

**ANNUAL REPORT**  
*Session-2019-2020*




**EXAMINATION SECTION**

**RAMA DEVI WOMEN'S UNIVERSITY**

Vidya Vihar, Bhubaneswar-751022, Odisha

E-mail: [coe@rdwu.ac.in](mailto:coe@rdwu.ac.in) , Website: <https://rdwu.ac.in>

  
Controller of Examinations  
R.D. Women's University  
Bhubaneswar

  
Registrar  
RD Women's University,  
Bhubaneswar

## **1. Vision and Mission of the University**

### **Vision**

To develop the University into a Center of Excellence in Higher Education through promotion of quality teaching and research.

- ❖ To provide opportunities to women through training in professional skills leading to gainful employment
- ❖ To foster leadership qualities with social responsibilities.
- ❖ To build a world class University to meet global challenges.

### **Mission**

- ❖ To provide quality higher education for holistic development of women
- ❖ To create an environment for empowerment of women
- ❖ To strengthen visibility voice and representation of women in all field
- ❖ To expand participation of women in community growth and nation building.

### **Introduction**

The office of the Controller of Examinations, ensures transparency in all its activities like Conduct of Examination, Valuation of Answer Scripts, Publication of Result, with the aim to support faculty, students and the Institution.

The office is responsible for end to end process of the students' assessment and works in close collaboration with institutions and individuals.

## **2. Perspective Plan**

### **(a) Short Term**

- To conduct the Final year Semester Examination and Back Examination for the final year and pass out students through offline as per the programme notified.
- To conduct of Examination Committee meeting, BOS meeting and meeting of Board of Conducting Examiners through offline.
- To conduct Pre-thesis Presentation & Viva Voce Presentation for Ph.D. Scholars.
- To design common question paper format for all programmes.

### **(b) Long Term**

- To conduct the Semester Examination and Mid-Sem. Examination.
- Planning to complement Question bank for all programmes

## **3. Academic Calendar**

For every academic year the schedule of both Odd & Even semester Examinations are notified through academic Calendar. Detailed calendar for both UG, PG and B.Ed. Examination is prepared by the Examination Section and displayed in the University website.

1. Calendar of events for UG & PG Programme is given in Annexure-I

#### **4. Meeting for Board of Studies**

Meeting of Board of Studies of all the departments were organized for structuring, revision and approval of Syllabus. Meetings for different departments were organized from 27<sup>th</sup>-28<sup>th</sup> August 2019 for the academic session 2019-20. The Board recommended the list of the Paper Setters, Examiners and the Moderators for the academic year 2019-20.

#### **5. Examination Committee Meeting**

In the academic year 2019-20, 01 (one) of Examination Committee meeting was held on 15.02.2020. Proceedings of the meeting is attached in Annexure-II.

#### **6. Setting of Question Papers**

The question papers for the End Semester Examinations are set to ensure full coverage of the syllabus as per the weightage of the modules of the concerned clause units : The questions are framed in such a way that the student Learning Outcomes are properly assumed and weightage given to each module of instruction is properly reflected in question. To ensure outcome-based education, the questions are set by experienced and trained teachers and also moderated by moderators as recommended by the Board of Studies.

#### **7. Conduct of Examinations**

##### **(a) Examination Notification for UG**

For the academic year 2019-20, odd semester examinations were conducted from first week of December, 2019 to 3<sup>rd</sup> week of January 2020.

Detailed examination programme was notified nearby 30 days before the commencement of examinations.

##### **(b) Examination Notification for PG**

For the academic year 2019-20, odd semester examination were conducted from 2<sup>nd</sup> week of December, 2019 to 3<sup>rd</sup> week of January, 2020. Even semester examinations were conducted from 21<sup>st</sup> Sep.2020 to 28<sup>th</sup> Sep. 2020 in online mode.

While conducting the examinations, all COVID-19 preventive measures such as social distancing, hand-washing, sanitization, compulsory use of mask, routine disinfection were taken.

##### **(c) Examination Notification for B.Ed.**

For the academic year 2019-20, odd semester examination were conducted from 30<sup>th</sup> Sep.2020.

##### **(d) Appointment of Observers/Squad**

For transparency in the conduct of Examination different nodal centres were selected by the approval of Examination Committee and the Vice Chancellor. Besides this semester wise a team of squad members were appointed by the University for inspection of different Examination Centres.

## 8. Evaluation of Answer Booklets

Valuation for UG Programme is carried out Zone wise for which 4 to 5 no of Zones are selected as recommended by Examination Committee and approved by Vice Chancellor. On the other hand evaluation of Answer Scripts for P.G., & B.Ed. is carried out by Home Valuation process.

## 9. Board of Conducting Examiners

Recommendations of the Board of Conducting Examiners, results of different programmes were published within 40 days from the last date of Examinations. The meeting of Board of Conducting Examiners to pass the final result of UG exam was held on 29<sup>th</sup> October 2020 and 30<sup>th</sup> June 2023 respectively. The students pass percentage was mentioned in Annexure-III

## 10. Grievance of Students

### (a) Re-addition

A total no of 129 students who appeared in the 2019-20 had applied for re-addition of marks with the prescribed fees. As per examination regulations, after re-addition if there is any change in marks the marks will be reflected in their mark sheet. Out of 129 students, marks of 08 (eight) students were revised. The list is attached in Annexure-IV

## 11. Automation in Examination System

In the examination section, the following processes were automated :

- Online Examination Application form generation and payment of Examination fee
- Nominal Roll generation  
Examination Timetable for CIA and CE
- Regular and Arrear Examination online Hall ticket generation
- Result processing and publishing the results
- SGPA and CGPA calculation
- Mark sheet generation for Semester, Provisional and Consolidated sheets
- Convocation list and Rank list generation

## 12. Security features Involved in Examination Section

- ❖ Controller Section module is enabled only for few users in the application, only the Authorized users have access to the module. If some other user tries to access the module, an error 'Unauthorized Access' will get displayed.
- ❖ Screens like Mark Sheet generation, Consolidated Mark sheets, and Provisional Certificate generation can only be done by a few users and the screen is enabled only from their Machine IPs. If the same user tries to get access from other Machines, then the screen will not get displayed.
- ❖ The entries made by one user cannot be edited / deleted by other users. If any changes are made in the mark sheet, then mark sheet approval screen will be used by the Controller of Examinations to check whether the changes made are brought to the notice and the reason for the edit is captured for future reference.

## 13. Issue of Transcript, genuineness of documents

On receipt of application from students, the University issued 06 (six) no. of transcripts. The list is attached in Annexure-V

**R.D.WOMEN'S UNIVERSITY, VIDYA VIHAR, BHUBANESWAR**  
**TENTATIVE SCHEDULE FOR**  
**UG/PG/M.PHIL/B.Ed. EXAMINATIONS-2019/2020**  
**(TRADITIONAL & SEMESTER)**

Sl No.	NAME OF EXAM.	MID SEMESTER	End Sem.-Theory	End Sem.-Practical
<b>UG (Odd Semester)</b>				
1	5 <sup>th</sup> Sem. Regular & Back (2017 2016 & 2015 AB)	Last week of September for Odd Semester	18.11.2019 to 25.11.2019	28.11.2019 To 30.11.2019
2	3 <sup>rd</sup> Sem. Regular & Back (2018 2017,2016,2015 AB)	-do-	05.12.2019 to 13.12.2019	14.12.2019 To 20.12.2019
3	Ist Sem. Regular & Back (2019,2018,2017,2016,2015 AB)	3 <sup>rd</sup> week of October for Odd Semester	16.12.2019 to 23.12.2019	03.01.2020 To 08.01.2020
<b>UG (Even Semester)</b>				
4	6 <sup>th</sup> Sem. Regular & Back (2017, 2016,2015 AB)	Last week of February for Even Semester	23.03.2020 to 29.03.2020	30.03.2020 To 03.04.2020
5	4 <sup>th</sup> Sem. Regular & Back (2018,2017,2016,2015 AB)	-do-	06.04.2020 to 17.04.2020	18.04.2020 To 24.04.2020
6	2 <sup>nd</sup> Sem. Regular & Back (2019,2018,2017,2016,2015 AB)	-do-	25.04.2020 to 01.05.2020	02.05.2020 To 08.05.2020
<b>TRADITIONAL</b>				
1	+3 Ist Yr.(Back) 2015 Adm. Batch		07.02.2020 to 11.03.2020	Ist, IInd & Final Yr.(Back) Practical
2	+3 IInd Yr.(Back) 2015 Adm. Batch		-do-	12.03.2020 To 18.03.2020
3	+3 Final Yr. (Back) 2015 Adm. Batch		-do-	
<b>PG (Odd Semester)</b>				
7	3 <sup>rd</sup> Sem. Regular & Back (2018,2017,2016 AB)	Last week of September for Odd Semester	26.11.2019 to 10.12.2019	
8	Ist Sem.2019-Regular (2018,2017,2016)	3 <sup>rd</sup> week of October for Odd Semester	04.01.2020 to 11.01.2020	
<b>PG (Even Semester)</b>				
9	4 <sup>th</sup> Sem. Regular & Back (2018,2017,2016 AB)	Last week of February for Even Semester	27.03.2020 to 09.04.2020	
10	2 <sup>nd</sup> Sem. Regular & Back (2019,2018,2017,2016 AB)	-do-	24.04.2019 to 02.05.2020	
<b>M.PHIL</b>				
	Ist Sem. Regular (2019 AB)		04.01.2020 to 11.01.2020 Theory & Practical	
	2 <sup>nd</sup> Sem. Regular & Back (2019 & 2018 AB)		Submission of Dissertation by 30 <sup>th</sup> April 2020	
<b>B.Ed.</b>				
1	B.Ed. IInd Yr.2020- Regular (2018 AB)		24.04.2020 to 06.05.2020	
2	B.Ed. Ist Yr. Regular & Back (2020,2019 & 2018 AB)		05.05.2020 to 18.05.2020	

156

RAMA DEVI WOMEN'S UNIVERSITY, VIDYA VIHAR,  
BHUBANESWAR-751022

**PROCEEDINGS OF THE EXAMINATION COMMITTEE MEETING HELD IN THE  
OFFICE OF THE CHAIRPERSON P.G.COUNCIL ON 15.02.2020 AT 3.30 P.M.**

**Members Present:**

- i) Prof.(Dr.) Padmaja Mishra ,Vice-Chancellor (Chairman)
- ii) Dr.Sarita Supkar, Chairperson, P.G. Council & member of Examination Committee
- iii) Prof.Chandi Ch. Rath, COE, Member, Examination Committee.
- iv) Dr.Mamata Mohanty, Dy.Controller, Secretary, Examination Committee

The following business were transacted.

- I. Ms. Rajashree Jena bearing Roll No.23R0018024 had represented regarding non posting of marks in General Elective paper-I (Philosophy). As per the records it was observed that, on the day of examination the answer script of Ms.Jena on the subject (GE-I Philosophy) was missing during final packing of answer scripts. As per the report of Center Superintendent and invigilator it is inferred that the manuscripts of Ms.Jena could not be traced in the University premises in spite of all efforts. As a result the mark on the particular paper is not reflected in the mark sheet & posted as zero.

The committee observed that, Ms.Jena has **Scored 11(eleven) marks** in the Mid-Semester Examination out of 20 in the GE-I (Philosophy) Paper. Examination Committee suggested to give the marks to Ms.Jena on this paper (End Semester) proportionately as per Mid-Sem. mark on that paper. Accordingly, the committee resolved that 44 marks (out of 80 FM) may be awarded in favour of Ms.Rajashree Jena, in her GE-I(Philosophy) paper.

The committee decided to consider the case of Ms.Jena.



Sl.No	STREAM	CORE SUBJECT	No. of Students Enrolled	O GRADE		E GRADE		A GRADE		B GRADE		C GRADE		D GRADE		PASS	FAIL	MP	Pass Percentage	
				WITH DISTINCTION	GRADE	WITH DISTINCTION	GRADE	WITH DISTINCTION	GRADE	WITH DISTINCTION	GRADE	WITH DISTINCTION	GRADE	WITH DISTINCTION	GRADE					WITH DISTINCTION
1	ARTS HONS	ANTHROPOLOGY	21	0	0	1	0	4	1	1	9	0	4	0	0	20	1	0	92.24	
2	ARTS HONS	ECONOMICS	320	0	1	2	0	23	2	37	22	41	141	0	0	269	51	0	84.06	
3	ARTS HONS	EDUCATION	868	0	0	16	0	78	78	224	166	7	26	0	0	892	76	0	92.15	
4	ARTS HONS	ENGLISH	214	0	8	0	0	4	1	38	7	25	99	0	0	182	31	1	85.05	
5	ARTS HONS	HINDI	71	0	0	1	0	6	0	17	11	1	24	0	0	60	11	0	84.51	
6	ARTS HONS	HISTORY	638	1	7	0	0	9	0	113	44	140	285	0	0	599	58	1	91.03	
7	ARTS HONS	HOME SCIENCE	346	0	0	0	0	0	0	41	112	0	12	0	0	310	36	0	89.6	
8	ARTS HONS	LIB AND INF SC	14	0	0	0	0	0	0	1	7	0	3	0	0	2	0	100		
9	ARTS HONS	MATHEMATICS	2	0	0	0	0	2	0	0	0	0	0	0	0	0	2	0	91.98	
10	ARTS HONS	ODIA	673	0	3	2	0	71	18	186	109	81	139	0	0	619	53	1	86.67	
11	ARTS HONS	PHILOSOPHY	105	0	0	1	0	3	0	10	17	8	52	0	0	91	13	1	90.78	
12	ARTS HONS	POLITICAL SCIENCE	933	0	7	0	0	42	7	213	54	215	309	0	0	847	85	1	90.78	
13	ARTS HONS	PSYCHOLOGY	239	0	0	14	0	58	12	66	101	0	20	0	0	272	27	0	90.97	
14	ARTS HONS	SANSKRIT	552	0	1	2	0	91	26	152	104	31	74	0	0	481	69	2	87.14	
15	ARTS HONS	SOCIOLOGY	255	0	0	2	0	16	1	90	18	49	59	0	0	235	20	0	92.16	
16	ARTS HONS	STATISTICS	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	
TOTAL	arts	core_hons	5432	1	27	52	0	784	198	1199	781	598	1247	0	0	4892	533	7	90.06	
17	ARTS PASS	Commerce	432	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	77.08	
18	COMMERCE	Commerce	349	0	1	0	0	42	1	102	24	30	59	0	0	259	90	0	74.21	
19	SCIENCE HONS	BIO. TECHNOLOGY	33	0	0	5	0	18	1	6	0	0	1	0	0	31	2	0	93.94	
20	SCIENCE HONS	BOTANY	215	0	0	5	0	91	7	42	54	0	9	0	0	208	7	0	96.74	
21	SCIENCE HONS	CHEMISTRY	197	0	0	20	0	56	6	57	38	1	6	0	0	184	13	0	93.4	
22	SCIENCE HONS	COMPUTER SCIENCE	40	0	0	4	0	16	2	8	7	0	3	0	0	40	0	0	100	
23	SCIENCE HONS	MATHEMATICS	116	0	0	19	0	55	4	16	14	0	5	0	0	113	3	0	97.41	
24	SCIENCE HONS	PHYSICS	155	0	0	6	0	51	2	45	16	16	15	0	0	140	15	0	90.32	
25	SCIENCE HONS	STATISTICS	2	0	0	1	0	0	0	0	0	0	1	0	0	2	0	0	100	
26	SCIENCE HONS	ZOOLOGY	181	0	0	28	0	66	9	21	36	0	4	0	0	169	12	0	93.37	
TOTAL	science	core_hons	906	0	0	83	0	315	30	189	185	6	43	0	0	856	50	0	94.48	
27	SCIENCE PASS	core_hons	49	0	0	0	0	0	0	0	0	0	0	0	0	0	47	2	0	95.92

Signature  
 R.D. Minister of Examinations

Signature  
 VICE CHANCELLOR

# RAMA DEVI WOMEN'S UNIVERSITY, BHUBANESWAR-751022

No.COE-EC-29/ 641 / 2020

Date : 12.10.20

## NOTICE

This is for information of all concerned who have applied for Re-addition of marks in respective Subject(s)/Paper(s) for the +3 Degree 5<sup>th</sup> Semester(Regular & Back) Examination,2019 and +3 3<sup>rd</sup> Semester Back Exam,2019. In this connection the Examination Roll No., Name of the candidate, Subject/Paper, Mark awarded and Marks (Unchanged / Revised) after Re-addition are noted below. The copy of the Notice is sent to respective college Principals for information of the concerned students.

Sl.No.	Exam. Roll No	Name of the Candidate	Subject/ Paper	Mark Awarded	Marks (Unchang ed/ Revised after Re- addition)	Remark
<b>3<sup>RD</sup> SEMESTER BACK EXAM.2019</b>						
<b>R.D.WOMEN'S UNIVERSITY,BHUBANESWAR(R00)</b>						
1	17R0016002	ANITA BEHERA	SEC-I	13	13	UNCHANGED
2	17R0016023	PUJA BISOI	SEC-I	12	12	UNCHANGED
<b>5<sup>TH</sup> SEMESTER BACK EXAM.2019</b>						
<b>R.D.WOMEN'S UNIVERSITY,BHUBANESWAR(R00)</b>						
3	20R0017048	TAPASWANI NAYAK	ODIA-DSE-I	30	30	UNCHANGED
4	15R0017035	SWATI PATTANAİK	HIN-DSE-I	48	48	UNCHANGED
			HIN-DSE-II	32	32	UNCHANGED
5	12R0017049	SUSHREE SUCHARITA	ECO-C-XI	42	42	UNCHANGED
6	17R0017003	BAISALI BHARADWAJ DASH	HSC-DSE-I	45	45	UNCHANGED
7	22R0017055	SITAL KUSHAL	PSC-C-XI	40	40	UNCHANGED
			PSC-DSE-I	57	57	UNCHANGED
8	19R0017001	AMBRITA PRIYAM	MATH-C-XI	66	66	UNCHANGED
			MATH-C-XII	37	37	UNCHANGED
			MATH-DSE-I	61	66	CHANGED
			MATH-DSE-II	58	58	UNCHANGED
9	56R0017001	ADITI SATPATHI	MATH-C-XII	39	39	UNCHANGED
			MATH-DSE-II	53	53	UNCHANGED
10	57R0017008	JIPSEJA JENA	PHY-C-XI	25	25	UNCHANGED
			PHY-C-XII	35	35	UNCHANGED
			PHY-DSE-II	42	42	UNCHANGED
11	57R0017010	LAXMI PRUSTY	PHY-C-XI	18	18	UNCHANGED
			PHY-C-XII	39	39	UNCHANGED
			PHY-DSE-I	57	57	UNCHANGED
			PHY-DSE-II	39	39	UNCHANGED



## Annexure-V

<b>Sl. No.</b>	<b>ROLL NO.</b>	<b>NAME OF THE STUDENT</b>	<b>DOCUMENT ISSUED</b>	<b>DATE OF ISSUE</b>
1.	RD250C13	Puspanjali Kar	Transcript	14.08.2019
2	RD06MGT28	Priyanka Sarkar	Transcript	30.08.2019
3.	RD08ENG04	Smruti Sandhya	Transcript	06.09.2019
4	RD13MAS14	Bijay Laxmi Sahoo	Transcript	26.11.2019
5	RD08ENG24	Mahezabin Saiyed	Transcript	18.12.2019
6	RD05ACC09	Swati Patnaik	Transcript	17.06.2020