

ରମା ଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବିଦ୍ୟାବିହାର, ଭୁବନେଶ୍ୱର

Rama Devi Women's University, Vidya Vihar, Bhubaneswar

Odisha-751022, Ph.no-0674-2542644, E-mail-[registrar@rdwu.ac.in](mailto:registrar@rdwu.ac.in)

Website- [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in)

No: XVII-S/ Syndicate/ Resolution/ 2163 Dt. 25.6.2020

**NOTIFICATION**

The 22<sup>nd</sup> meeting of Syndicate of the University was held on 25.06.2020 at 11.00 A.M. in the chamber of Vice Chancellor under the chairmanship of Hon'ble Vice-Chancellor Prof. (Dr.)Padmaja Mishra. The items discussed were resolved as follows:

**ITEM-01**

**Extension of the tenure of the incumbent Vice Chancellor by 03 months.**

**Note**

The letter for the extension of tenure of incumbent Vice Chancellor by 03 months is placed.

**Resolution:** Noted

**ITEM-02**

**Ratification of allotment of fund of Rs.3.00 crore in different heads (non - civil works) under Odisha Higher Education Programme for Excellency & Equity (OHEPEE) Rs. 3.00 Crore allotted for the first year by Higher Education Department out of sanctioned amount of Rs.20.00 crore for 5 years for the University.**

**Note**

A sum of Rs. 3.00 Cr. has been sanctioned at 1<sup>st</sup> phase for non-civil activities under OHEPEE /239 dt. 21.03.2020 and letter No- 1271/HE/WB/ OHEPEE/234 dt 21.03.2020 and letter No.1271/HE/WB/OHEPEE/234 dt.30.05.2020.

Head wise allocation of fund has been prepared and approved by the Vice Chancellor on 17.06.2020.

**Resolution:** The decision of Vice Chancellor on 17.06.2020 in approving the head wise allocation of fund is ratified.

**ITEM -3**

**Ratification of the approval of VC on payment of Rs. 11,95,606/- to Centurion University of Technology and Management (CUTM), Bhubaneswar for skill training of RDWU students.**

*25/6/2020*

No: XVII-S/ Syndicate/ Resolution/ 2163 Dt. 25.6.2020

**NOTIFICATION**

The 22<sup>nd</sup> meeting of Syndicate of the University was held on 25.06.2020 at 11.00 A.M. in the chamber of Vice Chancellor under the chairmanship of Hon'ble Vice-Chancellor Prof. (Dr.)Padmaja Mishra. The items discussed were resolved as follows:

**ITEM-01**

**Extension of the tenure of the incumbent Vice Chancellor by 03 months.**

**Note**

The letter for the extension of tenure of incumbent Vice Chancellor by 03 months is placed.

**Resolution:** Noted

**ITEM-02**

**Ratification of allotment of fund of Rs.3.00 crore in different heads (non - civil works) under Odisha Higher Education Programme for Excellency & Equity (OHEPEE) Rs. 3.00 Crore allotted for the first year by Higher Education Department out of sanctioned amount of Rs.20.00 crore for 5 years for the University.**

**Note**

A sum of Rs. 3.00 Cr. has been sanctioned at 1<sup>st</sup> phase for non-civil activities under OHEPEE /239 dt. 21.03.2020 and letter No- 1271/HE/WB/ OHEPEE/234 dt 21.03.2020 and letter No.1271/HE/WB/OHEPEE/234 dt.30.05.2020.

Head wise allocation of fund has been prepared and approved by the Vice Chancellor on 17.06.2020.

**Resolution:** The decision of Vice Chancellor on 17.06.2020 in approving the head wise allocation of fund is ratified.

**ITEM -3**


**Ratification of the approval of VC on payment of Rs. 11,95,606/- to Centurion University of Technology and Management (CUTM), Bhubaneswar for**



## Note

The Govt. of Odisha vide its letter no-HE-FEIB-MISC-0030-2016/1409/HE dt. 15.01.2018 had released **Rs. 90,00,000/-** towards cost for skill development training of the University students which was supposed to be completed by FY 2018-19. But the University had requested to HED vide its letter No. 6662 dt. 05.12.2018 to extend the project duration and spend the grant in the FY 2019-20 and also to grant necessary administrative approval to execute the training programme in collaboration with Centurion University of Technology and Management (CUTM), Bhubaneswar. HED vide its letter no. HE-FEIB-MISC-0030-2016/238/HE dt 03.01.2019 has sanctioned **Rs. 90,00,000/-** on basis of modified budget submitted and authorized the University to place the fund directly to CUTM, Bhubaneswar as per budget towards development of Skill Development Centre and imparting skill training to RDWU students. A committee was formed under the Chairmanship of the Chairperson, PG Council in which Dr. Raj Kumar Joshi, OIC, Skill Development is the coordinator. A memorandum of Agreement was signed between RDWU and CUTM on 25.01.2019 and on recommendation of the committee, **Rs. 43,11,254/-** was released in favour of CUTM as 1<sup>st</sup> installment as per MOA towards development of Skill Development Centre at RDWU vide order No. COF/442 dt. 02.02.2019 after approval of the Vice Chancellor. The committee submitted a report on 22.06.2019 on satisfactory completion of the infrastructure work by CUTM based on work done and submitted UC-SE and on recommendation, **Rs. 13,93,267/-** was released as 2<sup>nd</sup> installment towards training expenses vide order no COF/2596 dt. 05.07.19 after approval of the Vice Chancellor. The committee submitted a report on 05.12.2019 on satisfactory completion of the first phase of training of students by CUTM based on work done and submitted UC-SE and on recommendation, **Rs. 11,90,640/-** was released as 3<sup>rd</sup> installment towards training expenses vide order no. COF/12 dt 02.01.2020 after approval of the Vice Chancellor. The committee submitted a report on 02.03.2020 after satisfactory completion of final phase of skill training of students and on recommendation, **Rs. 11,95,606/-** was released as 4<sup>th</sup> installment towards training expenses vide order no. COF/2064 dt. 12.06.2020 after approval of the Vice Chancellor. The skill training of students have been completed by 14.03.2020 and an amount of Rs. 5,04,000/- towards cost of training evaluation and certification will be reimbursed after submission of final UC-SE and adjustment of unutilized amount by CUTM.

**Resolution:** The approval of Vice Chancellor on payment to CUTM is ratified.

  
25/06/2020

**ITEM No-4**

**Ratification of Vice Chancellor's approval on 11.06.2020 payment of outstanding dues of energy charges amounting to Rs. 10, 79,021/- of the Old & New Administrative Building of the University.**

**Note**

The Bhubaneswar City Division No.1, Unit-VIII, Bhubaneswar has submitted the energy charges bill of the old and new administrative building w.e.f. January- 2020 to May-2020 separately to this University for payment. But due to appearance of COVID-19 pandemic situation, the bill could not be processed for payment to CESU in due time and also after receipt of energy charges for 5/20, the total period of bills have been calculated & paid to CESU with due approval of Vice Chancellor on 11.06.2020. The details charges of old & new administrative buildings paid to CESU is given below for reference please.

Sl.No.	Consumer No.	Building	Period	Total Amount
1	13577	Old Adm. Building	1/20 to 5/20	Rs.6,24,644/-
2	29905	New Adm. Building	1/20 to 5/20	Rs.4,54,357/-
<b>Total</b>				<b>Rs.10,79,021/-</b>

Hence payment of energy charges is placed before the meeting for ratification of Syndicate.

**Resolution:** The decision of Vice Chancellor on 11.06.2020 with regard to payment of energy bills is ratified.

**ITEM -5**

**To consider the ratification of Vice Chancellor's approval on the payment of Rs.1.5 crore in favour of the CPWD under RUSA grants on 17.06.2020.**

**Note**

1. The Administrative approval (AA) for RUSA Project in the University-  
Rs.50.59 crores
2. The ceiling of the cost fixed for completion of all building at-  
Rs. 42,00,00,000
3. Already paid to CPWD before 17.06.2020-  
Rs. 39,07,61,327
4. Paid to CPWD on 17.06.2020-  
Rs. 1,50,00,000
5. Balance out of 42 Cr. to be paid-  
Rs. 1,42,38,673

The CPWD has already handed over 04 out of 05 building (Administrative, Library, Academic & Hostel). It has to hand over the Auditorium

**Resolution:** The decision of Vice Chancellor on payment of Rs. 1.5 Crores to the CPWD on 17.06.2020 is ratified.

**ITEM -6**

To consider for approval of the Annual Budget of the University for the FY 2020-21 passed by the Finance Committee on 22.06.2020.

**Note**

The annual budget for the financial year 2020-20 has been passed by the Finance Committee in the meeting held on 22.06.2020.

**Total Income-**Rs.7,00,10,880/-

**Total Expenditure-** Rs.10,27,56,575/-

**Deficit-** Rs. 3,27,45,695/-

The proceeding of the budget is enclosed.

**Resolution:** The annual budget for the FY 2020-21 passed by Finance Committee is approved.

**ITEM-07**

To consider the expenditure to be incurred for selection of new Vice Chancellor for the University.

**Note**

Vide its notification No- 15943 dt. 14.05.2020 Govt. in Higher Education Department has advertised for appointment of Vice Chancellor of the University in which it has requested the Registrar to pay the advertisement bills to the news paper Agency. Further, Chancellor's Office at Raj Bhawan has notified the constitution of three member of Selection Committee vide its Notification No- 4735/SG (HE) dated 17.06.2020 in which the Registrar has been requested to make all arrangements such as accommodation, transport, hospitality and secretarial support etc and also arrange for payment of the TA,DA etc as may be admissible to the three members.

**Resolution:** The University is to pay all expenditures to be incurred for selection of New Vice Chancellor.

**ITEM-08**

To consider the issuance of appointment letter to candidates recommended by the selection committee pursuant to Advt. No.645 dated 02.02.2018 against those who were issued appointment letter but did not turn up.



**Note**

The Syndicate in the meeting held on 15.05.2020, item No. 1 has resolved for the extension of joining time for second time in case of candidates at Sl. 1, 2,3,4,5 and first time for sl no. 6 in the table below till 31.05.2020 and accordingly the appointment letters were issued to them on 16.05.2020 after getting the approval of Vice Chancellor.

Sl. No.	Name	Selected for	Date of Issuance of Appointment letter	Last date of joining allowed
1	Dr. Himanshu Kumar Rout	Prof. of Economics	16.05.2020	31.05.2020
2	Dr. Premananda Mohapatra	Prof. of Odia	16.05.2020	31.05.2020
3	Dr. Manoj Kumar Pradhan	Asso. Prof. of Education	16.05.2020	31.05.2020
4	Dr. Pratima Palai	Asst. Prof. of Education	16.05.2020	31.05.2020
5	Pradhan Tully Amma	Asst. Prof. of Commerce	16.05.2020	31.05.2020
6	Dr. Ashesh Kumar Nayak	Asst. Prof. J & MC	16.05.2020	31.05.2020

But none of them joined nor applied for extension of joining time by 31.05.2020.

- i) There is no panel in case of Sl. No.1 & 2 i.e for the post of Prof. of Economics & Odia.
- ii) Since Dr. M.K. Pradhan did not join the post on or before the last date, i.e 31.05.2020, the vacant post may be filled up from the next selected candidate in the same panel. The name of **Ramesh Chandra Parua**, the next selected candidate under same category in the same panel (copy of the proceedings of Selection Committee for the post of Associate Professor) may be considered for appointment as Associate Professor of Education.
- iii) Pradhan Tully Amma was given appointment as Asst. Professor of Commerce under ST category and she did not turn up for joining nor communicated anything to the University prior to the last date. Hence, the name of **Suraj Kumar Pradhan**, the next in the selected list of candidates under the same category in the same panel may be considered (copy of the Proceedings of the Selection Committee for the post of Assistant Professor of Commerce) for appointment as Assistant Professor of Commerce.
- iv) Pratima Palai was given appointment as Asst. Professor of Education under UR (W) category and she did not turn up for joining nor communicated anything to the University before the last date. Hence, the name of **Sanjeevani Sudha Jena**, the next in the selected list of candidates under the same category in the same panel may be considered (copy of the Proceedings

25/06/20

of the Selection Committee for the post of Assistant Professor of Education attached) for appointment as Assistant Professor of Education.

- v) Since Ashesh Kumar Nayak did not turn up to join the post on or before the last date, the name of **Debilal Mishra**, next in the same category and same panel may be considered for appointment. (Copy of the Proceedings of the Selection Committee for the post of Assistant Professor of J & MC attached) for appointment as Assistant Professor of J & MC.

**Resolution:** Appointment letters to 1) Ramesh Chandra Parua, 2) Suraj Kumar Pradhan, 3) Sanjeevani Sudha Jena & 4) Debilal Mishra as per the above note are to be sent.

#### **ITEM-09**

To consider the sanction of estimate amounting of Rs.15,12,479/- (Rupees fifteen lakhs twelve thousand four hundred seventy nine only) under 6% deposit scheme for installation of 500 KVA, 11/04 KV plinth mounted sub-station for providing power supply of 284 KW /315 KVA (GPS) load at 11 KV supply/ metering at H.T. single point to the Academic Building and Toilet Block of the University being constructed under state grants by OSIC.

#### **Note**

The Central Electricity Supply Utility of Odisha, Bhubaneswar city division vide its letter No- BCDD-I/TECH/2224/Dated 13.03.2020 has submitted estimate amounting to Rs. 15,12,479/- under 6% deposit scheme for installation of 500 KVA, 11/04 KV plinth mounted sub-station for providing power supply of 284 KW /315 KVA (GPS) load at 11 KV supply/ metering at H.T. single point to the Academic Building and Toilet Block of the University being constructed under state grant by OSIC for permission and sanction. It is proposed that the Department of Life Sc, Bio- technology & Computer Science will function in that building and under CURIE programme, funds have been allotted for installation of equipment. Also there is a provision for lift in that building. In view of the high load of electricity, a separate transformer for that building is required.

**Resolution:** The estimated cost of Rs. 15, 12,479/- as submitted by CESU is approved and the work to be assigned to the Odisha State Police Housing Welfare Corporation (OPHWC) in view of the Govt. in Higher Education Department Letter No- 17617/dt. 03.06.2020.

**ITEM-10**

To consider the approval of estimated cost of Rs.20,99,520/- per annum for cleaning of all Buildings ( Old Academic, New Academic I & II, Library, Administrative Buildings, Research Hostel) and campus by engagement of Agency through tender process.

**Note**

For cleaning of all Buildings ( Old Academic, New Academic I & II, Library, Administrative Buildings, Research Hostel) and campus regularly, it is under consideration to engage the cleaning agencies through tender process. It has been proposed to engage about 20 Sweeper/ Sweepresses daily @ Rs. 20,99,520/- per annum (inclusive of cleaning material).

**Resolution:** The estimated cost of Rs. 20,99,520/- per annum for cleaning of all buildings and campus by engagement of Agency through tender process is approved.

**ITEM -11**

To consider for approval of estimated cost of Rs. 48, 79,895/- Per Annum for engagement of 38 nos. of Outsourcing staff.

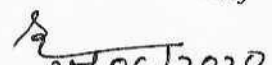
**Note**

The day to day administration & teaching departments of the University is being managed through outsourced personnel, contractual retired employees and deployed staff of the erstwhile R.D. Women's College. At present there are 33 outsourced personnel of different categories working in the University. The estimated expenditure for this per annum is Rs. 39, 68,975/- for the year 2020-21. The Higher Education Department vide its letter No-7324 dated 14.03.2018 has created 101 non-teaching post for the University out of which following category of personnels are proposed to be engaged through outsourcing.

1. Security Officer-01
2. Computer Programmer-02
3. System Manager-01
4. Gardener-01

If above 04 categories are engaged this year, the estimated cost is to be Rs. 9, 10,920/- for the year 2020-21.

So the total expenditure towards engagement of outsourced personnel of the University will be Rs. 39, 68,975/- + Rs. 9, 10,920 = Rs. 48, 79,895/-.

  
26/06/2020



**Resolution:** The estimated cost of Rs. 48, 79,895/- PA towards outsourcing of the services for the year 2020-21 through service provider is approved.

**ITEM -12**

To consider for approval of estimated cost of Rs. 14,82,378/- per annum for engagement of Securities at Gate, Old Academic Building, New Administrative Building, New Academic Building, Library Building and New Hostel Building.

**Note**

The following Security personnel are required to be engaged for day to day safety & security of life & property in the University.

1. Security for old Academic Building- 01 nos
2. Security for New Academic Building- 03 nos-( 24 hours service)
3. Security for Gate & Cycle Stand- 03 nos. ( 24 hours service)
4. Security for Library Building- 03 nos ( 24 hours service)
5. Security for New Administrative Building-3 ( 24 hours service)

As estimated a sum of Rs. 14, 82, 378/- per annum is required for payment of remuneration/ wages towards safety & security of life & property in the campus.

**Resolution:** The estimated cost of Rs. 14, 82,377.52/- per annum for security provision in the building & campus for the year 2020-21 by Agency through tender process is approved.

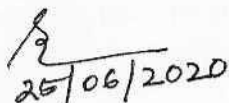
**ITEM -13**

To consider the proposal of giving work order in favour of OPHWC of Rs. 3.37crore for internal roads in the campus.

**Note**

Government in Higher Education Department vide its letter No- 17617 dt. 03.06.2020 has informed to all the State Universities to give all civil & electrical works of the University to the Odisha State Police Housing Welfare Corporation (OPHWC).

On the basis of the estimation for construction of internal roads in the campus for Rs. 3,37,95,217/- submitted by the CPWD, Govt. vide its letter No- 24124 dated 11.11.2019 has sanctioned and released the amount. In spite of our many request letters to CPWD in last 07 months since the release of fund, the CPWD has neither thought it proper to reply to our letter nor started the work yet.

  
25/06/2020

In view of the Government letter regarding conferring all the civil & electrical works by the OPHWC in all State Universities, the construction work of Internal Road of the University worth of Rs. 3,37,95,217 /- may be considered for giving to OPHWC. 283

**Resolution:** The decision of Govt. to give all Civil & Electrical works of the University to the OPHWC is approved and also approved the decision of the University in allotting work of internal Road construction of Rs. 3,37,95,217/-in favour of OPHWC.

**ITEM -14**

To consider the purchase of furniture items for New Administrative building with regard to different item, specification and model number of item etc as recommended by the furniture committee.

**Note**

In item No- 22 of Syndicate meeting held on 21.09.2019, it is resolved that "the quantity & specifications of each furniture & equipment item of each of the building under RUSA scheme as suggested by the concerned committee was noted. The Vice Chancellor was authorised to take decision on change of the quantity & specification of each item as per the need of the University & fund availability though GEM portal & items were to be from Godrej Brand as that was resolved in last Syndicate meeting held on 05.07.2019". So after the Vice Chancellor's approval dated 12.03.2020, the no. & items were placed for purchase through GEM. As reported by OIC, GEM multi model and multi make items cannot be purchased through GEM. So the file was moved with different specification, models and no. of different items as recommended by the furniture committee to the Vice Chancellor on 12.06.2020 for permission to purchase these items through open tender and now proposal placed before the syndicate for consideration.

**Resolution:** The items not accepted by GEM in view of multi- specification & multi-make are to be purchased through open tender as per the financial Rule & procedure. Further any item not available or can not by purchased through GEM is to be purchased through open tender as per rule.

**ITEM No-15**

To Consider for approval of Rs.5,00,000/- (Rupees Five lakh) only for payment against the bills submitted by Sabnam Pustak Mahal, Publisher & Distributor towards supply of Text Books(Indian & Foreign publication) to the Library of Rama Devi Women's University.

25/6/2020



**Note**

As the required books were not available in the GEM Portal, the procurement of books was made by inviting expression of interest. Sabnam Pustak Mahal was declared as H 1 firm and supply order was issued to the said firm by the CPGC vide letter No-1914 dated 17.10.2019. Accordingly the above firm has supplied the books. The Chief Nodal Officer, Library has certified that the books have been received by her in good condition and recommended for payment of the bills.

**Resolution:** The payment against the bills submitted by Sabnam Pustak Mahal, Publisher & Distributor towards supply of Text Books(Indian & Foreign publication) to the Library of Rama Devi Women's University is approved.

**ITEM No-16**

**To consider for approval of the fund available for procurement of furniture and furnishing of Buildings being constructed under the RUSA Scheme out of Rs. 55 crores in the campus and also to approve.**

**Note**

There are 05 building being constructed under RUSA Scheme in the campus @ Rs. 55 crore which shall be operationalized within that cost. The work was given to the CPWD @ AA Rs. 50.9 Cr., but the ceiling of payment to CPWD for Civil works was fixed at Rs. 42 Cr. through an agreement between the University and the CPWD. So, taking RUSA norms and AA & actual cost as provided by the CPWD, a statement of funds available for furnishing the buildings is placed for consideration of approval of the same i.e. fund available for furniture & furnishing of each building out of which the University can procure the furniture & furnish the building.

**Resolution:** The statement as per the annexure-XIX prepared regarding distribution of fund under RUSA Scheme towards procurement of furniture and furnishing of all buildings. (Administrative, Academic, Library, Hostel and auditorium) is approved. The fund allocated for the buildings is alterable and transferable as per the needs and availability of fund & balance amount. The Vice Chancellor is authorised to approve payments within this sanctioned amount.

*Seapaba*  
25/6/2020  
Registrar



262

Memo No.XVII-S/Syndicate/Resolution 2164 Dt. 25-6-2020

Copy forwarded to the Commissioner-cum- Secretary to the Chancellor, Raj Bhawan, Bhubaneswar for kind information of the Chancellor.

*Shapaba*  
Registrar / 25/6/2020

Memo No.XVII-S/Syndicate/Resolution 2164 (A) Dt. 25-6-2020

Copy forwarded to the members present/ CPGC/ CoF/ Co-ordinator, RUSA/OIC-Skill Development/Co-ordinator, IDP/Dy. Registrar /HC/PS to the Vice- Chancellor for kind information of the Vice- Chancellor/ Section-XVII for information and necessary action.

*Shapaba*  
Registrar / 25/6/2020