examination Committee of RDWU.</p> <ul style="list-style-type: none"> Ratified 	<ol style="list-style-type: none"> The disposal of old answer scripts of UG 2018 AB and 2019 AB& PG 2018 AB which was ratified at syndicate was placed for disposal. The file was placed to Registrar for disposal and it is in tender call process. New introduced final Provisional Certificate and Mark Sheet for UG 2019 AB was already distributed to the students. The finalized nodal colleges list was already allotted for conduct of Nodal work UG 5th, 3rd and 1st Sem. Exam 2022. The Ph.D. budgetary expenses required by the COE section for setting of question, printing & evaluation was transferred to the section and expenses was made accordingly & it is notified. (Notification No.1990, Dtd.30.12.2022) The application of visually challenged faculty regarding appointment as examiner is to be finalized the next Academic Council meeting. It is not finalized yet. Ms. Bijayalaxmi Sahu was exempted from the entrance Examination 2022-23 and she is pursuing Ph.D. course work by appearing before the DRC of Home science for Viva Voice and by depositing fees. The result processing work of 2017,2018,2019 AB back results and 2020 AB regular result was withdrawn

	<p>form NIC and is being carried out by IVY-Baron.</p> <ol style="list-style-type: none"> 8. In the case of 08 candidate booked for MP, their papers were cancelled and result published accordingly. 9. In the convocation 2023, the approved numbers of medals and cash prizes were already distributed to the concerned students. 10. The newly approved Ph.D. certificate format was already printed and issued to the candidate. 11. The remuneration for DRC members Ph.D. viva voice for RET-2022-23 of Rs. 1000/- was given already to the concerned DRC members. 12. The recommendation by the inspection committee new zone IG Women's College, Nimapada was approved and had assigned +3 Degree back zone. 13. Ms. Shriya Swagaika was already allowed to appear 3rd Sem. Reg. Exam 2023 and UG 1st and 2nd Sem. Exam as back paper.
<p>ITEM-12: To ratify the Vice Chancellor's approval in publishing the result of +3 degree (Arts/ Science/ Commerce) & M.A./M.Sc./ M.Com, B.Ed. & Ph.D. examination during the year 2021-2022.</p> <ul style="list-style-type: none"> • Ratified 	<ul style="list-style-type: none"> • The mentioned examinations were completed and the results were notified.
<p>ITEM-13: To ratify the Vice Chancellor's approval of Contingency Expenses for UG Commerce Practical Paper.</p> <ul style="list-style-type: none"> • Ratified. 	<ul style="list-style-type: none"> • It is notified and intimated to all the affiliated colleges including CPGC, RDWU
<p>ITEM-14: To ratify the Vice Chancellor's approval of Sitting Allowance for External members of DRC/BOS/Conducting Board of RDWU.</p> <ul style="list-style-type: none"> • Ratified 	<ul style="list-style-type: none"> • It was notified and intimated to all the affiliated colleges including CPGC, RDWU.
<p>IQAC ITEM-15: To consider for approval the proposal for RDWU to establish New Departments and increase the number of courses offered in RDWU Campus.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • Opening of PG Programmes in Chemistry and Sociology from the session 2023-24, is approved in the Academic Council Meeting held on 16.05.2023
<p>ITEM-16: To consider for approval the proposal for opening an Open Distance Learning Centre at Rama Devi Women's University in collaboration with State Open University.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • Under Process.
<p>ITEM-17: To consider for approval of the Institutional Development Plan for five years (RDWU-IDP@2023-2028)</p> <ul style="list-style-type: none"> • Approved 	<ul style="list-style-type: none"> • Approved in the 27th Syndicate. The final draft has been submitted to the Vice President, OSHEC for inputs. Yet to be submitted to the Govt.
<p>ITEM-18: To consider the ratification action taken regarding letter of request sent to Hon'ble Chancellor to give his kind consent to hold the 2nd Convocation of the University.</p> <ul style="list-style-type: none"> • Ratified. 	<ul style="list-style-type: none"> • 2nd Convocation was conducted successfully.
<p>ITEM-19: To consider for approval of the</p>	

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<p>recommendation of various committees constituted for organization of the 2nd Convocation of the University.</p> <ul style="list-style-type: none"> • Recommendations of the Gold Medal and endowment committee, certificate committee, Honoris Causa Committee, Robe Committee & Budget Committee was approved. 	<ul style="list-style-type: none"> • 2nd Convocation was conducted successfully
<p>ITEM-20: To consider for approval of guidelines for different endowment prizes and for award of Gold medal to topper and best graduates.</p> <ul style="list-style-type: none"> • Approved 	<ul style="list-style-type: none"> • Noted
<p>ITEM-21: To consider for approval of the renaming the Faculty of Business Studies and Management to faculty of Business Studies, management and Communication.</p> <ul style="list-style-type: none"> • Approved 	<ul style="list-style-type: none"> • Noted
<p>Item-22: To consider for approval appointment of Deans to the Faculty of Humanities and Social Sciences , faculty of Science And Technology, Faculty of Business Studies, management & Communication and Faculty of Pedagogical Sciences.</p> <ul style="list-style-type: none"> • Appointment of the following faculties as Dean of the listed Faculty was approved. <ul style="list-style-type: none"> ➤ Prof. MadhusmitaPati, Faculty of Humanities and Social Sciences. ➤ Prof. SasmitaMohanty, Faculty of science and Technology. ➤ Dr. Sabat Ku. Digal, Faculty of Business studies, Management & Communication. ➤ Dr. S.P.Mohanty, Faculty of Pedagogical Sciences. 	<ul style="list-style-type: none"> • It has been communicated to the Deans of Respective Faculty vide O/O No. 754, Dtd. 02.02.23
<p>ITEM-23: To consider for approval of Guidelines for different endowment prizes and for award of gold medal to topper and best graduates.</p> <ul style="list-style-type: none"> • Approved 	<ul style="list-style-type: none"> • Noted
<p>ITEM-24: To consider post-facto approval of engagement of 04nos. of retired govt. employees on contractual basis against vacant sanctioned posts of two office assistant and one laboratory assistant- cum- Storekeeper.</p> <ul style="list-style-type: none"> • Approved 	<ul style="list-style-type: none"> • Noted
<p>ITEM-25: To consider the approval of Rs.10,00,000/- (Ten Lakhs only) for Hon'ble Chief Minister's visit for the inauguration of Rama Devi Auditorium.</p> <ul style="list-style-type: none"> • Approved 	<ul style="list-style-type: none"> • Approval has been accorded vide HED L. No. 4617/HE, Dtd. 03.02.2023.

Shapalra
 Registrar 20/06/2023

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Action Taken Report on the Proceedings of the 26TH Meeting of the Syndicate held on 28.9.2022

Items and Resolutions	Action Taken
<p>ITEM-01: Confirmation of minutes of the 25th Meeting of the Syndicate held on 30.03.2022.</p>	<ul style="list-style-type: none"> • Noted
<p>ITEM-02: To inform about the appointment orders issued to candidates recommended by Odisha Public Service Commission (OPSC) to respective vacant posts at Rama Devi Women's University, Bhubaneswar.</p>	<ul style="list-style-type: none"> • Noted
<p><u>ADMINISTRATION</u></p> <p>ITEM-03: To consider for approval of the proposal to organize the visit of Hon'ble President Smt. Droupadi Murmu to Rama Devi Women's University on 8th Foundation Day.</p> <ul style="list-style-type: none"> • Approved with upward revised budget Rs.30,00,000/- (thirty lakh rupees only). • Government and CSR sources to also be approached for further funding. 	<ul style="list-style-type: none"> • Working Committee and various Sub-committees have been formed vide Letter No.4959 Dt.01.10.2022. • Request has been sent to Govt. at HE for special grant of Rs 20 Lakhs vide Letter No.5337 Dt.26.10.22 • Topic of President's visit and special grant has also been communicated to Govt. at HE vide Letter No. 5381 Dt. 27.10.22 and 5379 Dt. 27.10.22.
<p>ITEM-04: To consider for approval of the naming of new Auditorium of Rama Devi Women's University (RDWU).</p> <ul style="list-style-type: none"> • Approved. • Design and Logo of lettering to be finalized and sent Government for approval. 	<ul style="list-style-type: none"> • Intimation letters regarding name of new Auditorium have been sent to Governor's Secretariat vide Letter No. 5100 Dt.12.10.22, CMO vide Letter No.5098 Dt.12.10.22 and HE vide Letter No. 5102 Dt.12.10.22 • Kind consent of Hon'ble President regarding naming of Auditorium has been sent to President's Office vide Letter No. 5278 Dt.20.10.22 (denied) • Named as Rama Devi Auditorium / ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟର ଶ୍ରୀକ୍ରମାଳୟ based on Building Committee Resolution dt 18.11.2022

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<p>ITEM-05: To ratify the proposal for the construction of G+3 Faculty Residential Building of Rama Devi Women's University to be met from IDP-OHEPEE fund.</p> <ul style="list-style-type: none">• Approved.	<ul style="list-style-type: none">• Noted
<p>ITEM-06: To consider for approval of the estimate of Rs.9,53,38,100/- submitted by OPHWC for construction of additional Six Storey to the proposed G+3 Faculty Residential Building (Item 05) of RDWU.</p> <ul style="list-style-type: none">• Approved.	<ul style="list-style-type: none">• Funding was requested from HE vide Letter No. 4430 Dt. 14.09.2022.• Included in letter No. 5379 Dt. 27.10.22 on pending fund requests at HE.
<p>ITEM-07: To consider for approval of the estimate of Rs. 79,07,600/- submitted by OPHWC for Air Conditioning of Examination Hall and Evaluation Zone in Academic Block-1 of Rama Devi Women's University.</p> <ul style="list-style-type: none">• Approved.	<ul style="list-style-type: none">• Funding was requested from HE vide Letter No. 4301 Dt. 07.09.2022.• Included in letter No. 5379 Dt. 27.10.22 on pending fund requests at HE.
<p>ITEM-08: To ratify the Vice Chancellor's approval of payment of Rs.30,72,564/- to OPHWC for construction of Two New Bigger Gates of RDWU.</p>	<ul style="list-style-type: none">• Noted
<p>ITEM-09: To ratify the Vice Chancellor's approval of payment of Rs. 9,17,380/- to OPHWC for Area Illumination work at RDWU.</p>	<ul style="list-style-type: none">• Noted
<p>ITEM-10: To ratify the Vice Chancellor's approval of payment of Rs. 20,56,527/- to OPHWC for 11 nos of PH works in RDWU.</p>	<ul style="list-style-type: none">• Noted
<p>ITEM-11: To ratify the Vice Chancellor's approval of final phase payment of Rs.13,45,448/- to OPHWC on completion of Construction work of Cycle/Motor Cycle Shed in RDWU.</p>	<ul style="list-style-type: none">• Noted

<p>ITEM-12: To ratify the Vice Chancellor's approval of second phase payment of Rs.4,05,851/- to OPHWC for the repair of Open Air Pandal of RDWU.</p>	<ul style="list-style-type: none"> • Noted
<p>ITEM-13: To consider for approval of the estimate of Rs. 1,22,44,600/- submitted by OPHWC for Vertical Extension of Skill Development Centre of RDWU.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • Funding was requested from HE vide Letter No. 4957 Dt. 1.10.2022. • Included in letter No. 5379 Dt. 27.10.22 on pending fund requests at HE.
<p>ITEM-14: To consider for approval of the estimate of Rs. 1,46,03,500/- submitted by OPHWC for Vertical Extension of Ananya Hostel of RDWU.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • Funding was requested from HE vide Letter No. 4966 Dt. 1.10.2022. • Included in letter No. 5379 Dt. 27.10.22 on pending fund requests at HE.
<p>ITEM-15: To consider for approval of the estimate of Rs.12,85,000/- submitted by OPHWC for installation of Metal Grill Gates in different buildings of RDWU.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • File moved to use Tender savings citing Sri Jagannath University, Puri precedent. • Work order issued vide Letter No. 5526 Dt.02.11.2022
<p>ITEM-16: To ratify the Vice Chancellor's approval of Rs. 7,32,190/- to be met out of OHEPEE IDP Grants to purchase Lab equipment to set up Food Science Laboratory in Dept. of Home Science, RDWU.</p>	<ul style="list-style-type: none"> • Noted
<p>ITEM-17: To ratify the Vice Chancellor's approval for purchase of 45 Desktop Computers and 45 Printers for the use of Departments and Administrative Sections of RDWU at an estimated cost of Rs.45,00,000/- out of OHEPEE IDP Grant.</p>	<ul style="list-style-type: none"> • Purchase order issued vide Order No. 5918 Dt. 19.11.22
<p>ITEM-18: To consider for approval of the estimate of Rs.2,69,15,000/- submitted by OREDA for installation of On-Grid Rooftop Solar Power System at RDWU.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • Funding was requested from HE vide Letter No. 4964 Dt. 1.10.2022. • Included in letter No. 5379 Dt. 27.10.22 on pending fund requests at HE.

<p>ITEM-19: To consider for approval of the proposal to award lease of Canteen and Four Xerox Rooms, Only to Women's Self-Help Group or Alumna of the University.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • Tender floated vide No. 6006 dt.23.11.22
<p>ITEM-20: To consider for approval of the proposal to make a yearly provision of Rs.25,000/- to meet operational expenditures of Superintendent, Aseema Hostel, RDWU.</p> <ul style="list-style-type: none"> • Approved with revised budget of Rs. 35,000/- annually. • Cashbook to be maintained for audit purpose. 	<ul style="list-style-type: none"> • Superintendent Aseema Hostel has been apprised of Syndicate resolution of 35,000/per year and asked to co-ordinate with COF for n.a.
<p>TEM-21: To consider for approval of the proposal to relocate the Rama Devi Higher Secondary School (RDHSS) to a new venue and expansion of RDWU to adjacent areas.</p> <ul style="list-style-type: none"> • Approved. • Proposal for Second campus be sent to Government for allotment of land near current University location. 	<ul style="list-style-type: none"> • Letter No.5137 Dt 14.10.2022 sent to HE. • Issue highlighted in Letter No.5208 Dt. 18.10.222 sent to HE as response to Activist Akshay Patra's tweet • Issue also added to List of RDWU points of concern in VC's conclave file. • Included in letter No. 5381 Dt. 27.10.22 to HE on policy decisions needed for smooth functioning of University. • Letter for GRIDCO, Bhoi Nagar or alternate second campus land allotment to RDWU sent to HE vide No. 5946 Dt.22.11.22
<p><u>ESTABLISHMENT</u> ITEM-22: To ratify the Vice Chancellor's approval of the engagement of 07 nos. of retired govt. employees on contractual basis against vacant sanctioned posts of laboratory assistant-cum-storekeepers at RDWU.</p>	<ul style="list-style-type: none"> • Information sent to Dept of Higher Education vide letter no. 5251, Dtd. 20.10.22 regarding enhancement of their remuneration post-engagement. (annexed)

<p>ITEM-23: To consider for approval of the engagement of 24 nos. of security personnel through a fresh tender process for the administrative and academic buildings, library buildings, main gates and newly constructed auditorium of Rama Devi Women's University.</p> <ul style="list-style-type: none"> • Approved 	<ul style="list-style-type: none"> • In Process. Notification for fresh tender will be floated in January 2023.
<p>ITEM-24: To consider for approval of the nomination of International Institute of Sulabh System (IISS) as service provider for cleaning and sanitation services at Rama Devi Women's University at an estimated cost of Rs. 7,60,000/-per month for an initial period of 06 months.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • MoU signed and work order has been issued vide letter no. 5480, Dt. 31.10.2022 (attached annexure)
<p>ITEM-25: To consider for approval of the grant of proportionate Earned Leave (EL) to the Assistant Professors, who are appointed as Deputy Controller of Examinations (Dy.COE) at RDWU.</p> <ul style="list-style-type: none"> • Approved, intimation to be sent to Government. 	<ul style="list-style-type: none"> • Intimation sent to Government and their proportionate EL will be added in respective service books in due time.
<p>ITEM-26: To consider for approval of the proposal to enhance remuneration of retired government employees engaged on contractual basis vide 16th Syndicate Resolution, with Financial Concurrence from Government.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • Requisition sent to Department of Higher Education to enhance their remuneration Vide letter number. 5253 Dt. 20.10.22 and clarification has been received back from DHE vide letter no.49541, Dtd.29.11.22 (attached as annexure) and already implemented.
<p>CDC ITEM-27: To ratify the Honorable Vice Chancellor's order in granting Provisional Affiliation at +3 Arts/ Science/ Commerce courses to Four (04) affiliated Colleges under RDWU.</p>	<ul style="list-style-type: none"> • Recorded for guidance of Affiliation registrar in the CDC office and the soft copy of the Affiliation copy is sent to the principals of concerned affiliated colleges by e-mail for information and necessary action.

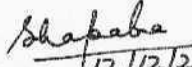
<p>FINANCE</p> <p>ITEM-28: To ratify the Vice Chancellor's approval of payment of Rs.2,20,81,571/- from Infrastructure Grant, to M/S Narmada Furniture towards supply of furniture to Academic Block-3 at RDWU.</p>	<ul style="list-style-type: none">• Noted
<p>ITEM-29: To ratify the Vice Chancellor's approval of payment of Rs.1,77,39,810/- from RUSA grant, to M/S Narmada Furniture towards supply of furniture to Academic Block-2 at RDWU.</p>	<ul style="list-style-type: none">• Noted
<p>ITEM-30: To ratify the Vice Chancellor's approval for payment of Rs.22,85,749/- in favour of GL Solutions, Saheed Nagar, Bhubaneswar, Odisha towards supply of supply of 37 no. of computers for Computer Science Laboratory of OSIC building of RDWU.</p>	<ul style="list-style-type: none">• Noted
<p>ITEM-31: To ratify the Vice Chancellor's approval for payment of Rs.38,11,814/- in favour of 11 different firms towards supply of Equipments and Chemicals under DST-CURIE project.</p>	<ul style="list-style-type: none">• Noted
<p>ITEM-32: To ratify the Vice Chancellor's approval for payment of Rs.25,80,800/- to different firms towards supply of Laboratory chemicals, Lab Equipment, Books and Consumable items from DBT-PG programme fund.</p>	<ul style="list-style-type: none">• Noted

<p>ITEM-33: To ratify the Vice Chancellor's approval for payment of Rs.3,26,279/- in favour of 6 different firms towards supply of consumable items to the SERB core Research Project for research activities of the project work.</p>	<ul style="list-style-type: none">• Noted
<p>ITEM-34: To ratify the Vice Chancellor's approval of payment of Rs. 6,13,873/- to National Informatics Centres Services Inc. towards engagement of two Developers at RDWU for Examination purpose.</p>	<ul style="list-style-type: none">• Noted
<p>ITEM-35: To ratify the Vice Chancellor's Approval for transfer of Rs. 5,00,000/- in favour of M/S Ivy Barron Technologies, Bhubaneswar for supply of Examination Automation Services of COE office of RDWU.</p>	<ul style="list-style-type: none">• Noted
<p>ITEM-36: To ratify the Vice Chancellor's Approval for payment of Rs.2,59,262/- in favour of Text Book Preparation and Production, Department of Higher Education, Govt. of Odisha, on 29.06.2022 towards Printing & Preparation of Practical Answer Books Copies and Supplied to Controller of Examination of RDWU.</p>	<ul style="list-style-type: none">• Noted

<p>ITEM-37: To ratify the Vice Chancellor's Approval for payments of Rs.5,24,447/-, Rs.5,88,990/- and Rs. 6,11,210/- on 29.04.2022, 06.06.2022 and 30.06.2022 respectively in favour of Confidential Firm towards supply & printing charges of Degree Certificates & Degree Books for use of Controller of Examination of RDWU.</p>	<ul style="list-style-type: none"> • Noted
<p><u>ACADEMIC</u> ITEM-38: To consider for approval of the proposal to make the self-financing courses of P.G. Industrial Microbiology and B.Ed. offered by Rama Devi Women's University into Regular Programmes</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • Letter No.5248 Dt.20.10.22 was sent to HE for regularization of the Self-financing courses. • Included in letter No. 5381 Dt. 27.10.22 to HE on policy decisions needed for smooth functioning of university.
<p>ITEM-39: To ratify the Vice- Chancellor's approval of collection of Rs.200/- (Rupees Two Hundred) only towards Alumni Association Fund from UG/PG students of RDWU upon the recommendation of the Alumni Association.</p>	<ul style="list-style-type: none"> • The proposal with respect to collection of Rs. 200/- is being communicated to all HoDs Coordinators. Steps being taken for printing money receipts.
<p>ITEM-40: To consider for approval of the proposal to Institute Rama Devi Research Fellowship(s) to pursue Ph.D. programme at RDWU.</p> <ul style="list-style-type: none"> • Approved. • One (01) award each for Departments offering PhD @ Rs. 5000 per month (Rs.60,000/- per annum) 	<ul style="list-style-type: none"> • It is under process.
<p>ITEM-41: To consider for approval of the proposal to Award Seed funding/grant for conducting research to young and newly recruited faculty members of RDWU.</p> <ul style="list-style-type: none"> • Approved • Only Two Grants to be awarded for Seed funding. 	<ul style="list-style-type: none"> • It is under process.

<p><u>EXAMINATION</u></p> <p>ITEM-42: To ratify the action taken by Vice-Chancellor according to the decision of the Regulation Committee meeting held on 14.03.2022.</p>	<ul style="list-style-type: none"> • It is under process.
<p>ITEM-43: To ratify the actions taken by Vice Chancellor according to the decision of the Examination Committee of RDWU.</p>	<ul style="list-style-type: none"> • The Remuneration for evaluation and Invigilation Charge for Ethics & Values for UG students of 2021 was notified and intimated to all the affiliated colleges including CPGC, RDWU. • The inspection for feasibility for creating new Zone at I.G.Women's College, Nimapada and Kusum Devi Women's College, Cuttack was initiated vide CoE Notification No. 1632. Dt. 11.02.2022 • The evaluation and mark entry of Ethics & Values answer scripts at the institution level and submit bill at CoE for payment by the principal/HOI is notified and intimated to all the affiliated colleges including CPGC, RDWU, vide CoE Notification No. 1632. Dt. 11.02.2022 • The remuneration for Practical paper to Rs.20/- per script with a minimum remuneration of Rs.200/- was notified and intimated to all the affiliated colleges including CPGC, RDWU.
<p>ITEM-44: To ratify the Vice Chancellor's approval in publishing the result of +3 Degree (Arts/Science/Commerce) & MA/MSc/M.Com, B.Ed.& Ph.D. Examinations during the year 2020-2021.</p>	<ul style="list-style-type: none"> • The mentioned examinations were completed and the results were notified.
<p>ITEM-45: To ratify the Vice Chancellor's approval of TA @ Rs.1/-per Kilometre for travelling through own vehicle/public transport to the University.</p>	<ul style="list-style-type: none"> • It was notified and intimated to all the affiliated colleges including CPGC, RDWU vide CoE Notification No.1632, Dt. 11.10.2022

<p>ITEM-46: To ratify the Vice Chancellor's approval for inclusion of photocopy charge@ Rs.2/- (both side) as a head in Readdition, photocopy of Valued Answer scripts and include the Re-addition amount of Rs.2000/- (two thousand only) in Zone advance.</p>	<ul style="list-style-type: none"> • It was notified and the Re-addition amount is enclosed in the UG 2nd Sem Valuation Zone and intimated to all the affiliated colleges including UGC, RDWU.
<p><u>SPORTS COUNCIL</u> ITEM-47: To consider for approval of the proposal to provide Financial Support to students from low-income families and visually impaired/PwD students of the RDWU (including affiliated colleges) participating in State/National Level Sports Events.</p>	<ul style="list-style-type: none"> • A meeting was held on Dt. 18.11.2022 in this regard.
<p>Other matters, if any To consider the proposal of institution of "Govinda Chandra Praharaj and Chanchala Praharaj Best Graduate Award" endowment Medal to the Best Graduate in Odia.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • Committee to frame guidelines for award of endowment has been constituted vide Office order No 5039 dt.10.10.2022.
<p>To consider the proposal to upgrade the University website at a cost of Rs.50,000/- utilizing the services of the Firm (M/S Ivy Barron Technologies) given the Examination automation work.</p> <ul style="list-style-type: none"> • Approved. 	<ul style="list-style-type: none"> • EOI from Ivy Barron Received.
<p>Sensitization of HEIs in the State in view of Hockey Men's World Cup 2023 being hosted by Odisha.</p> <ul style="list-style-type: none"> • Noted. 	<ul style="list-style-type: none"> • Govt. at HE has been requested for sanction of Rs.42,02,600/- vide Letter No. 5280 Dt.20.10.22 • Invitation letter has been sent to Vice Chancellors of Govt. funded State University for participation in Inter University Women's Hockey Tournament vide Ref No18(12)/VC/RDWU/2022. • Budget for Hockey sensitization programme has been included in Letter No. 5379 Dt. 27.10.22 on pending fund requests at HE.


 12/12/2022
Registrar

Action Taken Report on the Proceedings of the 25TH Meeting of the Syndicate held on 30.03.2022

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Items and Resolutions	Action Taken
<p>ITEM-01: Confirmation of minutes of the 4th Meeting of the Syndicate held on 17.11.2021.</p>	<ul style="list-style-type: none"> • Noted
<p>ITEM-02: To inform about the appointment orders issued to candidates recommended by Odisha Public Service Commission (OPSC) in respective vacant posts at Rama Devi Women's University, Bhubaneswar.</p>	<ul style="list-style-type: none"> • Noted
<p>ITEM-03: To ratify the Vice Chancellor's approval of payment of Rs. 12,84,752/- in favour of Odisha Police Housing and Welfare Corporation (OPHWC) for construction of cycle/motorcycle shed.</p> <p>Resolved that : The Vice Chancellor's approval of payment of Rs. 12,84,752/- in favour of Odisha Police Housing and Welfare Corporation (OPHWC) for construction of cycle/motorcycle shed is ratified.</p>	<ul style="list-style-type: none"> • The amount has been released in the forum of OPHWC and the work has been completed and UC is received.
<p>ITEM-04: To consider the proposal of giving work order in favour of OPHWC for raising and repair of University Boundary Wall at a total cost of Rs.72,40,600/-.</p> <p>Resolved that : The proposal of giving work order in favour of OPHWC for raising and repair of University Boundary Wall at a total cost of Rs.72,40,600/- is approved.</p>	<ul style="list-style-type: none"> • The work order has been placed and the first installment amounting Rs. 23,89,400/- has been released vide COF order No. 2015 dated 28.04.2022 and the repair work of the University boundary wall is in progress by OPHWC.
<p>ITEM-05: To consider for approval the estimate of Rs. 62,32,900/- submitted by OPHWC for 11 no.s of PH works in the University.</p> <p>Resolved that : The approval the estimate of Rs. 62,32,900/- submitted by OPHWC for 11 no.s of PH works in the University is approved.</p>	<ul style="list-style-type: none"> • The work order has been placed to OPHWC and the amount has been released by the COF order No. 2875 dt 08.06.2022. The work has not been started yet.
<p>ITEM-06: To ratify the Vice Chancellor's approval of estimate of Rs. 12,49,900/- submitted by OPHWC for partitioning of faculty rooms in Academic Block-3.</p> <p>Resolved that : The Vice Chancellor's approval of estimate of Rs. 12,49,900/- submitted by OPHWC for partitioning of faculty rooms in Academic Block-3 is ratified.</p>	<ul style="list-style-type: none"> • The partition of faculty room in Academic Block-3 has been completed by OPHWC.

<p>ITEM-07: To ratify the Vice Chancellor's approval of payment of Rs. 55,97,850/- in favour of BSNL for provision of Campus wi-fi from OHEPEE World Bank Fund.</p> <p>Resolved that : The Vice Chancellor's approval of payment of Rs. 55,97,850/- in favour of BSNL for provision of Campus wi-fi from OHEPEE World Bank Fund is ratified.</p>	<ul style="list-style-type: none"> • The amount of Rs.55,97,850 has been paid to BSNL vide letter No.699 dt.15.02.2022, and rest amount will be paid after completion of work.
<p>ITEM-08: To ratify the Vice Chancellor's approval of Rs. 40,00,000/- towards strengthening of laboratories of 06 Departments of the University from the OHEPEE World Bank Fund.</p> <p>Resolved that :</p> <ul style="list-style-type: none"> • The Vice Chancellor's approval of Rs. 40,00,000/- towards strengthening of laboratories of 06 Departments of the University from the OHEPEE World Bank Fund is ratified. • Proposals from the Depts. of Mathematics and Statistics will also be included for strengthening of Laboratories. 	<ul style="list-style-type: none"> • Proposals for strengthening of laboratories has been approved and file is in order for procurement with purchase section.
<p>ITEM-09: To ratify the Vice Chancellor's approval of Rs. 40,00,000/- for automation and upgradation of Kuntala Kumari Library from the OHEPEE World Bank Fund.</p> <p>Resolved that : The Vice Chancellor's approval of Rs. 40,00,000/- for automation and upgradation of Kuntala Kumari Library from the OHEPEE World Bank Fund is ratified.</p>	<ul style="list-style-type: none"> • Work of automation and upgradation of Kuntala Kumari Library is in progress and file is with purchase section.
<p>ITEM-10: To ratify the Vice Chancellor's approval for purchase of Equipment amounting to Rs. 25,00,000/- for development of Computer Science Lab of the University.</p> <p>Resolved that : The Vice Chancellor's approval for purchase of Equipment amounting to Rs. 25,00,000/- for development of Computer Science Lab of the University is ratified.</p>	<ul style="list-style-type: none"> • Vice Chancellor's approval has been ratified and Rs.25,00,000/- has been spent as per rule for development of Computer Science lab.

<p>ITEM-11: To ratify the Vice Chancellor's approval of balance payment of Rs. 29,76,417/- in favour of Telecommunications Consultants India Limited (TCIL) for execution of 07 Smart Classrooms and 01 Virtual Classroom at Rama Devi Women's University.</p> <p>Resolved that : The Vice Chancellor's approval of balance payment of Rs. 29,76,417/- in favour of Telecommunications Consultants India Limited (TCIL) for execution of 07 Smart Classrooms and 01 Virtual Classroom at Rama Devi Women's University is ratified.</p>	<ul style="list-style-type: none">• The amount has been released vide COF office order No.1517 dt.29.03.2022.• The work has been completed.
<p>ITEM-12: To ratify the Vice Chancellor's approval of final payment of Rs. 3,85,47,135/- to CPWD for the construction of five buildings of the University out of the RUSA grant.</p> <p>Resolved that : The Vice Chancellor's approval of final payment of Rs. 3,85,47,135/- to CPWD for the construction of five buildings of the University out of the RUSA grant is ratified.</p>	<ul style="list-style-type: none">• As per office order No.320 dt.25.01.2022, Rs. 3,85,47,135/- was transferred to CPWD Which was ratified and UC was sent vide letter No. 902 dt.25.02.2022.
<p>ITEM-13: To ratify the Vice Chancellor's approval of first phase payment of Rs. 3,71,20,908/- to Odisha Police Housing and Welfare Corporation (OPHWC) for the completion of the Auditorium Building of the University.</p> <p>Resolved that : The Vice Chancellor's approval of first phase payment of Rs. 3,71,20,908/- to Odisha Police Housing and Welfare Corporation (OPHWC) for the completion of the Auditorium Building of the University is ratified.</p>	<ul style="list-style-type: none">• The first phase installment has been released in favour of OPHWC and the construction of Auditorium Building is Continuing.
<p>ITEM-14: To ratify the Vice Chancellor's approval of first phase payment of Rs. 98,40,063/- to Odisha Forest Development Corporation (OFDC) for Landscape Development at Rama Devi Women's University.</p> <p>Resolved that : The Vice Chancellor's approval of first phase payment of Rs. 98,40,063/- to Odisha Forest Development Corporation (OFDC) for Landscape Development at Rama Devi Women's University is ratified.</p>	<ul style="list-style-type: none">• The first phase installment for Landscape Development in the University Campus has been released to OFDC and the work is continuing.

ITEM-15: To ratify the Vice Chancellor's approval of the proposal to handover construction of Two new bigger entry gates of Rama Devi Women's University to OPHWC.

Resolved that : The Vice Chancellor's approval of the proposal to handover construction of Two new bigger entry gates of Rama Devi Women's University to OPHWC is ratified.

- The work order has been placed and the first phase installment has been released to OPHWC for construction of two new bigger entry gates of the University.

ITEM-16: To consider the proposal of institution of "Bandana Tripathy Memorial Gold Medal" endowment for award of Gold Medal to the student securing highest mark in Home Science at Post Graduate level.

Resolved that : The proposal of institution of "Bandana Tripathy Memorial Gold Medal" endowment for award of Gold Medal to the student securing highest mark in Home Science at Post Graduate level is approved.

- The guidelines has been prepared and duly signed by the Registrar on dt.17.08.2022.

ITEM-17: To consider the recommendation of the Vice Chancellor for the confirmation of service of three Faculty of the University.

Resolved that :

- the recommendation of the Vice Chancellor for the confirmation of service of three Faculty of the University is approved based on the following points for each individual case –
 - Appointment was made by following due procedure.
 - No case/s pending against them in any court.
 - Performance appraisal report is okay.
 - No financial irregularities found against them during the period of probation.
 - No Departmental proceeding against them.
 - No queries raised as yet by Dept. of Higher Education or Chancellor's office.
- It was also resolved that in future if any case/s is detected or the University is apprised about any such case/s appropriate action as deemed fit will be taken.

- Persuant to this Office order **No.2203/ Dt.05.05.2022**, the following staff are confirmed in service w.e.f. the dates mentioned against each of their names:-

Sl. No.	Name, Designation with Department	Date of Confirmation
1.	Dr. Ashok Kumar Digal, Asst. Professor, Education	14.02.2022
2.	Dr. Jayashree Jethy, Asst. Prof. Commerce	18.02.2022
3.	Sri. Narasing Majhi, Asst. Prof. J&MC	18.03.2022

ITEM-18: To consider the grant of proportionate Earned Leave (EL) to the Assistant Professors, who are appointed as Deputy Registrar at Rama Devi Women's University.

Resolved that :

- the grant of proportionate Earned Leave (EL) of 30 days per year to Deputy Registrar at Rama Devi Women's University is approved.
- Discussion was held on granting proportionate Earned Leave (EL) to Controller of Examination (COE) and Deputy Controller of Examination (Dy. COE).

- Proposal is accepted.

<p>further clarification will be sought with respect to EL for Dy.COE.</p>	
<p>ITEM-19: To consider for approval of the Budget Estimate for the Financial Year 2022-23 passed by the Finance Committee on 15.02.2022.</p> <p>Resolved that : The approval of the Budget Estimate for the Financial Year 2022-23 passed by the Finance Committee on 15.02.2022 is approved.</p>	<ul style="list-style-type: none"> • After approval of the Finance Committee the expenditure is being incurred & carried out during the current financial year 2022-23 keeping in view of Budget provision made in different heads and in no case the expenditure has been made over the budget provision.
<p>ITEM-20: To ratify the Vice Chancellor's approval of payment of Rs. 3,79,572/- to BSNL towards Internet lease line (ILL) charges for the period 01.04.2021 to 31.10.2021.</p> <p>Resolved that : The Vice Chancellor's approval of payment of Rs. 3,79,572/- to BSNL towards Internet lease line (ILL) charges for the period 01.04.2021 to 31.10.2021 is ratified.</p>	<ul style="list-style-type: none"> • Noted and ratified by the Syndicate.
<p>ITEM-21: To Ratify the Vice Chancellor's approval of payment of Rs. 5,90,904/- to National Informatics Centres Services Inc. towards engagement of two Developers at Rama Devi Women's University for Examination purpose.</p> <p>Resolved that : The Vice Chancellor's approval of payment of Rs. 5,90,904/- to National Informatics Centres Services Inc. towards engagement of two Developers at Rama Devi Women's University for Examination purpose is ratified.</p>	<ul style="list-style-type: none"> • Noted and ratification of expenditure by Syndicate.
<p>ITEM-22: To Ratify the Vice Chancellor's approval of payment of Rs. 25,30,534/- from RUSA grant, to M/S Narmada Furniture towards supply of furniture to Anwasha hostel at Rama Devi Women's University.</p> <p>Resolved that : The Vice Chancellor's approval of payment of Rs. 25,30,534/- from RUSA grant, to M/S Narmada Furniture towards supply of furniture Anwasha hostel at Rama Devi Women's University is ratified.</p>	<ul style="list-style-type: none"> • Ratified by the syndicate. After receipt of furniture the payment has been released to M/s. Narmada Furniture and necessary steps Have been taken by the OIC Stock & Store to do needful in the matter.
<p>ITEM-23: To Ratify the Vice Chancellor's approval of release of an advance of Rs. 3,78,400/- to 44 NSS Units under Rama Devi Women's University.</p> <p>Resolved that : The Vice Chancellor's approval of release of an advance of Rs. 3,78,400/- to 44 NSS Units under Rama Devi Women's University is ratified.</p>	<ul style="list-style-type: none"> • NSS has taken appropriate actions in this regard.

<p>ITEM-24: To Ratify the Vice Chancellor's approval of payment of Rs. 3,77,753/- to five firms from the recurring head of SERB Start-up Project Grant 2019.</p> <p>Resolved that : The Vice Chancellor's approval of payment of Rs. 3,77,753/- to five firms from the recurring head of SERB Start-up Project Grant 2019 is ratified.</p>	<ul style="list-style-type: none"> • Noted & ratified by Syndicate.
<p>ITEM-25: To Ratify the Vice Chancellor's approval of payment of Rs. 3,60,113/- from the head of Lab Development Charges to M/S Kalyani Enterprises towards repair of Gas pipeline of Chemistry laboratory of the University.</p> <p>Resolved that : The Vice Chancellor's approval of payment of Rs. 3,60,113/- from the head of Lab Development Charges to M/S Kalyani Enterprises towards repair of Gas pipeline of Chemistry laboratory of the University is ratified.</p>	<ul style="list-style-type: none"> • Noted. The expenditure ratified by Syndicate. • The HoD, Chemistry has taken steps to install the Copper Gas Pipeline & with all fillings along with 32 seated Chemistry Laboratory of Rama Devi Women's University.
<p>ITEM-26: To ratify the Vice Chancellor's approval for opening of certificate course in foreign language (French and German).</p> <p>Resolved that : opening of certificate course in foreign language (French and German) may be placed in the next Academic Council.</p>	<ul style="list-style-type: none"> • The proposal for opening Certificate Course in Foreign Language (French & German) shall be placed in the next Academic Council Meeting.
<p>ITEM-27: To ratify the Vice Chancellor's approval for increase in seats of U.G. Programme in Hindi from 32 to 48 from academic session 2022.</p> <p>Resolved that : The Vice Chancellor's approval for increase in seats of U.G. Programme in Hindi from 32 to 48 from academic session 2022 is ratified.</p>	<ul style="list-style-type: none"> • The proposal has been ratified in the Academic Council in its meeting dt. 21.06.2022. The proposal has already been sent to SAMS Portal for notification.
<p>ITEM-28: To consider for approval the proposal to bifurcate 32 seats in P.G. Life Sciences equally between Botany and Zoology stream students.</p> <p>Resolved that : The proposal to bifurcate 32 seats in P.G. Life Sciences equally between Botany and Zoology stream students is ratified with the provision to allow greater intake from one stream if there are insufficient number of qualified candidates to fill the 16 seats each for Botany and Zoology.</p>	<ul style="list-style-type: none"> • The proposal has already been sent to the SAMS Portal, Government of Odisha, Higher Education Department for notification.
<p>ITEM-29: To ratify the action taken by Vice Chancellor in respect of EOI for Examination Activities, final Certificate for UG/PG, modified course structure UG (2021 AB), modification in Ph.D regulation 2021, changes in PG Mark</p>	<ul style="list-style-type: none"> • Noted.

sheet for (2022 AB).

Resolved that : The action taken by Vice Chancellor in respect of EOI for Examination Activities, final Certificate for UG/PG, modified course structure UG (2021 AB), modification in Ph.D regulation 2021, changes in PG Mark sheet for (2022 AB) is ratified.

ITEM-30: To ratify the action taken by Vice Chancellor in publishing the result of +3 Degree (Arts/Science/Commerce) & M.A./M.Sc./M.Com, B.Ed & M.Phil Examinations during the year 2020-2021.

Resolved that : The action taken by Vice Chancellor publishing the result of +3 Degree (Arts/Science/Commerce) & M.A./M.Sc./M.Com, B.Ed & M.Phil Examinations during the year 2020-2021 is ratified.

- Noted.

ITEM-31: To consider the proposal for approval by Syndicate in respect of purchase of High Configuration Computer Systems and Medium Configuration Computer Systems with printer and UPS for the Office of the Controller of Examinations.

Resolved that : The proposal for approval by Syndicate in respect of purchase of High Configuration Computer Systems and Medium Configuration Computer Systems with printer and UPS for the Office of the Controller of Examinations is approved.

- Purchase process of the items has been initiated.

ITEM-32: To ratify the action taken by Vice Chancellor in respect of declaration of Examination Centre, declaration of Nodal centre, Routes for distribution of confidential packet, Date of issue of Original Certificate for U.G., P.G., B .Ed & M.Phil, Amendment in Ph.D Regulation 2021, Course structure of P.G., other matters.

Resolved that : The action taken by Vice Chancellor in respect of declaration of Examination Centre, declaration of Nodal centre, Routes for distribution of confidential packet, Date of issue of Original Certificate for U.G., P.G., B .Ed & M.Phil, Amendment in Ph.D Regulation 2021, Course structure of P.G., other matters is ratified.

- Noted.

V33

ITEM-33: To ratify the action taken by Vice Chancellor in respect of approval of the list of Paper setters and Moderators for the session 2021-22.

Resolved that : The action taken by Vice Chancellor in respect of approval of the list of Paper setters and Moderators for the session 2021-22.

• Noted.

Shaparna
22/08/2022
Registrar

Final

Action Taken Report on the Proceedings of the 24th meeting of the Syndicate held on 17.11.2021.

Items and Resolutions	Action Taken
ITEM-01: To welcome the newly inducted members to the Syndicate of Rama Devi Women's University, Bhubaneswar.	<ul style="list-style-type: none"> • Noted
ITEM-02: Confirmation of minutes of the 23 rd meeting of Syndicate held on 23.03.2021.	<ul style="list-style-type: none"> • Noted
<p>ITEM-03 : To ratify the Vice Chancellor's approval in granting permanent/ Provisional affiliation at +3 Arts/ Science/ Commerce courses to the 12 affiliated Colleges under R.D Women's University.</p> <p><u>Resolved that</u> : the Vice Chancellor's approval in granting permanent/ Provisional affiliation at +3 Arts/ Science/ Commerce courses to the 12 affiliated Colleges under R.D Women's University is ratified.</p>	<ul style="list-style-type: none"> • Permanent/ Provisional affiliation at +3 Arts/ Science/ Commerce courses to the 12 affiliated Colleges under R.D Women's University was granted.
<p>ITEM-04: To consider the proposal for procurement of Furniture for Class room, Laboratories, faculties office, teaching tools and accessories for the OSIC building (Academic Block-III).</p> <p><u>Resolved that</u> : the proposal for procurement of Furniture for Class room, Laboratories, faculties office, teaching tools and accessories for the OSIC building (Academic Block-III) is approved.</p>	<ul style="list-style-type: none"> • OIC Purchase has been issued office order vide Letter No 5447 dt 16/12/2021 to procure the furniture through GeM portal.
<p>ITEM-05: To ratify Vice Chancellor's approval for payment of Rs.8,44,124/- out of infrastructure Grant of Six Crores received vide Letter No.26434 Dt.28.11.2015 to TPCODL towards Security Deposit to make 500KVA transformer for the Academic Building & Toilet Block functional.</p> <p><u>Resolved that</u> : Vice Chancellor's approval for</p>	<ul style="list-style-type: none"> • The transformer is now functional. • UC is being sent to Govt. at HE.

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<p>payment of Rs.8,44,124/- out of infrastructure Grant of Six Crores received vide Letter No.26434 Dt.28.11.2015 to TPCODL towards Security Deposit to make 500KVA transformer for the Academic Building & Toilet Block functional is ratified.</p>	
<p>ITEM-06 : To ratify the Vice Chancellor's approval for payment of final bill of OSIC Ltd. of Rs.39,07,495 towards construction of Academic Building & Toilet Block of Rama Devi Women's University, Bhubaneswar. Resolved that : the Vice Chancellor's approval for payment of final bill of OSIC Ltd. of Rs.39,07,495 towards construction of Academic Building & Toilet Block of Rama Devi Women's University, Bhubaneswar is ratified.</p>	<ul style="list-style-type: none">• Building has been taken over and is being made functional by addressing issues of water supply, PH fittings, Partitions in faculty rooms and electric sockets in Labs for shifting of PG Science Departments to the building.
<p>ITEM-07 : To ratify the Vice Chancellor's approval of payment of Rs. 14,66,000/- as advance (33% of the total cost of the project Rs.44,42,414/-) in favour of Telecommunications Consultants India Limited towards execution of works of modernization of 07(seven) Virtual & 01(one) Smart class room in Rama Devi Women's University. Resolved that : the Vice Chancellor's approval of payment of Rs. 14,66,000/- as advance (33% of the total cost of the project Rs.44,42,414/-) in favour of Telecommunications Consultants India Limited towards execution of works of modernization of 07(seven) Virtual & 01(one) Smart class room in Rama Devi Women's University is ratified.</p>	<ul style="list-style-type: none">• TCIL has executed 7 virtual and 1 smart Classrooms in the University• 3 Virtual Classrooms in Academic Block-3 and 3 Virtual and 1 smart classroom in Academic block-2• A short service training in use of classroom was conducted on 06/01/2022• Department-wise Training was held on 10th and 11th February and keys to Smart Classrooms were handed over to respective HODs after the training session.• Balance payment to TCIL is being processed.
<p>ITEM-08: To consider the proposal of institution of "Maa Rama Devi Chair" in Rama Devi Women's University. Resolved that :</p> <ul style="list-style-type: none">• the proposal of institution of "Maa Rama Devi Chair" in Rama Devi Women's University is approved.• It was recommended that for the Chair due consideration be given to any person	<ul style="list-style-type: none">• Revised and edited proposal has been sent to Dept of Higher Education for funding vide Letter No 852 Dt 22/2/22.

<p>of eminence with a well-established record of working with women or on women's issues.</p>	
<p>ITEM-09: To consider the proposal of institution of "Priyatama Deo Memorial Best Science Graduate Award" endowment for award of cash prize to the best graduate in Science stream of Rama Devi Women's University.</p> <p>Resolved that :</p> <ul style="list-style-type: none"> the proposal of institution of "Priyatama Deo Memorial Best Science Graduate Award" endowment for award of cash prize to the best graduate in Science stream of Rama Devi Women's University is approved. A committee is to be formed to develop guidelines for selection of candidate to be awarded. 	<ul style="list-style-type: none"> Committee to develop guidelines for selection of candidate for "Priyatama Deo Memorial Best Science Graduate Award" was constituted vide Letter No 5468 dt 17/12/2021. Committee has submitted the guidelines on 21/2/22.
<p>ITEM-10: To consider the proposal of institution of "Baruna Mitra Memorial Gold Medal" endowment for award of Gold Medal to the student securing highest mark in Home Science at Post Graduate level.</p> <p>Resolved that :</p> <ul style="list-style-type: none"> the proposal of institution of "Baruna Mitra Memorial Gold Medal" endowment for award of Gold Medal to the student securing highest mark in Home Science at Post Graduate level is approved. A committee is to be formed to develop guidelines for selection of candidate to be awarded. 	<ul style="list-style-type: none"> Committee to develop guidelines for selection of candidate for "Baruna Mitra Memorial Gold Medal" was constituted vide Letter No 5464 dt 17/12/2021. Committee has submitted the guidelines on 21/2/22.
<p>ITEM-11: To consider the proposal for installation of CCTV connections in the University campus by ITI Ltd. at a cost of Rs. 29, 46,527/-.</p> <p>Resolved that : the proposal for installation of CCTV connections in the University campus by ITI Ltd. at a cost of Rs. 29, 46,527/- is approved.</p>	<ul style="list-style-type: none"> Work order was given vide Letter No. 1417 dt. 25.03.2022.

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<p>ITEM-12: To consider the proposal for Internet & Wi-Fi (fibre optics) connections in the Campus.</p> <p>Resolved that :</p> <ul style="list-style-type: none">the proposal for Internet & Wi-Fi (fibre optics) connections in the Campus is approved.VC is authorized to take action after getting feedback on the proposal from third party Govt. agency	<ul style="list-style-type: none">3rd party feedback was sought on the proposals based on which BSNL was chosen for implementation of campus wi-fi.MoU with BSNL was signed on 31/01/22.Work order has been given vide Letter No 429 dt 1/2/22 and 80% advance released vide COF order 699 dt 15/2/22.
<p>ITEM-13: To ratify Vice- Chancellor's approval for revised remuneration to the Guest Faculties and Visiting Faculties.</p> <p>Resolved that : the Vice- Chancellor's approval for revised remuneration to the Guest Faculties and Visiting Faculties is ratified.</p>	<ul style="list-style-type: none">Rs. 25,000/- and Rs.35,000/- per month salary is being paid to Guest and Visiting Faculty from 01.12.2021 for academic session 2021-22.
<p>ITEM-14: To consider the ratification of Vice- Chancellor's approval of the guidelines for appointment of Guest faculties and Visiting Faculty in the University from the session 2021-22 onwards.</p> <p>Resolved that : Vice- Chancellor's approval of the guidelines for appointment of Guest faculties and Visiting Faculty in the University from the session 2021-22 onwards is ratified.</p>	<ul style="list-style-type: none">Guidelines for appointment of Guest faculties are being followed from the Academic session 2021-22.
<p>ITEM-15: To consider the proposal of additional faculty position in different UG & PG Departments of the University.</p> <p>Resolved that :</p> <ul style="list-style-type: none">the proposal of additional faculty position in different UG & PG Departments of the University is approvedSteps may be taken to send the proposal to the Govt. with proper workload justification for approval and sanction.	<ul style="list-style-type: none">CPGC prepared and submitted a detailed list of additional faculty required with justification.Letter has been sent to Dept. of Higher Education vide No.255 Dt. 20.01.22 for creation of 78 additional Teaching Posts.
<p>ITEM-16: To ratify Vice- Chancellor's approval of the P.G/UG & B.Ed. prospectus with revised fee structure for the session 2021-22.</p>	<ul style="list-style-type: none">The PG/UG & B.Ed prospectus with Revised fee structure for the session 2021-22 has been followed for admission into PG/UG and B.Ed programme.

<p>Resolved that : Vice- Chancellor's approval of the P.G/UG & B.Ed. prospectus with revised fee structure for the session 2021-22 is ratified.</p>	
<p>ITEM-17: To consider the ratification of Vice- Chancellor's approval for increase in Seats of B.Ed Programme and UG Hindi Programme. Resolved that : the decisions be deferred pending review of the B.Ed Programme and UG Hindi Programme</p>	<ul style="list-style-type: none"> • CPGC vide letter No. 2091 dt 01.12.2021 the HoD Education and Hindi have been asked to submit review reports of the said programmes as regards to the status of applications for the programme, placements etc.Hindi Dept. has submitted the review vide CPGC 0532 dt. 22.03.2022.
<p>ITEM-18: To consider the approval for Annual provision of funds for office contingency, lab contingency and organization of Seminar to the Departments, at the beginning of academic session per year. Resolved that :</p> <ul style="list-style-type: none"> • Office contingency grant of Rs.10,000 for Depts with only UG, Rs.15,000 for Depts with only PG, Rs.20,000 for Depts with UG and PG and Rs.5000/- for Music and NCC was approved. • Lab contingency grant of Rs.10,000 for Depts with only UG, Rs.15,000 for Depts with only PG, Rs.20,000 for Depts with UG and PG was approved. • Seminar funds of Rs.5,000 for Depts with only UG, Rs.10,000 for Depts with only PG, Rs.15,000 for Depts with UG and PG and Rs.5000/- for Music and NCC was approved. 	<ul style="list-style-type: none"> • The funds for office contingency, lab contingency and seminar funds have been sanctioned by the Vice Chancellor and released to the respective Departments HoDs/Co-ordinators accounts for the session 2021-22.
<p>ITEM-19: To consider the approval of the proposal for Procurement and Installation of teaching/writing boards in the newly constructed Academic Block-2 at a cost of Rs. 6,04,800/-. Resolved that : the proposal for Procurement and Installation of teaching/writing boards in the newly constructed Academic Block-2 at a cost of Rs. 6,04,800/- is approved.</p>	<ul style="list-style-type: none"> • Purchase Order has been issued for procurement and installation of teaching/writing boards for Academic Blokc-2 vide Letter No. 55 Dt1 0.01.22.
<p>ITEM-20: To ratify the Vice- Chancellor's</p>	<ul style="list-style-type: none"> • HoD Psychology has been instructed to

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approval for the opening of Students Counselling & Wellness Centre under the aegis of P.G. Department of Psychology.

Resolved that : the Vice- Chancellor's approval for the opening of Students Counselling & Wellness Centre under the aegis of P.G. Department of Psychology is ratified.

prepare detailed proposal vide Letter No 2083 Dt.30.11.2021.

Shapaba
Registrar 28/03/2022

Action Taken Report on the Proceedings of the 23rd Meeting of the Syndicate held on 23.03.2021.

Items and Resolutions	Action Taken
<p>ITEM-04 To consider the proposal of giving work order in favour of OPHWC for Rs. 7.00 crores out of approved amount of Rs. 18.00 crores allotted by Higher Education Department under the scheme 38033- infrastructure development for repair, renovation and construction works at the University <u>Resolution:</u> The proposal to give work order of Rs. 7.00 Crores in favour of OPHWC for 9 No.s of repair, renovation and construction works at the University is approved.</p>	<ol style="list-style-type: none"> 1. Work order of seven crores has been given to OPHWC to submit a DPR for repair, renovation & construction works on the basis of already estimated amount vide University letter No.1844 Dt. 06.04.2021. 2. The University requested OPHWC to undertake the pending works including installation of nameplates and foundation stones of newly constructed building, estimate of PH works and submission of DPR vide Letter No.2673, Dt. 28.06.2021. 3. As desired by Higher Education Department, Govt. of Odisha vide Letter No. 32760, Dt. 12.08.2021, a review meeting regarding progress of infrastructure work projects of state Public Universities undertaken by OPHWC was held which was attended by the University on 18.08.2021.
<p>ITEM-05 To consider the sanction of revised estimate of Rs. 18,39,695/- submitted by OPHWC to install a separate 500 KVA transformer for Academic Block – 3 <u>Resolution:</u> The revised estimated of Rs.18,39,695 submitted by OPHWC for installation of 500 KVA transformer is approved and the work may be allotted to OPHWC.</p>	<p>As approved by the Syndicate OPHWC was requested to sign the MOU with the University vide Letter No 1908 Dt. 08.04 2021 towards installation of one 500 KVA substation for Academic Block 3 at an estimated cost of Rs.18,39,695/-</p>
<p>ITEM -06 To consider for approval of the estimate of Rs.2,95,20,189/-for landscape development and maintenance of the University Campus submitted by Odisha Forest Development Corporation Ltd., (OFDC) Bhubaneswar <u>Resolution:</u> The estimated cost of Rs.2,95,20,189/- submitted by OFDC for landscape development and maintenance of University Campus is approved. The detailed proposal is to be sent to Dept. of Higher Education, Govt. of Odisha for approval and sanction of estimated cost.</p>	<ol style="list-style-type: none"> 1. Following Syndicate approval the detailed estimate of Rs.2,95,20,189/- submitted by the DM, OFDC, BBSR vide Letter No.200, Dt. 18.02.2021 was sent to the Department of Higher Education, vide Letter No.1895 Dt.07.04.2021. 2. Govt. of Odisha, Higher Education Department [vide Letter No. 30733 Dt. 03.08.2021] requested the University to re-examine the estimate and submit a revised proposal at a lesser cost having annual maintenance cost up to three consecutive years. It also urged for a meeting with the university and OFDC Authorities for finalization of the proposal. 3. As sought by the Higher Education Department, OFDC was requested vide RDWU Letter

	No.3488 Dt.13.08.2021 to submit a revised proposal. The revised proposal as submitted by OFDC has been sent to Govt. in HED for necessary action at their end.
<p>ITEM-07 To consider for approval of the procurement of materials by the University through Odisha Small Industries Corporation (OSIC) Limited for goods of more than Rs.1,00,000/- value <u>Resolution:</u> The proposal to make OSIC the agency for procurement of goods of value more than Rs. 1,00,000/- for the University is approved</p>	The Managing Director, Odisha Small Industries Corporation Ltd., Cuttack, has been informed about the procurement of goods/ materials of value more than Rs. 1,00,000/- through GeM Portal for Rama Devi Women's University by the Odisha Small Industries Corporation Ltd. as per the guideline outlined in HE-GCNE-POLICY-0001-2019 Dt.18.05.2020 vide letter No.1979 Dt.09.04.2021
<p>ITEM-08 To ratify the Vice Chancellor's approval for purchase of different items for furnishing of Academic Block-2 and Anwasha Hostel under RUSA scheme. <u>Resolution:</u> The Vice Chancellor's approval for purchase of different items for furnishing of Academic Block-2 and Anwasha Hostel under RUSA scheme is ratified.</p>	<ol style="list-style-type: none"> 1. Purchase order as per Letter No.101 Dt.07.01.2021 for purchase of items of Academic Block-2 has been placed through GEM. 2. Purchase order as per Letter No. 699 Dt.04.02.2021 for purchase of items of Anwasha hostel has been placed through GEM.
<p>ITEM-09 To ratify the Vice Chancellor's approval of purchase of items for furnishing of Administrative Building under RUSA scheme through GEM Portal. <u>Resolution:</u> The Vice Chancellor's approval for purchase of different items for furnishing of Administrative Building under RUSA scheme is ratified.</p>	Purchase order was placed as per Letter No.12, Dt.04.01.2021 for purchase of item through GEM. Different items like AC, stabiliser, desktop, printer, UPS, microwave, etc. were placed in the 1 st phase and already installed in the Administrative Building.
<p>ITEM-10 To consider the approval of the resolution of 13th RUSA PMU that, CPWD be asked to submit the final bill, list of work completed and clearance certificates of the RUSA project and, the proposal for OPHWC to complete the remaining work. <u>Resolution:</u> The resolution of the 13th RUSA PMU to ask CPWD to submit final bill, list of work completed and clearance certificates of the project is approved and the Dept. of Higher Education will be intimated of the same. Meanwhile OPHWC will be asked to survey and give the estimate of completing the remaining work of the Auditorium.</p>	<ol style="list-style-type: none"> 1. Letter was sent to CPWD to submit the final bills, list of work completed and clearance certificates of the project vide Letter No.1983, Dt. 12.04.21. 2. Reminder letter was sent to CPWD for the same purpose vide Letter No. 2616, Dt.21.06.21. 3. OPHWC has been asked to give the estimate of completing the remaining work of the Auditorium vide letter No.3450 Dt.12.08.21.

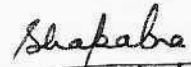
<p>ITEM-12 To consider the recommendation of the Vice Chancellor for the confirmation of service of 33 Faculty of the University. Resolution: The recommendation of the Vice Chancellor for the confirmation of service of 33 Faculty of the University is approved based on the following points for each individual case- Appointment was made by following due procedure- No case/s pending against them in any court Performance appraisal report is ok No financial irregularities found against them during the period of probation No Departmental proceedings against them No queries raised as yet by Dept. of Higher Education or Chancellor's office It was also resolved that in future if any case/s is detected or the University is apprised about any such case/s, appropriate action as deemed fit will be taken.</p>	<p>Services of 4 Professors, 10 Associate Professors and 19 Assistant Professors of this University have been confirmed vide Office order 1755 Dt. 31.03.2021, 1757 Dt. 31.03.2021 and 1759 Dt. 31.03.2021 respectively.</p>
<p>ITEM -13 To consider the sanction of annual increments for the year 2019, 2020 and 2021 in favour of 36 regular teachers of the University. Resolution: The sanction of annual increments for the year 2019, 2020 and 2021 in favour of 36 regular teachers of the University is approved.</p>	<p>Annual increment of 33 teachers for the year 2019 and 2020 has been sanctioned vide Memo No.1804 Dt.31.03.2021 and 1812 Dt.31.03.2021 respectively. Annual increment of 3 teachers for the year 2021 has been sanctioned vide office order Memo No. 1803 Dt. 31.03.2021</p>
<p>ITEM -14 To consider the resignation of Mr. Shiv Shankar Das, Assistant Professor of Journalism and Mass Communication. Resolution: The resignation of Mr. Shiv Shankar Das, Assistant Professor of Journalism and Mass Communication is accepted. Discussion on the item lead to the resolution that the terms and conditions of service need to be defined in the appointment letter.</p>	<p>Resignation of Sri Shiv Sankar Das, Assistant professor, P.G. Department of Journalism & Mass Communication has been notified vide No.2088 Dt.15.04.2021.</p>

<p>ITEM -16 To consider for approval the empanelment of Chartered Accountants and Advocates for Auditing & CA services and Legal matters of the University. Resolution: The submitted panel of Chartered Accountants and Advocates is approved for a period of 3 years</p>	<p>The empanelled members of Chartered Accountants and Advocates have been informed for their inclusion in the panel for a period of 3 years. Sri Amit Kumar Nath, Advocate, is already involved in the legal matters of the University, who is one of the panel members.</p>
<p>ITEM -17 To ratify Vice Chancellor's order in approving the payment of remuneration to Sri Chitra Bahadur Thapa (Retired Watchman) from the head "Security Services Charges" under University Account. Resolution: The Vice Chancellor's order approving the payment of remuneration to Sri ChitraBahadurThapa from the head "Security Services Charges" under University Account is approved.</p>	<p>Vice Chancellor's order in approving payment of remuneration to Sri Chita Bahadur Thapa "Retired Watchman" is ratified and approved. He is now getting his remuneration from "Security Services charges" under University account.</p>
<p>ITEM -18 To consider the approval for implementing parity in Manpower and Salary structures of staff employed in different Hostels Resolution: The manpower and salary structure, submitted by BRC of the University for implementing parity under these specified heads is approved.</p>	<p>Parity in manpower and salary structure of staffs employed in different hostels is being implemented vide office order No.3769 Dated 01.09.2021.</p>
<p>ITEM -19 To consider the approval of proposal by IDCOL software Limited for Scanning and Digitization of Files at an estimated cost of Rs. 2,41,428 for implementation of e-Office at University. Resolution: The proposal by IDCOL software Limited, Bhubaneswar for Scanning and Digitization of Files at an estimated cost of Rs. 2,41,428 for implementation of e-Office at University is approved.</p>	<p>The scanning and digitization process is being carried out by IDCOL software limited vide Office Order No.577 Dt. 01.02.2021</p>
<p>ITEM -20 To consider the approval of the Budget Estimate for the Financial Year 2021-22 passed by the Finance Committee on 03.03.2021. Resolution: The annual budget for the Financial Year 2021-22 passed by the Finance Committee was approved</p>	<p>The expenditure is being incurred during the current Financial year 2021-22 keeping in view of the budget provision made in different heads and in no case the expenditure has been incurred excess over the budget provision.</p>

<p>ITEM -23 To consider delegation of financial powers of Rs. 15,000/- to the Director College Development Council. <u>Resolution:</u> Delegation of financial power of Rs. 15,000/- to the Director, College Development Council is approved.</p>	<p>Actions in this regard is already initiated by CDC.</p>
<p>ITEM -24 To ratify the proposal to open Education Honours with 48 seats / Education Elective from the Academic Session 2020-21 in the University. <u>Resolution:</u> The proposal to open Education Honours with 48 seats / Education Elective from the Academic Session 2020-21 in the University is ratified.</p>	<p>UG Course in Education with 48 seats was opened in the academic session 2020-21 and 48 students have taken admission in the first batch.</p>
<p>ITEM -26 To consider the proposal to open Bank Account of CPGC, Department Bank Accounts and opening of cash books for the same. <u>Resolution:</u> The proposal to open Bank Account of CPGC, Department (U.G. & P.G.) Bank Accounts and to open cash books for CPGC and Departments (U.G. & P.G.) is approved.</p>	<p>An Account of CPGC is opened in the Canara Bank, Saheed Nagar Branch bearing A/C No. 110008625900 on 28.08.2021.</p>
<p>ITEM -27 The proposal to open P.G. courses in 10 Departments (History, Philosophy, Political Science, Psychology, Sociology, Sanskrit, Mathematics, Statistics, Physics, Chemistry) in phased manner, based on the availability of infrastructure and other resources, from academic session 2021-22. <u>Resolution:</u> The proposal to open P.G. courses is approved. P.G. in History, Philosophy, Political Science, Psychology and Sociology are proposed to be opened from academic session 2021-22.</p>	<p>PG in Political Science with 32 seats and PG in Psychology with 16 seats is opened from the academic session 2021-22. The admission to the courses is being conducted by CPET 2021-22.</p>

<p>ITEM -28 The proposal to open B.Sc. Nursing in PPP mode and, Bachelor in Physical Education and Bachelor in Library Sciences in self-financing mode. <u>Resolution:</u> The proposal to open B.Sc. Nursing in PPP mode is deferred. The proposal to open Bachelor in Physical Education and Bachelor in Library Sciences in self-financing mode is approved.</p>	<p>Following Syndicate approval Bachelor in Physical Education and Bachelor in Library Science in Self-financing mode will be carried out from the academic session 2022-2023.</p>
<p>ITEM -29 The proposal to change certification of existing B.A. & M.A. Home Science degree courses to B.Sc. and M.Sc. Home Science courses. <u>Resolution:</u> The proposal to change existing certification of B.A. & M.A. Home Science degree courses to B.Sc. and M.Sc. Home Science course is approved.</p>	<ol style="list-style-type: none"> 1. The existing B.A & M.A Home-Science degree courses have been changed to B.Sc. & M.Sc. Home-Science which is approved in the Academic Council meeting held on 05.08.2021 2. The admission to the new UG and PG courses are being conducted from academic session 2021-22 through SAMS and CPET.
<p>ITEM -30 The proposal to introduce M. Tech in Food Technology as an interdisciplinary course by the collaborative efforts of Departments of Home Science, Life Sciences and Biotechnology through self-financing mode. <u>Resolution:</u> The proposal to introduce M. Tech. in Food Technology in self-financing mode is approved.</p>	<p>Following Syndicate approval, the proposal to introduce M. Tech. in Food Technology in self-financing mode will be materialized from academic session 2022-2023.</p>
<p>ITEM -31 The proposal for annual provision of funds from office contingency grant amounting to Rs. 15,000/- for P.G. and Rs.10,000/- for U.G. and Rs. 15,000/- to P.G. Departments for Lab Contingency purposes. <u>Resolution:</u> The proposal of annual provision of funds for office contingency grant amounting to Rs.15, 000/- for PG Departments, Rs.10,000/- for UG departments and Rs.15,000/- for Lab. Contingency to P.G. Departments was approved.</p>	<p>Annual provision of funds for office contingency grant amounting to Rs.15,000/- for PG Departments and Rs.10,000/-for UG Departments and Rs.15,000/- for Lab. Contingency to P.G. Departments is being initiated from 2021-2022 admission session onwards.</p>

<p>ITEM -41 To consider the proposal to handover all examination related processing to Datatech Software Developer, Bhubaneswar. Resolution: It was resolved that due procedure is to be followed in handing over examination related processing to an agency/service provider other than NIC.</p>	<ol style="list-style-type: none"> 1. Expression of internet for e-examination, pre and post examination assignment, student on-line services was floated on 11.06.2021 2. 08 (eight) number of firms have submitted their EoLs. 3. A committee is formed to scrutinize the feasibility of the firms for pre and post examination assignments with the approval of the Hon'ble Vice Chancellor. 4. Scrutinizing of the firms is in process.
<p>ITEM No-42 To consider the proposal for engagement of two Library Trainees for Kuntala Kumari Library for a period of one year. Resolution: The proposal for engagement of two Library Trainees for Kuntala Kumari Library for a period of one year on outsourcing basis is approved.</p>	<p>The process of recruiting Library Trainees is yet to be initiated.</p>
<p>ITEM No-43 To consider the proposal for engagement of a PET on contractual basis for the University Sports Council Resolution: The proposal for engagement of a PET on contractual basis for the University Sports Council is approved.</p>	<p>The process of recruiting PET is being initiated.</p>
<p>Any other matter Suggestion made by Syndicate Members - To start a Health and Wellness Centre in the University Resolution: This suggestion is approved.</p>	<p>The "Counseling and Wellness Centre" has been established in the University Vide Office order No.4761 Dt.09.11.2021.</p>


Registrar 11/11/2021

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Action Taken Report on the Proceedings of the 22nd Meeting of the Syndicate held on 25.06.2020.

Items and Resolutions	Action Taken
<p><u>ITEM-02</u> Ratification of allotment of fund of Rs.3.00 crore in different heads (non -civil works) under Odisha Higher Education Programme for Excellency & Equity (OHEPEE) Rs. 3.00 Crore allotted for the first year by Higher Education Department out of sanctioned amount of Rs.20.00 crore for 5 years for the University.</p> <p><u>Resolution:</u> The decision of Vice Chancellor on 17.06.2020 in approving the head wise allocation of fund is ratified.</p>	<ol style="list-style-type: none">1. Two consultant positions in the IDP cell were filled in January 2021.2. OHEPEE vide Letter No. 1862 Dt. 18.01.2021 communicated that sanctioned amount Rs.20.00 crore was revised to Rs.14.40 and asked for submission of new budget for approval.3. The new draft budget was prepared and submitted to state Project Director (SPD) on 30.01.2021 vide Letter No. 556 for verification by OHEPEE .4. The OHEPEE consultant for RDWU after discussion with the SPD intimated that a modified budget is to be submitted for final approval and the same was submitted vide Letter No. 1454 on 16.03.2021.5. In consultation with BSNL and ITI Limited, the University has prepared a budget for the campus WiFi, CCTV, Intercom and fibre optics facilities and the same was submitted vide Letter No. 1454 on 16.03.20216. As intimated by Dept. of Higher Education vide Letter No. 1924/109 Dt. 02.03.2021 an Architect Consultant has been engaged for civil works to be taken up under OHEPEE and in consultation with him the University has initiated the civil work for construction of new Guest House and renovation works.
<p><u>ITEM -6</u> To consider for approval of the Annual Budget of the University for the FY 2020-21 passed by the Finance Committee on 22.06.2020.</p> <p><u>Resolution:</u>The annual budget for the FY 2020-21 passed by Finance Committee is approved.</p>	<p>The expenditure is being incurred during the current Financial year 2020-21 keeping in view the budget provision made in different heads and in no case the expenditure has been incurred excess over the budget provision.</p>

ITEM-07

To consider the expenditure to be incurred for selection of new Vice Chancellor for the University.

Resolution:The University is to pay all expenditures to be incurred for selection of New Vice Chancellor.

As per the resolution of syndicate, University has paid all expenditures incurred for selection of new Vice Chancellor and the process for VC selection has been completed and appointment is done.

ITEM-08

To consider the issuance of appointment letter to candidates recommended by the selection committee pursuant to Advt. No.645 dated 02.02.2018 against those who were issued appointment letter but did not turn up.

Resolution:Appointment letters to 1)Ramesh Chandra Parua, 2) Suraj Kumar Pradhan, 3) Sanjeevani Sudha Jena & 4) Debilal Mishra as per the above note are to be sent.

As per resolution of the Syndicate, the next selected candidates in the list in the same panel were sent appointment letters. However, they did not report for joining.

ITEM-09

To consider the sanction of estimate amounting of Rs.15,12,479/- (Rupees fifteen lakhs twelve thousand four hundred seventy nine only) under 6% deposit scheme for installation of 500 KVA, 11/04 KV plinth mounted sub-station for providing power supply of 284 KW /315 KVA (GPS) load at 11 KV supply/ metering at H.T. single point to the Academic Building and Toilet Block of the University being constructed under state grants by OSIC.

Resolution:The estimated cost of Rs. 15, 12,479/- as submitted by CESU is approved and the work to be assigned to the Odisha State Police Housing Welfare Corporation (OPHWC) in view of the Govt. in Higher Education Department Letter No-17617/dt.03.06.2020.

1. Following syndicate approval for installation of 500 KVA transformer of Academic Block at an estimated cost of Rs. 15,12,479 and resolution to assign the work to OPHWC, the University vide Letter no 2485 Dt. 17.07.2020 asked OPHWC to submit a DPR for undertaking the project. OPWHC vide Letter No. 8229 Dt. 30.07.2020 submitted a revised estimate of Rs. 18,39,695/- and requested administrative approval of the same.

2. As the estimate submitted by OPHWC was considerably higher than the approved estimate, University vide Letter no 2909 Dt. 22.09.2020 sought permission from Dept. of Higher Education to request accordance of permission to use balance fund out of Rs. 6 crores sanctioned under the head of infrastructure development grant for the installation of 500 KVA transformer.

3. Govt. vide its Letter No. 2745, Dt. 19.02.2021 has accorded permission for the use of balance fund for this purpose.

ITEM-10

To consider the approval of estimated cost of Rs.20,99,520/- per annum for cleaning of

As per the syndicate approval, Govt. gave permission to float fresh tender to hire

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(Old Academic, New Academic Library, Administrative Buildings, (Hostel) and campus by engagement of Agency through tender process.

sweeper/sweeper for sanitation/cleaning of the above mentioned buildings and the process has been initiated.

Resolution:The estimated cost of Rs. 20,99,520/- per annum for cleaning of all buildings and campus by engagement of Agency through tender process is approved.

ITEM -11
To consider for approval of estimated cost of Rs. 48, 79,895/- Per Annum for engagement of 38 nos. of Outsourcing staff.

As approved by the Syndicate, fresh tender was called and 33 nos of outsourced personnel of different categories were hired. However, out of remaining 04 categories, 02 nos. of computer programmer hiring is under way. The hiring of security officer (01), System manager (01) and Gardener (01) is yet to be done.

Resolution:The estimated cost of Rs. 48, 79,895/- PA towards outsourcing of the services for the year 2020-21 through service provider is approved.

ITEM -12
To consider for approval of estimated cost of Rs. 14,82,378/- per annum for engagement of Securities at Gate, Old Academic Building, New Administrative Building, New Academic Building, Library Building and New Hostel Building.

As approved by the Syndicate, 13 nos of Securities are currently engaged.

Resolution:The estimated cost of Rs. 14, 82,377.52/- per annum for security provision in the building & campus for the year 2020-21 by Agency through tender process is approved.

ITEM -13
To consider the proposal of giving work order in favour of OPHWC of Rs. 3.37crore for internal roads in the campus.

Following Syndicate approval of University decision to allot OPHWC the work of internal road construction at the cost of Rs. 3,37,95,217/- the University vide Letter No 2014 Dt. 10.06.2020 asked OPHWC to submit a DPR for undertaking the work.

Resolution:The decision of Govt. to give all Civil & Electrical works of the University to the OPHWC is approved and also approved the decision of the University in allotting work of internal Road construction of Rs. 3,37,95,217/-in favour of OPHWC.

Post submission of DPR by OPHWC, the University gave administrative approval and expenditure sanction for the work to OPHWC vide Letter No 2707 Dt. 20.08.2020.

The University released Rs. 1,11,52,252/- (COF Office Order No. 2801 Dt. 2.09.2020) in favour of OPWHC for construction of

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internal road.

The work is presently ongoing in the University campus.

ITEM -14

To consider the purchase of furniture items for New Administrative building with regard to different item, specification and model number of item etc as recommended by the furniture committee.

Purchase order was placed as per letter No.12,Dt.04.01.2021 for purchase of item through GEM. Different items like AC, Stabiliser, desktop, printer, UPS, microwave etc were placed in the 1st phase.

Resolution: The items not accepted by GEM in view of multi- specification & multi-make are to be purchased through open tender as per the financial Rule & procedure. Further any item not available or cannot be purchased through GEM is to be purchased through open tender as per rule.

ITEM No-15

To consider for approval of Rs.5,00,000/- (Rupees Five lakh) only for payment against the bills submitted by Sabnam Pustak Mahal, Publisher & Distributor towards supply of Text Books (Indian & Foreign publication) to the Library of Rama Devi Women's University.

The Payment of Rs.5,00,000,00 (Rupees Five Lakhs) towards purchase of books (Indian foreign) to M/s. Sabnam Pustak Mahal, Cuttack has been made and bill submitted has been settled.

Resolution: The payment against the bills submitted by Sabnam Pustak Mahal, Publisher & Distributor towards supply of Text Books (Indian & Foreign publication) to the Library of Rama Devi Women's University is approved.

EM No-16

To consider for approval of the fund available for procurement of furniture and furnishing of Buildings being constructed

The distribution of fund under RUSA scheme towards procurement of furniture and furnishing of all buildings was approved.

under the RUSA Scheme out of Rs. 55 crores in the campus and also to approve.

Resolution: The statement as per the annexure-XIX prepared regarding distribution of fund under RUSA Scheme towards procurement of furniture and furnishing of all buildings. (Administrative, Academic, Library, Hostel and Auditorium) is approved. The fund allocated for the buildings is alterable and transferable as per the needs and availability of fund & balance amount. The Vice Chancellor is authorised to approve payments within this sanctioned amount.

The expenditure is going on as per the approved distribution.

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Shafaba
Registrar 22/3/2021