



RAMA DEVI WOMEN'S UNIVERSITY

Vidya Vihar, Bhubaneswar-751022, Odisha

Website: <https://rdwu.ac.in>

E-mail: registrar@rdwu.ac.in

Policy document of the HEI for award of scholarships and free ships.

- **Gopabandhu Sikhya Sahayata Yojana**
- **Nirmana Sramika Kalyana Yojana**
- **Post Matric Scholarship**
- **UG and PG Merit Scholarship**
- **Vyashakabi Fakir Mohan Bhasabruti**

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

No.HE-SLR-POLICY-0003-2022 *51859*

/HE, Dated: *16.12.2022*

From

Smt. Prativa Sahu, OAS (S),
Joint Secretary to Government

To

The Director
Information & Public Relation Department, Bhubaneswar

Sub: - Publication of Advertisement for the invitation of online application for all categories of scholarship for the year 2022-23.

Sir,

I am directed to enclose herewith the soft and hard copy of the advertisement regarding invitation of online application from eligible students for all categories of Scholarships awarded by Higher Education Department under e-Medhabruti (UG Merit (+3)/P.G Merit/Technical & Professional Merit), Vyasakabi Fakir Mohan Bhasabruti and **Gopabandhu Sikhya Sahayata Yojana for the year 2022-23.**

The said advertisement may please be published in the following English/Odia daily newspapers on 18.12.2022 as per I & PR rates for the general information of the public.

English Daily	The Times of India
Odia Daily	The Sambad, The Samaj, The Prameya, The Pragatibadi, The Dharitri

A line of confirmation in this regard may please be acknowledged to this Department through e-mail (scholarshipedgov@gmail.com). The cost of the advertisement will be borne by the Higher Education Department after receipt of the demands as per Government rules.

Yours faithfully,

Pahu
16/12/22
Joint Secretary to Government

Memo No. *51860* /H.E., Dated *16.12.2022*

Copy forwarded to the General Manager (Admin), OCAC, Acharya Vihar, Bhubaneswar for information and necessary action and to live the 3 schemes in State Scholarship Portal. She is requested to upload the advertisement (copy attached) on the State Scholarship Portal and update the view key dates tab accordingly.

Pahu
16/12/22
Joint Secretary to Government


Memo No. *51861* /H.E., Dated *16.12.2022*

Copy forwarded to All Colleges (SAMS & NON-SAMS) for information and necessary action.

Pahu
16/12/22
Joint Secretary to Government

Memo No. 51862 /H.E., Dated 16.12.2022.

Copy forwarded to IT Section, Higher Education Department to upload in Department website and social media website "Facebook/Twitter".


Joint Secretary to Government

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

**(SUBMISSION OF ONLINE APPLICATION FOR AWARD OF SCHOLARSHIP FOR THE
ADMISSION YEAR 2022-23)**

The Higher Education Department, Government of Odisha invites online application for award of scholarship under **e-Medhabruti, Vyasakabi Fakir Mohan Bhasabruti and Gopabandhu Sikhya Sahayata Yojana** for the year 2022-23 from eligible students of Odisha who are pursuing general courses, i.e. UG (+3) courses, PG Courses and Technical & Professional Courses in SAMS and Non-SAMS institutions (i.e. UGC/AICTE/MCI affiliated Universities/Management/Engineering & Technical institutions) inside and outside Odisha.

Students can apply for scholarships under URL www.scholarship.odisha.gov.in. Detailed guidelines along with the eligibility criteria are also available at the State Scholarship Portal of the Higher Education Department under URL www.scholarship.odisha.gov.in.

The different categories of merit, number, rate, amount to be paid, and courses applicable for the scholarship are given in a tabular form:

Sl. No.	Category of Merit	No. of Scholarship	Rate of Scholarship per Year	Amount of Scholarship to be paid at a time	Remarks
1	e-Medhabruti Scholarship				
a.	UG Merit (3- year course)	6000	₹ 5,000/-	₹ 15,000/- (for 3 years)	
b.	PG Merit (2- year course)	2500	₹10,000/-	₹20,000/- (for 2 years)	
c.	Technical & Professional Merit	6000(details streamwise break-up is available on the website)	₹10,000/-	(Rs.10,000)x (Number of course years) (Example:- for 4 years Engineering courses, Rs.40,000/- will be paid)	The number of scholarships under a particular category may be increased by the Government depending on the number of eligible students applied and validated in other categories in an academic year.
2	Vyasakabi Fakir Mohan Bhasabruti Scholarship	1200 (students studying in UG with Odia Honours) 300 (students studying in PG in Odia)	₹20,000/- only once for the entire duration of the course	₹20,000/-	Eligible students will get 'Vyasakabi Fakir Mohan Bhasabruti' scholarship irrespective of getting any other scholarship.
3.	Gopabandhu Sikhya Sahayata Yojana (Both Fresh and Renewal)		₹ 20000/- per year	₹ 20,000/-	Eligible students will get 'GSSY' scholarship irrespective of getting any other scholarship.

NB: (1) Aadhaar is made mandatory for availing scholarship. Please provide correct Aadhaar number of self in the Online Application form. In case it is found that Aadhaar number provided by the student is wrong or is not his/her, the application is liable to be rejected.

(2) Applicants have to be very careful while furnishing their Bank Account information in the specified box of the Online Application. Any wrong entry or mismatch of the Savings Bank Account and IFSC code, this Department will not be held responsible for mis-credit/no credit.

Scheduled Timellne for Online Application

01	Opening date of Online Application for students	20.12.2022
	Last date of Online Application for students	31.01.2023
02	Validation of students record by Principal/Head of the Institution (Both SAMS & Non-SAMS)	26.12.2022 to 20.02.2023

Principal/Head of the Institution (Both SAMS & Non-SAMS)

- Please see the concerned Guidelines and Bank related Advisory

In case of any problem faced by the students at the time of filling up the application online, they may refer to FAQs available on the home page of the website or take the help of **Sanjog Helpline (Toll-Free) Number 155335/18003456770** or e-mail on scholarshiped@gmail.com.

Sd/-

Joint Secretary to Government

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GOVERNMENT OF ODISHA
DEPARTMENT OF HIGHER EDUCATION

No. 1189 /HE-BUD-Policy-0002-2018, Bhubaneswar dated 16.1.19

RESOLUTION

Sub: Guideline for "GOPABANDHU SIKHYA SAHAYATA YOJANA"

Introduction:

It has been consistent endeavor of Higher Education Department, Government of Odisha to make higher education inclusive and to increase the gross enrollment ratio. To achieve this goal, a number of programmes have been initiated. Presently, among other things, the Department of Higher Education has been implementing schemes like: a) E-medhabruti- Means-cum-Merit scholarship to the students for pursuing General, Technical and Professional courses; b) The Kalinga Sikhya Sathi Yojana- to provide education loan at subsidized rate of interest for facilitating higher education among the poor deserving and meritorious students of the Odisha; c) Green Passage Scheme- to provide free education to orphan students for pursuing +2 to Post graduate education.

In order to further widen the access to higher education to the students belonging to under privileged sections of society, the Government of Odisha in Higher Education Department proposes a "Financial Assistance Scheme" which will benefit immensely the students of said strata of society.

Objective of the Scheme:

The objective of the scheme is to extend financial assistance to the students of under privileged sections for pursuing Graduation and Post-Graduation courses in the State of Odisha on an annual basis. It is anticipated that the scheme will lead to their access to higher education.

Eligibility Criteria:

Eligibility criteria for applying under this scheme shall be as follows:

- 1) The student should belong to any of the following categories of families.
 - a) HIV/AIDS affected family (either father or mother or both).
 - b) Households without shelter.
 - c) Destitute/ living on alms.
 - d) Manual scavengers.
 - e) Particularly Vulnerable Tribal Groups.
 - f) Legally released bonded labourers.
 - g) Single mother family (A mother who has a dependent child or dependent children and who is widowed, divorced or unmarried).

- 2) He/ She should be a permanent resident of Odisha.
- 3) The student should have been enrolled for graduate and post graduate courses on regular mode from the recognized Colleges/ Institutes/ Universities in the State of Odisha.
- 4) The income of the household from all sources should be less than Rs.10,000/- Per month.

Courses/ Programmes covered:

All approved Graduate and Post Graduate courses (Non-Technical, Technical & Professional) offered by Government Universities of Odisha or Colleges/ Institutions recognized by State Government.

Quantum of Financial Assistance:

The annual Financial assistance will be Rs. 20,000/-for pursuing both Graduate and Post Graduate course.

The student can avail financial assistance under this scheme even if the student is in receipt of financial assistance under other schemes.

Financial assistance is limited to the normal duration of the course and will be given each year till completion of the course.

Application Process:

Students who satisfy eligibility criteria prescribed above are required to apply through online application available under Higher Education Department, Government of Odisha on or before the closing date of the scheme and submit the two printed hard copies of online application along with relevant documents to the Principal/ Head of Institution where they are studying for further processing.

Documents Required:

- i. Copy of Resident Certificate.
- ii. Copy of Income Certificate.
- iii. Copy of Medical Certificate from the concerned Medical Officer regarding suffering from HIV/AIDS, if required.
- iv. Copy of Certificate relating to households without shelter from the competent Revenue Authority, if required.
- v. Copy of certificate towards being a single mother from District Social Welfare Officer, if required.
- vi. Certificate of being a Destitute/ living on alms from the local Sarpanch/ Urban Local Body authority, if required.

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- vii. Certificate of being a Manual scavenger from the competent authority, if required.
 - viii. Certificate of being from a Particularly Vulnerable Tribal Groups from the District Welfare Officer if required.
 - ix. Certificate of being a Legally released bonded labourer from the District Welfare Officer/ District Labour Officer/ any competent authority if required.
 - x. Copy of bank Passbook of the student. (Name of the student, Bank Account No. & IFSC Code must be mentioned on the copy of passbook.)

Verification at the Principal/ Head of Institute level:

On receipt of the applications from the concerned students, the Institute will verify all the details of the students along with required documents submitted by the students. It shall be the duties of the Principal/ Head of Institute to check, scrutinize and verify the eligibility of the student and the documents based on which the eligibility is claimed. It should be ensured that all the documents submitted with the application are well tagged to avoid any loss of paper.

The Principal/ Head of the Institution may form a Committee for verification of applications, if necessary. The incomplete, delayed applications and the applications of ineligible students may be rejected at the level of Principal/ Head of Institute.

Only complete applications of the eligible students will be submitted by the Principal/ Head of the Institutions to the O/O District Collector. Out of two sets of applications submitted by the students, one set will be retained in the college/ institution for record and another set will be submitted to the concerned District Collector.

Verification at the level of District Collector:

On receipt of proposals from different Institutes, the concerned proposals will be placed before a Committee which shall be constituted by the concerned District Collector for finalization of the eligible students. The Committee will consider the request of applicants for grant of financial assistance keeping in view the eligibility criteria of the scheme. The list of eligible students, as decided by the Committee will be forwarded to Higher Education Department by District Collector for payment in favour of eligible students. The list of eligible students will bear details of bank account of students such as Bank account number and IFSC Code.

Administration and Management of the Scheme:

The scheme shall be administered and managed by the Higher Education Department. Online applications shall be invited from the students by Higher Education Department. Detail procedures for submission of the applications will be posted in the official website of Higher Education Department. The advertisements in this regard will be published in the newspapers for wide circulation

The Higher Education Department will make necessary funds available for disbursement of financial assistance in respect of the scheme.

Mode of Disbursement :

After receipt of list of eligible students from the District Collectors, Higher Education Department will directly transfer the required amount electronically to the bank accounts of the selected students.

Duties of OCAC :

Complete software application to implement this scheme will be developed as per the prescribed criteria mentioned in the guideline.

Disqualification due to false information:

If at any stage, it is found that the student has submitted wrong or false information, then the recipient student will refund the entire amount to the Higher Education Department.

By Order of the Governor

[Signature]
Commissioner-cum-Secretary to Govt.
16.1.2019

Memo No. 1190 /HE, Dated 16.1.19

Copy forwarded to the Gazette Cell-In-Charge, Gazette Cell, Commerce Department for kind information and necessary action. They are requested to publish the resolution in an extraordinary issue of Odisha Gazette for general information and to supply 200 copies to this Department.

[Signature]
16/1/2019
FA-cum- Addl. Secretary to Government

Memo No. 1191 /HE, Dated 16.1.19

Copy forwarded to the Private Secretary to Hon'ble Chief Minister , Odisha/Private Secretary to Hon'ble Minister, Higher Education , Odisha/O,S.D. to the Chief Secretary/ Private Secretary to the Dev. Commissioner-cum-Addl. Chief Secretary , P & C Department / P.S to Commissioner-cum-Secretary, Higher Education Department for favour of kind information of Hon'ble Chief Minister, Hon'ble Minister, Higher Education, Chief Secretary , Dev. Commissioner-cum-Addl. Chief Secretary and Commissioner-cum-Secretary.

[Signature]
16/1/2019
FA-cum-Addl. Secretary to Government

Memo No. 1192 /HE, Dated 16.1.19

Copy forwarded to the Vice-Chairman, Odisha State Higher Education Council/Registrars of all Universities for information and necessary action.

[Signature]
16/1/2019
FA-cum-Addl. Secretary to Government.

Memo No. 1193 /HE, Dated 16.1.19

Copy forwarded to All Collectors for kind information and necessary action.

SR
16/11/2019
FA-cum-Addl. Secretary to Government

Memo No. 1194 /HE, Dated 16.1.19

Copy forwarded to the Director, Higher Education, Odisha, Bhubaneswar /Regional Director of Education, Bhubaneswar/Berhampur/Sambalpur/Jeypore/ Balasore /All Officers of Higher Education Department for information and necessary action.

SR
16/11/2019
FA-cum-Addl. Secretary to Government

Memo No. 1195 /HE, Dated 16.1.19

Copy forwarded to All Departments of Govt. of Odisha for kind information and necessary action.

SR
16/11/2019
FA-cum-Addl. Secretary to Government

Memo No. 1196 /HE, Dated 16.1.19

Copy forwarded to the Directorate of Treasuries and Inspection, Odisha, Bhubaneswar/Accountant General (A & E) Odisha, Bhubaneswar/Treasury Officer, Special Treasury No.II, OLA.

SR
16/11/2019
FA-cum-Addl. Secretary to Government

Memo No. 1197 /HE, Dated 16.1.19

Copy forwarded to the Head, State Portal for information. He/She is requested to upload the Resolution in the Official website of Higher Education Department for information of general public concerned.

SR
16/11/2019
FA-cum-Addl. Secretary to Government.

APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER "GOPABANDHU SIKHYA SAHAYATA YOJANA" OF HIGHER EDUCATION DEPARTMENT, GOVERNMENT OF ODISHA FOR THE YEAR 2018-19 AND 2019-20.

Affix a passport size photograph

PART-A

I) APPLICANT INFORMATION:

- a) Applicant's Name :
- b) Institute Name with detail address (where continuing study): :
- c) Course Name (Degree / Post-Graduate) :
- d) Name of Stream :
- e) Roll Number/ Admission Number :
- f) Identity / Admission Card Number :
- g) Date of Birth :
- h) Mobile Number :
- i) Aadhaar No. :

II) PERMANENT ADDRESS:

III) FAMILY BELONGS TO WHICH OF THE FOLLOWING CATEGORIES : (Please tick at appropriate place):

a)	HIV / AIDS affected parents	
b)	Households without shelter	
c)	Destitute / living on alms	
d)	Manual Scavengers	
e)	Particularly Vulnerable Tribal Groups	
f)	Legally released bonded labourers and	
g)	Single mother family	

IV) FAMILY INFORMATION:

- a) Name of the Father-
- b) Name of the Mother-
- c) Profession of Father-
- d) Profession of Mother-
- e) Annual family Income (Rs.)-
(Attach a certificate from competent authority)

V) BANK ACCOUNT INFORMATION OF THE APPLICANT (ONLY NATIONALISED BANK ACCOUNT MAY BE GIVEN FOR ELECTRONIC TRANSFER OF ASSISTANCE):

- a) Bank Name:
- b) Account Holder's Name:
- c) Account Number:
- d) Branch Name:
- e) IFSC Code:
- f) MICR Code

VI) DOCUMENTS ATTACHED (Please tick at appropriate place):

1. Copy of Resident Certificate issued by the competent authority i.e. Tahasildar / Addl. Tahasildar.
2. Proof of annual income issued by the competent authority i.e. the Revenue Officer not below the rank of Tahasildar or Addl. Tahasildar.
3. Copy of Medical Certificate from the concerned Medical Officer regarding suffering from HIV / AIDS, where applicable.
4. Copy of Certificate relating to households without shelter from the Revenue Officer not below the rank of Addl. Tahasildar.
5. Copy of Certificate being a single mother from District Social Welfare Officer, where applicable.
6. Copy of Certificate being a Destitute / living on alms from the NAC/Municipality/Municipal Corporation authority or Block Development Officer, where applicable.
7. Copy of Certificate being a Manual Scavenger from the local NAC/ Municipal Corporation authority.
8. Copy of Certificate being a Particularly Vulnerable Tribal Groups from the District Welfare Officer, where applicable.
9. Copy of Certificate being a Legally released bonded labourer from the District Labour Officer, where applicable.
10. Copy of the Identity / admission card of the student.
11. Legible copy of first page of Bank Passbook of the student wherein the name of student, bank account number & IFSC code is mentioned.

I hereby declare that the information provided in the application form is correct and true to the best of my knowledge.

Full Signature of the Applicant

PART-B

RECOMMENDATION OF THE PRINCIPAL / HEAD OF INSTITUTION

The details of the applicant and the documents submitted by him / her are verified and forwarded to Collector..... for necessary scrutiny and recommendation, if found eligible to get financial assistance under the scheme.

Signature of the Principal / Head of Institution
(with official seal)

PART-C

(Certificate by Collector of the District)

The information & documents submitted by the applicant and forwarded by the Institution, are scrutinized at this level.

On scrutiny, the applicant is found eligible/ is not found eligible (Please strike out which is inapplicable) to get financial assistance under the scheme.

or

Forwarded to the (Concerned Principal /Head of Institution) for necessary action.

Place-

COLLECTOR & DISTRICT MAGISTRATE
(with official seal)

Date-

(No authority except the Collector & District Magistrate shall sign this certificate).

NB: On receipt of recommendation from Collector & District Magistrate, the Principal will forwarded the same to Higher Education Department for sanction of financial assistance.

**ODISHA BUILDING AND
OTHER CONSTRUCTION WORKERS' WELFARE BOARD**
(Office of the Labour Commissioner, Odisha, Bhubaneswar)

Letter No. 80 /OBOCWWB, Dated, Bhubaneswar, the 09.01.2023

From:

Dr. N. Thirumala Naik, IAS,
Labour Commissioner, Odisha-cum-
Member Secretary, OB&OCWW Board,
Bhubaneswar.

To

The General Manager (Admin),
OCAC, Bhubaneswar.

Sub.: Opening of Scholarship Portal for submitting the applications for availing educational assistance under OB&OCWW Board for the current Academic year (2022-23)


Madam,

With reference to the subject and letter cited above, I am to say that the state scholarship portal has been opened for submitting the online application for availing educational assistance for the current academic year 2022-23 as per the schedule mentioned below.

Sl. No.	Activity	Dateline
4.	The last date of submission of online application by Students (in colleges) / Head of Schools	26.01.2023 (6.00 P.M.)
5.	The last date of online validation by WEO / Principal / Head of Institutes	30.06.2023 (6.00 P.M.)
6.	Online validation by DLO	30.08.2022 (6.00 P.M.)

It is therefore requested to make necessary provision in the State Scholarship Portal enabling the eligible beneficiaries to make application as per the above schedule.

Yours faithfully,


Labour Commissioner, Odisha-cum-
Member Secretary, OB&OCWW Board

Guidelines for Educational Assistance under
Nirman Shramik Kalyan Yojana

Objective:

The objective of the scheme is to extend financial assistance to the eligible building and other construction worker for continuing education of their wards/ children under Nirman Shramik Kalyan Yojana being extended by the Odisha building and Other Construction Workers Welfare Board.

Key features and eligibility criteria for availing the Educational Assistance:

The financial assistance is being extended to such BoC beneficiaries who have completed at least one year as a registered beneficiary under the Board. In case, both parents are eligible registered beneficiaries, assistance in respect of a child should not be extended to both parents, separately. Financial assistance under the scheme is being extended to students from class 6th onwards and maximum two children of a family are eligible to get the assistance. For 6th and 7th standard the scheme is applicable only in respect of girl child; whereas for class 8th onwards the scheme is applicable for both girls and boys. However, 20% additional benefit over and above the normal educational assistance is being extended by the Board in respect of girl child from class 8th onwards.

Details of the educational assistance being extended by the Board is at below:

The list of courses shall be modified on any further amendment in the Act/ Rules.

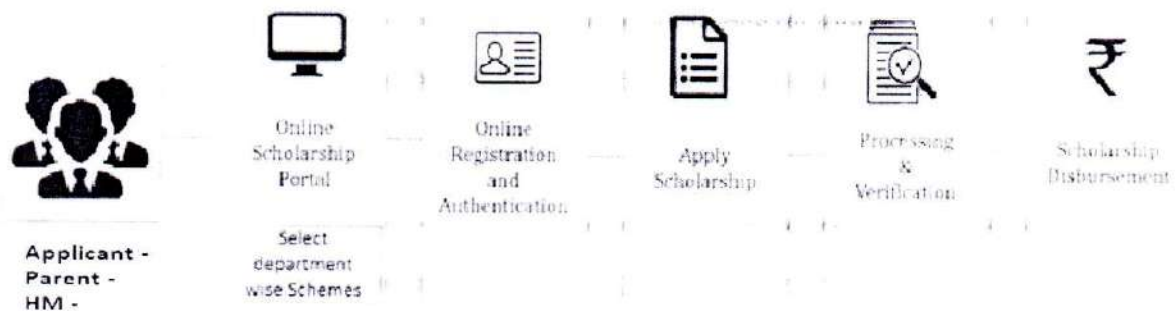
Type, Number & Duration of Scholarship

Educational Assistance (on completion of 1 year)	Different benefits extended by Odisha Building and Other Construction Workers' Welfare Board.	
For class- 6 th and 7 th to girl child	Rs. 2,000/- per annum	
For class- 8 th to all children	Rs. 2,000/- per annum	20% additional benefit to girl child of beneficiary over and above normal assistance.
For class- 9 th to all children	Rs. 3,000/- per annum	
For class- 10 th to all children	Rs. 4,000/- per annum	
Cash award to the children securing 90% or above in Class-10 th	Rs. 10,000/- (Onetime)	
For Class – 11 th /12 th	Rs. 5,000/- per annum	
For Classes of B.A./B.Sc./ B.Com./PG Studies	Rs. 7,000/- per annum	
For B. Tech/ MCA/ MBA/ B. Arch./ M. Arch./ M.Tech/ M. Sc./ B. Pharm/ M. Pharm/ Hotel Management & Catering Services/ Medical (includes Allopathic, Ayurvedic & Homeopathic) in Govt. Colleges only	Rs.40,000/- per annum	
For B.Ed / CT/ Nursing Training / in Govt. Institutes	Rs 10,000/- per annum	

Modalities for implementation:

- i. A Common Scholarship Portal i.e. <https://scholarship.odisha.gov.in> has been developed by Government and integrated with the Board portal enabling online application by the students.
- ii. The registered BoC beneficiary should have made up-to-date annual contribution with the Board.
- iii. 50 % annual attendance of the student in a class for that academic year is required for availing the said assistance.
- iv. Course continuance-cum-attendance certificate from concerned educational institute is to be uploaded in this regard.
- v. The BoC beneficiary should have an active Bank Account with DBT enabled in his / her name
- vi. Students must enter the Bank details such as Bank/Branch name, saving bank account number and IFSC code very carefully to ensure smooth transfer of financial assistance to his or her parent's account.

Procedure for Application and Disbursement:



STEP 1

For new user - Click on the **Registration** link on the Scholarship Portal i.e. <https://scholarship.odisha.gov.in>

Existing user can click on the **Login** button.

STEP 2

Enter the Aadhaar number and proceed further.

STEP 3

Check your registered mobile or email to get the user ID and password.

STEP 4

Click on the login link at the portal and enter **User ID** and **password** to apply for scholarship.

STEP 5

Provide all necessary details like personal, academic, eligibility and bank information

STEP 6

Click on the "Save as draft" button to draft the information or click on "Next" button to save and proceed the scholarship form.

STEP 7

The preview of the completed form will appear on the page. Download the forms and take its print out.

STEP 8

The filled in application will be processed for verification and disbursement by the concerned District Labour Officer in the e-Shramik Portal of the Board.

STEP 9

The educational assistance on being disbursed by the disbursing authority in the e-Shramik Portal of the Board, the same will automatically get updated in the State Scholarship Portal for information of all stake holders.

List of Documents required for NSKY

The following legible documents will be uploaded at the time of applying under the scheme.

- i. Mark Sheets / Certificate of last qualifying examination
- ii. Aadhaar Card of the parent registered with the OB&OCWW Board.
- iii. BOC ID Card.
- iv. First page of bank account of the registered BoC worker (parent) containing account number and IFSC.
- v. College ID card issued by the concerned authority. While in the absence of the same, the student may provide Admission receipt/Library Card/Letter of Undertaking from concerned college authority (Anyone).

Role and Responsibility of the concerned School (Head Master)

For Class 6th to 10th Student Only

- i. For recommending the eligible candidates for the pre-matric educational assistance, click the Pre-Matric Application (s) in the left menu.
- ii. On the Pre-Matric Application(s) screen, please select class form above dropdown to get the class wise student data.
- iii. To get the details of the students/ ward of the BoC beneficiaries studying in a particular class, click the numeric figure for the total number of such students from the respective class, which leads you to the following. All students list displaying the name of the student, Aadhaar No. of student, Class, DOB, Gender, Caste, Religion and parents name (BoC beneficiary).

- iv. While recommending the name of the student/ ward of the BoC beneficiary, the recommending authority should ensure eligibility of the student as per provision laid down under eligibility criteria for availing the Educational Assistance.
- v. The Head master has to certify that the student (child of the Boc Beneficiary) has achieved 50% annual attendance in the class by end of November for that academic year.
- vi. A certificate in this regard is to be uploaded by the concerned School.
- vii. The Head Master will be personally held responsible for authenticating eligible students from the records displayed in their login.
- viii. For recommending the name of the student for availing educational assistance, click the APPLY button as highlighted against the name of the respective student.
- ix. In the **Basic Information** section, the details of the students are fetched from the extended MIS database.
- x. The system gives a success message that you have successfully recommended for the provisional eligible student list.
- xi. The recommended applications for availing educational assistance are forwarded to the concerned Welfare Extension Officer (WEO) of the Block/ ULB to which the respective school belongs for taking further action.

Role and Responsibility of the concerned Institution (College):

- i. The Head of Institution has to ensure genuineness of the student i.e. he / she is studying in the College for that particular year by checking his/her Roll Number/ Admission Number.
- ii. The Head of Institution shall be provided with the user id and pass word for the online verification of application forwarded by the students.
- iii. The verified applications will be forwarded to the concerned District Labour Officer.
- iv. While recommending the name of the student/ ward of the BoC beneficiary, the recommending authority should ensure eligibility of the student as per provision laid down under eligibility criteria for availing the Educational Assistance.
- v. The Educational Institute has to certify that the child of the Boc Beneficiary have achieved 50% annual attendance in the class by end of November for that academic year.
- vi. A certificate in this regard is to be uploaded by the concerned educational institutions.
- vii. The Head of Institution will be personally held responsible for authenticating eligible students from the records displayed in their login.

Role and Responsibility of the Welfare Extension Officer (WEO)

- i. The applications recommended by the Head Master will be scrutinised by the WEO and certify the authenticity/ eligibility of the BoC beneficiary for availing the said assistance as per law/ guidelines issued by Board from time to time.
- ii. On detection of ineligibility for availing the educational assistance, the application will be reverted back to the concerned Head Master for taking further at their level.
- iii. After due authentication and approval, the same will be forwarded to the concerned District Labour Officer for taking further action at their level.

Role and Responsibility District Labour Officer

- i. At Board end, after receipt of recommendation from the Head Master/ Principal/ Head of the Institution, the District Labour Officer will verify the authenticity/ eligibility of the BoC beneficiary for availing the said assistance as per law/ guidelines issued by Board from time to time.
- ii. After due authentication and approval, the same will be forwarded to the concerned Collector for sanction and disbursement.
- iii. On disbursement of the education assistance to the bank account of the BoC beneficiary (parent of the student), the same will get updated in the State Scholarship Portal for information of all stake holders.
- iv. Online payment to eligible will be made through DBT mode only.

Dateline for NSKY

Sl. No.	Activity	Dateline
1	Opening date of Online Application for student	27-Dec-2021 (9:00 AM)
2	Last date of Online Application for Student	28-Feb-2022 (6:00 PM)
3	Last date of Online validation of students record by Head Master/Principal/Head of the Institute	31-March-2022 (6:00 PM)
4	Last date of Online validation of students record by District Labour Officer	31-March-2022 (6:00 PM)

Miscellaneous

For any query or help, students & other stakeholders may contact scholarship Sanjog Hipline 155335, 1800-345-6770 or E-mail to scholarshiplabour@gmail.com

**Labour Commissioner, Odisha-cum-
Member Secretary, OB&OCCWW Board**

For more details please contact Sanjog Helpline (Toll Free) Number 155335/18003456770



PM YOUNG ACHIEVERS SCHOLARSHIP
AWARD SCHEME FOR VIBRANT INDIA FOR
OBCs AND OTHERS (PM –YASASVI)

(2021-2022 to 2025-26)

GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE &
EMPOWERMENT

Department of Social Justice &
Empowerment

1. BACKGROUND:

The vision of the Ministry of Social Justice and Empowerment is to build an inclusive society wherein members of the target groups can lead productive, safe and dignified lives with adequate support for their growth and development. It aims to support and empower its target groups through programmes of educational, economic and social development, and rehabilitation, wherever necessary. In order to achieve its vision, the Ministry implements various Central Sector and Centrally Sponsored Schemes (CS/CSS) for vulnerable groups comprising of Other Backward Class (OBCs), Economically Backward Class (EBC) and De-notified, Nomadic and Semi-Nomadic Tribes (DNT/S-NT). A Backward Classes Division has been constituted by the Ministry which is responsible for the policy, planning and implementation of programmes relating to the social and economic empowerment of OBCs/EBCs/DNTs.

Ministry has identified the key indicators for socio-economic development of OBC/EBC/DNT community by proposing an umbrella scheme for educational empowerment by giving all scholarship schemes a uniform pattern and platform to make it more competitive with other lucrative schemes to widen the network. Some sections of the OBCs are still backward in socio-economic terms. As per NSSO(2009-10) 66th Round, the estimated population of OBCs is 41.7 per cent as opposed to 16.6 per cent of SC population, as per 2011 National Census. Moreover, as per the then Planning Commission's report 2011-12 out of total population of OBCs, 21.9% are below poverty line. However the overall numbers are expected to have been multiplied by now.

The existing Centrally Sponsored Scheme of Pre-Matric Scholarship for Other Backward Classes (OBCs) Students and Post-Matric Scholarship for Other Backward Classes (OBCs) schemes were formulated in the year 1998-99. Further the scheme for educational empowerment of EBC/DNT was launched in the year 2014-15. All these scholarship schemes have been operational since their inception. The schemes aim towards educational empowerment of the socio-economically backward classes, thereby facilitating the completion of education of the most vulnerable sections of the target population. However, the absence of a national census for the identification of OBC/EBC/DNT community has adversely impacted the outreach of the schemes, preventing a large number of potential beneficiaries from availing the scheme benefits.

2. SCHEME COMPONENTS: Keeping in view the present implementation status, an umbrella scheme namely “**PM YOUNG ACHIEVERS SCHOLARSHIP AWARD SCHEME FOR VIBRANT INDIA FOR OBCs AND OTHERS (PM –YASASVI)**” for OBC, EBC and DNT students has been formulated having following five sub-schemes:

- (i) Pre-Matric Scholarship for OBC, EBC and DNT Students
- (ii) Post-Matric Scholarship for OBC, EBC and DNT Students

- (iii) Top Class School Education for OBC, EBC and DNT Students
- (iv) Top Class College Education for OBC, EBC and DNT Students
- (v) Construction of Hostel for OBC Boys and Girls

(A) CENTRALLY SPONSORED SCHEME OF PRE-MATRIC SCHOLARSHIPS TO OBC, EBC AND DNT STUDENTS

1. OBJECTIVE

The objective of the Centrally Sponsored Scheme of Pre-Matric Scholarship for OBC, EBC and DNT students (who are not covered under SC, ST or OBC) is welfare and motivation to the children of these categories by providing financial assistance at pre matriculation or secondary stage.

2. SCOPE

- 2.1. Scholarship under the Scheme will be available for studies in India only and will be awarded by the Government of the State/Union Territory to which the applicant belongs i.e. where he is domiciled.
- 2.2. The scholarship will be provided for students studying in Government Schools only.

3. CONDITIONS OF ELIGIBILITY

- 3.1. The scholarships are open to Nationals of India only.
- 3.2. Scholarship award will be sanctioned in the case of students whose parents/guardians income from all sources does not exceed Rs.2,50,000/- per annum.
- 3.3. The students should be studying in class IX and X on a full-time basis in Government Schools only.
- 3.4. They should belong to either of OBC, EBC and DNT (who are not covered under SC, ST or OBC) categories through valid certificate.
- 3.5. A scholarship holder under this scheme will not hold any other educational scholarship for the purpose of studying in class IX and X. If awarded any other educational scholarship for studying in classes IX and X, the students can avail of either of the two scholarships as per his/her choice and should inform the awarding authority to the Head of the Institution about the option made.

3.6 The condition stipulated in this Ministry's notification no. 428 dated 16.02.2017 relating to provisions contained in Section 7 of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act 2016 are to be followed with further stipulation that if, for any reason, the authentication of Aadhaar fails in respect of any applicant, such an individual should be permitted to establish his/her identity by any other means so that genuine persons are not deprived of their benefits.

3.7 Income Certificate is required to be taken once only, i.e. at the time of admission to courses.

4. COVERAGE VALUE OF SCHOLARSHIP

4.1 The students shall be given a consolidated academic allowance of Rs. 4000/- per annum.

5. ADMINISTRATIVE AUTHORITY

5.1 The scheme will be implemented and administered in accordance with the procedures, state specific level conditions, laid down by the State Govts./UT Administration in this regard.

5.2 While all the OBC, EBC and DNT students with parents'/guardians' annual income of upto Rs 2.50 lakh per annum are eligible, the State Government will make special efforts to identify the poorest eligible households from various sources and enroll students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from households with three or more deprivations as per SECC-2011 (ii) students from households where one or both the parents are illiterate.

5.3 The States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. OBC/EBC/DNT majority districts/blocks/villages may be taken first for identification of the poorest students. In this regard, help of local bodies, Municipal Corporations etc. may be taken.

5.4 Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

5.5 State Government should ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated timeframe.

5.6 The State Governments shall strive to put in place a scholarship portal that has all features as prescribed and share the data on a real-time basis with the Central portal.

5.7 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries.

6. APPLICATION FOR SCHOLARSHIP AND VERIFICATION

6.1 The concerned State Governments and Union Territory Administrations will lay down the detailed procedure for selection of students, which shall not be in contravention to these guidelines.

6.2 Application-on-the-day-of-admission: The institutions/ schools shall ensure that all students admitted to their institution apply on the IT portal for the scholarship on the same day as the date of admission into the institution.

6.3 On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution and is now a bonafide student of the institution.

6.4 In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the School/ Institution.

7. DURATION AND RENEWAL OF SCHOLARSHIP

7.1 The scholarship, once awarded, may be renewed during next academic year also by the concerned State Government/ Union Territory Administration unless the competent authority of the school recommends to the State Government/ Union Territory Administration, to discontinue the award with reference to relevant clause of these regulations governing the scheme.

7.2 The award once made will be payable until the student passes Class X, subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

7.3 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution.

7.4 Scholarship for studying in any class will be available for only one year. If a student has to repeat a class, she/he would not get scholarship for that class for a second (or subsequent) year.

8. ANNOUNCEMENT OF SCHEME

The scheme will be announced by the concerned State Government/ UT Administration well in time, by giving advertisements in the leading language newspapers, local dailies and through their respective websites/ Scholarship portals and other modes of media.

9. ANNUAL ACTION PLAN

9.1 Every participating State/UT, on or before 28th February of the preceding year, will prepare a State level Annual Plan for the Pre-Matric OBC and others. The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, systems for monitoring etc.

9.2 The Department will constitute a Project Appraisal Committee (PAC) to appraise and approve the Annual Action Plans w.e.f 2022-23. These plans would be appraised at the Centre and the outlay for each State would be finalized before 30th April, of every year. The constitution of the committee will be informed through separate instructions.

10. TIMELINES FOR THE SCHEME: All the States/UTs/Centre would adhere to the following timelines for processing of the applications and release of scholarship amounts during a financial year:

Sl. No	LineofAction	Timeline
1	Finalization of Notional Allocation	By 1 st April of the F.Y.
2	Submission of proposal by the States/UTs withinNotionalAllocation	By 30 th April of the F.Y.
3	Opening of Portal for registration by students	1 st April
4	Closing of Portal for registration	30 th June
5	Verification by the institutions to be completed	31 st July
6	Verification by the State Govt	15 th August
7	Release of Central Assistance into the SNA, as per the data uploaded on to the central portal	31 st August
8	Payment of scholarships by the State Govt using DBT process (before)	30 th September

11. MODE OF APPLYING

All applications shall be submitted on the online portal along with the required certificates. There shall be no paper applications. All online applications shall be auto-verified by linking the databases of the income and caste certificates, so as to minimize the manual verification.

12. 'FUNDS-LIMITED' NATURE OF THE SCHEME

12.1 There will be a 60: 40 sharing ratio between the Centre and States. For North Eastern States and for the states of Uttarakhand and Himanchal Pradesh the sharing ratio will be 90:10. For UTs without legislatures, 100% funds shall be provided by Centre. The central assistance for the scheme will be apportioned to States on pro-rata basis, based on population and other such criteria. Accordingly, a notional allocation (NA) under the Scheme shall be conveyed at the beginning of each financial year to States/UTs, with the request to send proposals within the NA. The broad procedure followed is as below:

(i) At the beginning of each financial year, notional allocation(NA) of funds of States/UTs is made by this Ministry, from the overall annual outlay of the Scheme, on the basis of population of each State/UT:-

(ii) States/UTs will incur expenditure under the Scheme at least to the sum total of "Central Assistance or NA and matching State share".

(iii) However, they would be free to allocate funds from the State-Plan, over and above the sum total of "Central Assistance or Notional Allocation and matching State share" for funding additional scholarship under the Scheme. Any such additional expenditure will have to be borne by the State Government/UT Administration itself, and will generally not be eligible for reimbursement from the Centre. However, such additional expenditure incurred by a State /UT may be considered and additional central assistance may be provided subject to availability of saving in notional allocation, towards the end of a financial year.

12.2 The entire scholarship amount - both from the State and Central Government - including the academic allowance and disability allowance, if any, will be paid directly into the account of the students or parents ONLY through DBT preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge-AePS).

12.3 The State Govt./UTs are required to adhere Deptt. of Expenditure (MoF), GoI's OM No. 1(13)/PFMS/FCD/2020 dated 23.03 2021 regarding the procedure for release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of funds with a

view to have more effective cash management and bring more transparency in the PEM. The procedure will be followed by all the State Governments and UTs regarding release and monitoring of funds under CSS.

12.4 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017. The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

12.5 The implementation of the scheme would be in accordance with the provisions of GFR 2017. Submission of UC should be as per prescribed forms as per GFR, 2017. Further, as per provisions of rule 230(8) of GFR, 2017, all interest or other earnings against Grants-in-aid or advances released to any grantee institution should be mandatorily remitted to the Consolidated Fund of India immediately after finalization of accounts.

12.6 **Administrative Charges:** The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual scheme cost. The cost would be utilized for development of portal, conduct of social audits, publicity and awareness or any other activity for the efficient implementation of the scheme.

13. IT SYSTEMS AND DATABASE OF THE BENEFICIARIES

13.1. The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The National Scholarship Portal (NSP) would be suitably modified for this purpose.

13.2. If any State is already running an online portal that fulfills all the laid down parameters, they can continue with it, but shall share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursement of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

a) At the time of admission, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.

- b) The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.
- c) There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such mechanism, such as database of income certificates, domicile and caste certificates issued by State/District Administration, using Aadhaar number as the link.
- d) All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.
- e) A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.
- f) There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB – Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.
- g) The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course. There should not be any requirement for the student to apply for renewals.
- h) Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.

13.3 All the State Governments and Union Territory Administrations implementing the scheme will maintain the data of all the beneficiaries along with the amount of scholarship on their online portal.

13.4 The servers of the State Governments shall be synchronized with the central server on a real-time basis so that at any point of time, the central server shall reflect the data of the whole country.

14. MONITORING AND EVALUATION:

14.1 The monitoring of the financial and physical performance of the scheme will be done through seeking detailed information from the Agencies implementing the Scheme. On the physical aspects the Agencies implementing the scheme will be required to furnish quarterly progress report regarding the number of beneficiaries receiving award under the scheme, both class-wise and gender-wise. On the financial year and expenditure proposed for the present financial year will be submitted by the Agencies concerned.

14.2 The Ministry of Social Justice & Empowerment may get the scheme evaluated by entrusting a research study to reputed institutions/ agencies, on the performance of the Scheme in different parts of the country, under this Ministry's centrally sponsored Scheme of Research and Training.

14.3 There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students. This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

14.4 The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

14.5 The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

15. MECHANISM FOR REDRESSAL OF GRIEVANCES

15.1. There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

15.2. The student shall be able to lodge a grievance either through the portal or by a mobile app.

15.3. Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

15.4. The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.

16. OTHER CONDITIONS FOR AWARD:

16.1 If a student violates school discipline or any other terms and conditions of the scholarship, scholarship may be suspended or even cancelled, subject to the satisfaction of the competent school authority. The State Government/ Union Territory Administrations can also directly cancel the award if duly satisfied of the reasons of violation of these regulations governing the scheme.

16.2 Migration of students from one institution to another would not normally be allowed during the course of academic year except under exceptional circumstances and in the interest

of student's academic career.

16.3. The scholar obtaining benefits under this scheme shall not be allowed to avail of benefits under any other pre-matric scholarship scheme.

16.4 Only two boys of the same parents/guardian will be entitled to receive scholarships. This restriction will, however, not apply to girls. Accordingly, scholarship availed by girls of same parents/guardian will not adversely affect admissibility of availing scholarship upto two boys of same parents/guardian.

16.5 Regular attendance record not less than 75% in the previous year should be pre-requisite for availing scholarship.

16.6 At least 5% students with disabilities should be covered for grant of the scholarships. 30% of the beneficiaries should be reserved for girl students.

16.7 If a student is found to have obtained a scholarship by false statements, his/ her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.

16.8 The provisions of this scheme can be changed at any time at the discretion of the Government of India.

(B) Centrally Sponsored Scheme of Post-Matric Scholarship for OBC, EBC and DNT Students for studying in India

1. OBJECTIVE

The objective of the scheme is to provide financial assistance to the OBC, EBC and DNT students studying at post-matriculation or post-secondary stage to enable them to complete their education.

2. SCOPE

These scholarships shall be available for studies in India only and will be awarded by the Government of State/Union Territory to which the applicant actually belongs, i.e. permanently settled.

3. DEFINITIONS

a) "**Group 1:** Degree and Post Graduate level professional courses" shall mean: all Professional courses in Medicine, Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary & Allied Sciences, Management, Business Finance /Administration, Computer Science/ Applications (ii) Post Graduate Diploma courses in various branches of Management & Medicine(iii) C.A./I.C.W.A./C.S./I.C.F.A. etc. (iv) M.Phil., Ph.D. and Post-Doctoral Programmes (D.Lit., D.Sc. etc.) of Group I, Group II and Group III courses .(v) L.L.B, Integrated LL B, L.L.M (vi) Commercial Pilot License Courses from GoI institutes (including helicopter pilot and multiengine) (maximum 20 slots per annum)

b) "**Group 2:** Other Professional Courses leading to Degree, Diploma, Certificate" shall mean all Professional Courses leading to Degree, M Ed. / M. Pharma., Diploma, Certificate in areas like Pharmacy (B Pharma.), Nursing(B Nursing), BFS, other para- medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition& Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2) and Vocational stream, ITI courses and Polytechnic where entrance qualification is Class XII or above.

c) "**Group 3:** Graduate and Post Graduate course" shall mean: courses not covered under Group 1& Group 2 e.g. BA / B.Sc. / B.Com etc. M.A/ M. Sc./ M.Com etc.

d) "**Group 4:** All post-matriculation (Post Class X level) non-degree courses" shall mean: All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. Senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.

Note: The list of courses in various groups is indicative and States/UTs may add courses as per laid down standard in the State/UT.

e) **"Freeship Card"** shall mean: A card issued by the State Govt/ UT Administration that entitles a student eligible for scholarship under this Scheme, to take admission in an institution, without pre-payment of tuition fee and hostel fee.

4. ELIGIBILITY OF EDUCATIONAL INSTITUTIONS

4.1 Only such educational Institutions which maintain the laid down academic standards shall be covered under the scheme. The following conditions regarding the courses offered, performance of the institution, Aadhaar based attendance system are also required to be adhered to by the Institutions/Universities/Colleges in order to be eligible under the scheme:

i. Only Institutions/Colleges with the 'AISHE Code'/UDISE' Code' shall be eligible for the scholarship scheme. Based on the AISHE/UDISE-Code of the institution, all details of the institution such as - registration, affiliation and accreditation, courses being offered and number of seats approved for each course - will be pulled from the AISHE/UDISE server on to the scholarship portal automatically.

ii. All participating higher education institutions shall get NAAC/NBA accreditation before 2024, for continuation in the scheme from 2025-26 onwards.

iii. The scholarship benefits shall be linked with Aadhaar based attendance system. Therefore, the college/institution will maintain Aadhaar based attendance on a daily basis and will submit attendance details on the portal.

iv. The institutions will submit half-yearly self-audited reports to the State Governments in a prescribed format which shall be separately issued.

v. The institutions should be willing to honour the FREESHIP CARD issued by the State/District Authority through the scholarship portal and admit the student without insisting on pre-payment of the college/tuition fee or hostel fee. This would be paid by the student on release of the scholarship amount by the Government as per the provisions of this scheme. In this regard, the State Governments will coordinate with the institutions located in their respective States.

4.2 Scholarships will be given for the study of all recognized post-matriculation or post-secondary courses (Intermediate/Senior Secondary, Diploma, long-term Vocational Training Certificate, Graduate, Post Graduate courses etc.) pursued in recognized Institutions / Universities/ Colleges falling in any of the following 9 categories:

- i. Institutions of National Importance;
- ii. Central University/ State University/ Autonomous colleges recognized by UGC

- iii. and Universities /Colleges recognized under section 2(f) of UGC Act;
Deemed Universities;
- iv. All Private Universities recognized by State/Centre;
- v. Private Professional Institutions affiliated to a recognized Central/State University and covered by a Fee Fixation Committee as mandated by Supreme Court;
- vi. Recognized schools/colleges for Classes XI and class XII;
- vii. Diploma granting Institutions as recognized by State/UT Governments;
- viii. Vocational Training Institutes affiliated to National Council of Vocational Training (NCVT);
- ix. Institutions affiliated/ approved by the appropriate bodies like NMC/AICTE etc. or any regulatory body established by State/UT/Centre.

Provided that where a particular number of seats for a particular course have been recognized/ authorized by the concerned regulatory authority, the scholarships shall be restricted to those numbers and courses .

5. CONDITIONS OF ELIGIBILITY

- i. The scholarships will be open to Indian nationals belonging to OBCs, EBCs and DNTs, as notified by the Central Govt./State Govt./ UT Admin.
- ii. These scholarships will be given for the study of all recognized post-matriculation or post-secondary courses pursued in recognized institutions as specified in para 3 above.
- iii. Only those candidates who belong to OBCs/EBCs/DNTs so specified in relation to the State/UT to which the applicant actually belongs, i.e. permanently settled and who have passed the Matriculation or Higher secondary or any higher examination of a recognized University or Board of Secondary Education will be eligible.
- iv. Candidates who, after passing one stage of education, are studying in the same stage of education in different subject e.g. B.Sc. after B.A or B.Com.after B.A. or M.A. in a subject after M.A in another subject will not be eligible.
- v. Students who, after having completed their educational career in one professional line, e.g., LLB after B.T/B. Ed will not be eligible.
- vi. Students studying in XI Class of the Higher Secondary School courses or the XII class of the Multipurpose High School will not be eligible for it being a continuous school course. However, in cases, where tenth class examination of such courses is treated as equivalent to Matriculation and students who after passing tenth class join other courses, such students will be treated as post-matric students and will be eligible for the award of scholarships.

vii. Students pursuing Post-graduate courses in medicine will be eligible only if they are not allowed to practice during the period of their course.

viii. Students who after failing or passing the Under Graduate/Post-Graduate examinations in Arts/Science/Commerce join any recognized professional or Technical certificate/diploma/degree courses will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except for courses in Group '1' and no further change in the course will be allowed thereafter.

ix. Students, who pursue their studies through correspondence/online courses, are also eligible. The term correspondence includes distant and continuous education for courses in Central/ State Universities only.

x. Only two boys of the same parents/guardian will be entitled to receive scholarships. This restriction will, however, not apply to girls. Accordingly, scholarship availed by girls of same parents/guardian will not adversely affect admissibility of availing scholarship upto two boys of same parents/guardian.

xi. A scholarship holder under this Scheme will not hold any other scholarship/stipend. If awarded any other scholarship/ stipend, the students can exercise his/her option for either of the two Scholarships / stipends, whichever is more beneficial to him/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this Scheme from the date he/she accepts any other scholarships/ stipend. The student can however, accept free lodging or a grant or ad-hoc monetary help from the State Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging, in addition to the scholarship amount paid under the Scheme.

xii. Scholarship holders who are receiving coaching in any of the pre-examination training centers with financial assistance from the Central Government/ State Government will not be eligible for stipend under the coaching schemes for the duration of the coaching programme.

xiii. The ceiling on age limit for admission as regular student in different classes should be decided by concerned Institutions.

xiv. Employed students whose income combined with the income of their parents/guardians does not exceed Rs. 2.50 lakh per annum shall be eligible for post -matric scholarship.

xv. Unemployed students whose parents/guardians income from all sources does not exceed Rs. 2.50 lakh per annum will be entitled for the scholarship under the scheme.

Note 1: Income Certificate is required to be taken once only; i.e. at the time of admission of courses, which are continuing for more than one year.

Note 2: All seats filled through arbitrary and non-transparent processes (including management quota, NRI quota, spot admissions etc.) without following the merit criteria as decided by the State Government are not eligible for these scholarships. The fees claimed against management quota seats, spot admission seat in any Institution /University will not be reimbursed. In case of any contradiction on the classification of seats or non-clarity on the classification of seats in the State/UT, the following criteria may be followed:

If there is no arbitrariness/ discretion in the admission process and the fee for the course is fixed by the Fee Fixation/Fee Rationalization committee set up by the competent authority, the said seats may not be considered as the Management Quota Seats. However, the State Governments may satisfy themselves of the following before release of scholarships:

- a) That the applicants claiming the scholarship have been admitted through a transparent process which involved calling of applications through advertisements, preparation of ranks, selection of candidates on merit list, and publication of selection list and others as deemed fit by the State Government;
- b) That the fees for courses are duly approved by the Fee Fixation/Fee Rationalization Committee set up by the competent authority.

6. ROLE OF THE STATE GOVERNMENTS

6.1 All the OBC/EBC/DNT students with annual income of up to Rs 2.50 lakh per annum would be eligible under the scheme. However, the State Government will additionally make special efforts to identify the poorest households from various sources and enroll the eligible students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from OBC/EBC/DNT households with three or more deprivations as per SECC-2011 (ii) students from OBC/EBC/DNT households where one or both the parents are illiterate and (iii) the students who have passed 10th standard from a State Government/ Municipality/Local Body school. In this regard, States/UTs will launch special campaigns to identify and cover such students.

6.2 States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. OBC/EBC/DNT majority districts /blocks/villages may be taken first for identification of poorest students or students leaving class 10th or 12th class may be tracked in association with the education department or data emanating from other Central/State schemes indicating the dropouts rates or other sources as deemed fit. Every State Government shall undertake a campaign every year in March/April to identify such students and mentor them to enroll and avail scholarships. Such students will be helped for identification of courses also as per their skills.

6.3 Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

6.4 The States are required to take up identification of the students for fresh enrolment by taking up systematic drive covering all the higher secondary schools and encouraging the pupils who have dropped out after Class 12th to come back to higher education.

6.5 It is essential that the fresh enrolments to the extent possible are made in the courses which are having employment potential. For this purpose, the State may do an exercise in consultation with the Higher Education Department of the State Government, and the State Skill Mission for identifying courses which would improve the employment potential of the students. It is strongly advised that fresh enrolment may be made in these courses. Such skill courses should be long term courses with periodicity of at least 1 year and conducted by the institutions as per Para 4 of the scheme guidelines.

6.6. State Government will ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated timeframe.

6.7 The State Governments shall strive to put in place a scholarship portal that has all features and share the data on a real-time basis with the Central portal.

6.8 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries.

6.9 States/UTs shall ensure that Fee Rationalization/Fixation Committees are set up for all courses.

6.10 The State Govt./UTs are required to adhere Deptt. of Expenditure, (MoF), GoI's OM No. 1(13)/PFMS/FCD/2020 dated 23rd March, 2021 regarding the procedure for release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of funds with a view to have more effective cash management and bring more transparency in the PEM. The procedure will be followed by all the State Governments and UTs regarding release and monitoring of funds under CSS.

7. COMPONENTS OF THE SCHOLARSHIP

7.1 The scholarship includes the following components for the complete duration of the course:-

Category of courses	Yearly (in Rs)		
	Academic Allowance	Tuition Fee	Total
Group 1: Degree and Post Graduate level professional courses	10000	10000	20000
Group 2: Other Professional Courses leading to Degree, Diploma, Certificate	8000	5000	13000
Group 3: Graduate and Post Graduate courses not covered under Group I & Group II	6000	2000	8000
Group 4: All post-matriculation (Post Class X level) non-degree courses	5000	0	5000

Note 1. Students pursuing C A . /I.C.W.A. /C.S. /I.C.F.A. shall be treated as day scholars for the purpose of academic allowance. Students studying through correspondence /online courses shall not be eligible for academic allowance.

Note 2. Tuition fees shall be paid to online/correspondence students.

7.2 The State Governments may, if they so decide, top up the academic allowance from their own resources.

8. FREESHIP CARD AND PROCESS FOR ISSUE

8.1 All eligible students shall be entitled to take admission in the institutions without pre-payment of tuition fees and hostel fees as per the Scheme Guidelines. To enable this, a FREESHIP CARD will be issued by the State Government to the eligible students, as per procedure detailed below. This Freeship card shall make the student eligible to study in the institution without pre-payment of the fees, and on the condition that as and when amount is released to the student's account, the institution would be intimated to collect the same from the student.

8.2 The student shall, well before the expected date of admission, register for issuance of a Freeship Card on the respective scholarship portal giving the details like the Aadhaar number, the name of the course in which he/she wants to take admission (e.g. MBBS, B.Sc., Class XI etc.) and an undertaking that the institution's charges would be paid within 7 working days from the date of receipt of the scholarship amount in his/her account. For the purpose of registration of Freeship Card, the portals shall remain open throughout the year.

8.3 The verification of the income, caste and merit details should be automatically done from the databases which are linked online for instant verification. The process should be entirely paperless. Until the above system is brought into effect, the documents may be scanned and uploaded which include: passport size photograph , copy of each of the certificates for diploma, degree etc. in respect of all examinations passed, Caste certificate duly signed by the authorized officer, valid Income certificate issued by the competent

authority as prescribed by the State Govt. etc.

8.4 After the registration on the Portal, if the student is found eligible, all States/UTs will complete the verification process within 30 days from the receipt of the registration request from the students and issue the Freeship Card through the IT portal, mentioning the course for which application is made so that the eligible students are not denied admissions due to delay in depositing tuition fees. It should be possible for the student to download the Free Ship Card from the portal itself. Once complete digitization of all the required certificates is done, such Freeship Card shall be automatically generated immediately on registration, if the student is found eligible.

8.5 The Freeship Card shall contain the details given in Annexure-1, and shall be digitally signed. For the purpose of admission, the Freeship card will remain valid for period of one year from the date of issue.

8.6 If a student wants to change his/her course before taking admission in an institution, he can do so by logging on IT portal and a fresh Freeship Card shall be issued automatically for all eligible students.

8.7 In case of renewal students, there shall be no need for fresh registration for the Freeship card and a card once issued to him/her shall be valid for the entire duration of the course.

9. PROCEDURE FOR APPLYING AND VERIFICATION

9.1 Application-on-the-day-of-admission: The institutions shall ensure that all students admitted to their institution and having Freeship Cards issued as detailed in para 8 of these Guidelines, apply on the IT portal for the scholarship, along with documents needs to be uploaded as notified by the prescribed authority, on the same day as the date of admission into the institution.

9.2 On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution with the same course as mentioned on the Freeship card and is now a bonafide student of the institution.

9.3. In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the same course as hosteller/day scholar, as the case may be.

10. SELECTION OF CANDIDATES

All the eligible OBC/EBC/DNT candidates will be given scholarships subject to the condition of eligibility prescribed in the Scheme, Candidates belonging to one State, but studying in another State, will be awarded scholarship by the State to which they belong and will submit their applications to the competent authorities in that State. In the matter of exemption from fee or other concessions also, they will be treated as studying in their own State.

11. DURATION AND RENEWAL OF AWARDS

11.1 The award once made will be payable up to the completion of the course subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

11.2 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution /college.

11.3 If, according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship. Further, in case a student fails in any class and then again joins the same class as a regular student, he/she will be eligible for scholarship for one additional year or the actual period, whichever is lower.

11.4 If a scholar is pursuing Group I course fails in the examination for the first time, the award may be renewed. For second and subsequent failures in any class the student shall bear his/her own expenses until he/she secures promotion to the next higher class.

12. PAYMENT MECHANISM

12.1 The scholarship portals would remain open throughout the year so that all eligible students can register for the Freship Card and apply for the scholarships.

12.2 The entire scholarship amount - both from the State and Central Government - including the tuition fees, academic allowance and any other admissible allowance will be paid directly into the account of the students ONLY through DBT preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge) from 2021-22 . The States shall preferably release the payments through PFMS System so that the accounts of the students are not required to be validated again.

12.3 Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S course or for a practical training in other course if the student is in receipt of some remuneration during the internship period or some allowance/ stipend during the practical training in other course.

12.4 30% of the funds allocated earmarked for girl students and 5% for students with disabilities.

12.5 Depending on availability of funds, first preference in disbursement of scholarships would be given to students of Government Institutions and then to students of Government aided institutions and thereafter disbursement will be made to the students of unaided private institutions.

12.6 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017.

12.7 The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

13. ANNOUNCEMENT OF THE SCHEME

13.1 All the State Governments/UT Administrations will announce starting from April, the details of the Scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through their respective websites/ Scholarship portals and other modes of media. The applicant should submit the completed application to the prescribed authority on the portal specified for this purpose before the last date prescribed for receipt of applications.

14. 'FUNDS-LIMITED' NATURE OF THE SCHEME

14.1 Due to budgetary constraint and 'funds limited' nature of the existing Scheme, it is not possible for the Central Government to meet the entire demand of the States/UTs. Therefore, a Notional Allocation (NA) under the Scheme shall be conveyed at the beginning of the financial year to States/UTs in proportion to total population as per census. The States/UTs are expected to send proposals within the notional allocation.

14.2 States/UTs will sub-allocate their NA, district-wise and group-wise, for all non-professional courses. Such sub-allocation would not be necessary for professional courses, as institutions of professional education tend to be concentrated in major cities/centres. However, the State Government is expected to lay down criteria for selection for award of scholarship under both types of courses, professional and non-professional, to the extent of available funds, based on merit-cum-means.

14.3 States will earmark at least 25% of the total outlay under the Scheme for Group 4 courses which include Class-XI and XII and all other post-matriculation level non-degree courses, diploma courses in polytechnics etc. Such earmarking would encourage more target

students to join entry-level courses of tertiary education which would enable them subsequently to take up courses leading to higher qualifications.

14.4 Central assistance given to a State/UT would have to be first utilized to cover renewal cases (i.e. students already awarded scholarships during the previous years against Central Assistance), and only the balance amount left may be utilized to cover new cases.

14.5 The proposal for Central Assistance should be accompanied with the details of physical and financial progress in the prescribed proforma.

14.6 As the total demand of the States/UTs cannot be covered under the Central Assistance, the States/UTs shall provide remaining scholarship grants to the eligible students from their own budget.

15. FUNDING PATTERN OF THE SCHEME

15.1 There will be a 60: 40 sharing ratio between the Centre and States. For North Eastern States and for the states of Uttarakhand and Himanchal Pradesh the sharing ratio will be 90:10. For UTs without legislatures, 100% funds shall be provided by Centre. The central assistance for the scheme will be apportioned to States on pro-rata basis, based on total population and other such criteria. Accordingly, a notional allocation (NA) under the Scheme shall be conveyed at the beginning of each financial year to States/UTs, with the request to send proposals within the NA. The broad procedure followed is as below:

- a) At the beginning of each financial year, notional allocation(NA) of funds of States/UTs is made by this Ministry, from the overall annual outlay of the Scheme, on the basis of population of each State/UT.
- b) States/UTs will incur expenditure under the Scheme at least to the sum total of "Central Assistance or NA and matching State share".
- c) However, they would be free to allocate funds from the State-Plan, over and above the sum total of "Central Assistance or NA and matching State share" for funding additional scholarship under the Scheme. Any such additional expenditure will have to be borne by the State Government/UT Administration itself, and will generally not be eligible for reimbursement from the Centre. However, such additional expenditure incurred by a State /UT may be considered for reimbursement by the Central Government, to the extent of availability of savings (mainly from States which are not able to fully avail of their notional allocation, for any reason), towards the end of a financial year.

15.2 The entire scholarship amount - both from the State and Central Government - including the academic allowance and disability allowance, if any, will be paid directly into the account of the students or parents ONLY through DBT preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge-AePS).

15.3 The State Govt./UTs are required to adhere Deptt. of Expenditure, (MoF), GoI's OM No. 1(13)/PFMS/FCD/2020 dated 23.03.2021 regarding the procedure for release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of funds with a view to have more effective cash management and bring more transparency in the PEM. The procedure will be followed by all the State Governments and UTs regarding release and monitoring of funds under CSS.

15.4 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017. The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

15.5 The implementation of the scheme would be in accordance with the provisions of GFR 2017. Submission of UC should be as per prescribed forms as per GFR, 2017. Further, as per provisions of rule 230(8) of GFR, 2017, all interest or other earnings against Grants-in-aid or advances released to any grantee institution should be mandatorily remitted to the Consolidated Fund of India immediately after finalization of accounts.

15.6 **Administrative Charges:** The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual scheme cost. The cost would be utilized for development of portal, conduct of social audits, publicity and awareness or any other activity for the efficient implementation of the scheme.

16. IT FRAMEWORK

16.1 The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The online portal would be suitably modified for this purpose.

16.2 If any State is already a running online portal that fulfils all the laid down parameters, they can continue with it, but share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursement of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

- a) The IT portal shall be integrated with the AISHE/UDISE portal for pulling the data about the institution in which the student has taken admission.
- b) At the time of registration for Freeship Card, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.
- c) The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.
- d) There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such mechanism, such as (i) school boards' results, including the CBSE/ICSE along with the certificates maintained by them; (ii) database of income certificates, domicile and caste certificates issued by State/District Administration and (iii) databases maintained by the Universities and Colleges, using Aadhaar number as the link.
- e) All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.
- f) A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.
- g) There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB - Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.
- h) The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course as hosteller/day scholar, as the case may be. There should not be any requirement for the student to apply for renewals.
- i) A performance module to monitor the progress of student as well as performance of the institution should be suitably designed and incorporated.

j) Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.

k) The portal shall incorporate an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

l) There shall be a provision indicating the students of the poorest households, as per the parameters provided under the Scheme, selected for scholarship.

m) The portal will make arrangements so that the students, once declared blacklisted, may not be able to apply for scholarship again.

17. ANNUAL ACTION PLAN

17.1 Every participating State/UT, on or before 28th February of the preceding year, will prepare a State level Annual Plan for the scheme. In case the State has any other initiative on similar lines to this scheme, this may be mentioned separately in the Action Plan. The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, identification of courses having employment potential, systems for monitoring etc.

17.2 The Department will constitute a Project Appraisal Committee to appraise and approve the Annual Action Plans. These plans would be appraised at the Centre and the outlay for each State would be finalized before 30th April, of every year as per the annual increase indicated under the funding pattern. The constitution of the committee will be informed through separate instructions.

18. TIMELINES FOR RELEASE OF FUNDS: All the States/UTs/Centre would adhere to the following timelines for processing of the applications and release of scholarship amounts during a financial year:

- The scholarship portals would remain open throughout the year so that all eligible students can register for the Freeship Card and apply for the scholarships.
- Disbursal of scholarships for all applications (fresh/renewals) shall be made in one installment as per the following schedule as far as possible:

Sl. No	LineofAction	Timeline
1	Finalization of Notional Allocation	By 1 st April of the F.Y.
2	Submission of proposal by the States/UTs within Notional Allocation	By 30 th April of the F.Y.
3	Opening of Portal for registration by students	1 st April
4	Closing of Portal for registration	30 th June
5	Verification by the institutions to be completed	31 st July
6	Verification by the State Govt	15 th August

7	Release of Central Assistance into the SNA, as per the data uploaded on to the central portal	31 st August
8	Payment of scholarships by the State Govt using DBT process (before)	30 th September

19. MONITORING AND EVALUATION

19.1 The monitoring of the financial and physical performance of the Scheme will be done through seeking detailed information from the agencies implementing the Scheme and for the physical aspect the agencies implementing will be required to furnish Quarterly Progress Reports regarding the number of beneficiaries receiving award under the Scheme, both class[wise and gender-wise. On the financial side, details of actual expenditure incurred during the last financial year and expenditure proposed for the present financial year will be submitted by the agencies concerned. The agencies implementing the scheme will also be insisted upon to submit the latest audited accounts.

19.2 The Ministry of Social Justice & Empowerment will get the scheme evaluated by entrusting a research study to reputed institutions/ agencies, on the performance of the Scheme in different parts of the country, under this Ministry's Scheme of Research and Training.

19.3 There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students . This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

19.4 The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

19.5 The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

19.6 The students who are found to be lagging behind should be provided remedial coaching so that their academic outcome shall not be less than the average academic outcomes. The State Action Plan should contain clear provisions for this.

19.7 In order to ensure proper accountability, physical verifications at various levels viz. Block/District/State levels shall be done by the States/UTs covering at least 10% of the institutions/students, chosen randomly through an algorithm. All private institutions offering courses at the level of graduation or above shall, however, be mandatorily inspected annually.

20. ADMINISTRATIVE CHARGES

20.1 The administrative cost for administration, monitoring and evaluation shall be limited

to 1% of the annual outlay.

20.2 Each State /UT shall project the requirement of funds for undertaking the monitoring of the implementation, in its Annual Action Plan. In case, funds are required for Book, these may be indicated under the Administrative charges. This would be considered by the PAC, ensuring that the total outflow on this count does not exceed 1% of the annual outlay.

20.3 The PAC shall give first priority in approving administrative charges for development of IT infrastructure, setting up of Technical Support Group cum Project Monitoring Unit at the Central/State level and social audits.

21. MECHANISM FOR REDRESSAL OF GRIEVANCES

21.1 There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

21.2 The student shall be able to lodge a grievance either through the portal or by a mobile app.

21.3 Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

21.4 The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.

22. OTHER CONDITIONS FOR THE AWARD

22.1 The scholarship is provided on the basis of satisfactory progress and conduct of the scholars. If it is reported by the Head of the Institution at any time that a scholar has, by reasons of his/her own act or default, failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarships may either cancel the scholarship or stop or withhold further payment of scholarship for such period as it may think fit.

22.2 If a student is found to have obtained a scholarship by false statement his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship under any schemes forever.

22.3 A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship were originally awarded or changes the institution of study, without prior approval of the State Government. The Head of the Institution shall inform such cases to the scholar and stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.

22.4 A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been

awarded, is discontinued by him/her.

22.5 The provisions of the scheme can be changed at any time at the discretion of the Government of India.

Annexure-1

[Refer para 8]

The following important parameters should be contained in the FREE SHIP CARD

- i. Name of the Student
- ii. Student's ID on the portal
- iii. Fathers' Name-
- iv. Aadhaar Card Number
- v. Caste
- vi. Date of Birth
- vii. Annual Family income
- viii. Domicile State-
- ix. Address of the Student
- x. Course (in which admission is sought)-
- xi. Duration of Course-
- xii. Class (presently studying)-
- xiii. Class (Last class previously studied)-
- xiv. Major provisions of the scheme
- xv. Student's undertaking to reimburse the amount to institution within 7 days after receipt of scholarship

(C) CENTRAL SECTOR SCHEME OF TOP CLASS EDUCATION IN SCHOOLS FOR OBC, EBC AND DNT STUDENTS

1. OBJECTIVE

The objective of the scheme is to provide premium education to the meritorious students belonging to OBC, EBC and DNT categories by funding their education from Class 9 onwards till they complete Class 12.

2. SCOPE AND COVERAGE

All the OBC, EBC and DNT students studying in the Top Class Schools identified as per the modalities of the scheme with household annual income of less than Rs. 2.5 lakhs would be eligible for the scheme. The number of slots for each State would be allocated based on the OBC population data available. The sanction of scholarship would be based on merit and is done using online portal.

3. MODALITIES

The scheme would be implemented in the following manner:

- a) The top performing schools which consistently secure 100% passes in the Classes 10th 12th would be selected by a selection committee constituted under the Chairmanship of Joint Secretary (BC) and with representation from Department of School Education and the NITI Ayog. These schools will be termed as 'Top Class Schools (TCSs)' for the purpose of this scheme.
- b) The TCSs can be public (Central/State/Local Body) or aided schools or private schools.
- c) The number of slots available under the scheme for each State and each class would be announced in the month of April each year.
- d) At least 30% of these scholarships are reserved for girls.
- e) The OBC/EBC/DNT students already studying in the TCSs can apply on the National Scholarship Portal for the scholarship along with the marks they have obtained in the final exam of the previous class.
- f) These applications have to be verified online by the Nodal Officers of the School, and confirmed by the State Government online.
- g) There shall be a State-wise merit list for each class for boys and girls separately prepared on the basis of the marks obtained in the final exam of the previous class, and allocation of the scholarships shall be automatically be done on the merit.

4. IMPLEMENTING AGENCY

This is a central sector component under Centrally Sponsored scheme, and would be implemented by the Ministry of Social Justice and Empowerment with the assistance of the State Governments and the National Scholarship Portal.

5. METHODOLOGY OF ASSISTANCE/ RELEASE OF SCHOLARSHIPS

- i. The release of funds will be directly into the account of beneficiaries through DBT mode.
- ii. Payment shall be made in on instalment to be released before 15th August each year.
- iii. The implementation of the scheme would be in accordance with the provisions of GFR 2017.

6. INSTITUTIONS ELIGIBLE AND QUANTUM OF ASSISTANCE

- (i) The top class schools which have maintained 100% pass percentage in the 10th and 12 class exams shall be shortlisted by a committee Chaired by the Joint Secretary (BC) in the Ministry and with representation from Department of School Education and NITI Ayog.
- (ii) The grants will be provided for tuition fee, hostel fee and other charges as required by the school, subject to a maximum of Rs. 75,000/- per annum per student of class 9 and 10 and Rs. 1,25,000/- per annum per student of class 11 and 12.

7. OTHER CONDITIONS

- (i) The students must have a Bank Account and while applying under the scheme should provide all necessary details.
- (ii) The shortlisted School should have Aadhaar Based Attendance System that can be integrated into a central portal, if required.
- (iii) Students studying in schools assisted under this Scheme shall not be eligible for assistance under any other scheme of the Government for the items/purpose already covered under thisScheme.

8. MONITORING

(i) The designated portal shall allow updating of the information on all the given performance criteria at regular intervals by the students.

(ii) A real time Data Management Information System (MIS) for collection and dissemination of progress of the scheme will be put in place for better reporting on output outcome indicators. The MIS of the scheme will be linked through API to ‘Output Outcome Monitoring Framework’ (OOMF) Dashboard.

(iii) From time to time, beneficiaries may be contacted over phone or through personal visit to know the impact of the scheme and also to take decision for continuation or otherwise of grants at any time.

8. PROCEDURE FOR MODIFICATION OF THE GUIDELINES:

The detailed guidelines regarding eligibility conditions for availing assistance under the scheme, procedure and selection of candidates and other terms and conditions along with the extent of support are provided, may be modified from time to time, according to needs, with the approval of the Minister for Social Justice & Empowerment and other competent authority.

(D) CENTRAL SECTOR SCHEME OF TOP CLASS EDUCATION IN COLLEGE FOR OBC, EBC AND DNT STUDENTS

1. OBJECTIVE

The objective of the scheme is to recognize and promote quality education amongst Students belonging to OBC, EBC and DNT categories by providing full financial support. The Scheme will cover OBC/EBC/DNT students for pursuing studies beyond class XIIth.

2. SCOPE AND COVERAGE

(i) The Scheme will operate in all the institutions notified by the Ministry of Social Justice and Empowerment for every financial year 2021-22 onwards.

(ii) The scholarship, once awarded, will continue till the completion of the course, subject to satisfactory performance of the student. The students are required to apply for scholarship every year even in case of renewal also.

3. ELIGIBILITY

(i) Those OBC/EBC/DNT students having total annual family income from all sources up to Rs. 2.50 lakh and having secured admission in a full-time prescribed course in any of the notified institutions according to the general selection criteria prescribed by the concerned institution, will be eligible for scholarship under the Scheme to the extent of the number of scholarships (slots) allocated to the institution for the course.

(ii) In case the number of eligible students admitted exceeds the number of slots allotted to the institution, the scholarship will be restricted to the top students in the inter-se merit list based on the admission criteria for the course as mentioned in Annexure-II. However, if there is more than one student with equal marks for the last available slot in an institution, preference should be given to the student with the lower family income. The remaining students from OBC/EBC/DNT category admitted in the institution shall be eligible for the Post-Matric Scholarship (PMS) administered by this Ministry through State Governments/UT Administrations, provided such students are otherwise eligible under the said scheme.

(iii) In case the institution finds that the number of eligible candidates in the 1st year are less than the number of slots allotted to it, the balance slots may be offered to eligible students studying in 2nd, 3rd and 4th year, etc. on the basis of inter-se merit of previous year's result giving priority to those with higher number of years left to complete their respective course i.e. 2nd year students are to get priority over the 3rd year students and soon.

(iv) Thirty percent (30%) of slots allotted to the Institution shall be reserved for eligible girl

students as per their inter-se merit. In the absence of sufficient number of girl students, the slots may be transferred to eligible boy students as per their inter-se merit.

(v) However, the 30% slots as mentioned above will not include those girl students who are selected on the basis of their performance in the overall merit list of OBC/EBC/DNT students, as applicable, of the Institution.

(vi) The benefit of the Scheme will not be provided to more than 2 siblings in a family. The students will submit an affidavit in the Institution to certify that he/she is not the third sibling of the family who is availing benefit under the scheme.

(vii) The scholarship will be terminated if the student fails to get promoted to the next semester/class.

(viii) As the fund is majorly earmarked for OBC, preference would be given to the OBC students while considering under the scheme.

4. 'TOP CLASS' INSTITUTIONS AND NUMBER OF SCHOLARSHIP SLOTS

(i) All the IIMs / IITs/ IIITs / AIIMSs/ NITs/NIFTs/ NIDs/ Indian Institutes of Hotel Management, National Law Universities and other Central Government Institutions will be eligible to be included in the Scheme, subject to their applying for being included in the Scheme and recommendation by the Selection Committee under the scheme, or if the Selection Committee itself recommends the name of the institute for inclusion in the list of empanelled institutes of the scheme. If an institution is not in any of the above categories, it has to be included in the current list of i). National Assessment and Accreditation Council (NAAC) A++ and A+ Accredited Institutions or ii) Top 100 National Institutional Ranking Framework (NIRF) Institutions or iii). Institutions of National Importance as per lists issued by Ministry of Education (GoI) from time to time.

(ii) For Commercial Pilot Training Course and Type Rating Courses all Government institutes approved by Director General of Civil Aviation shall be eligible for empanelment under the scheme.

(iii) The overall number of fresh scholarships would be capped as per budget earmarked of that financial year. The number of slots shall be distributed among types of institutions as per recommendation of the committee.

(iv) The list of the 'Top Class' Institutions to be covered under the Scheme along with number of scholarship slots will be notified by the Department of Social Justice and Empowerment. Any addition or deletion to the list shall be notified by the Ministry of Social Justice and Empowerment, Government of India, as and when required, based on the recommendations of the Steering Committee set up under the scheme.

(v) Any institution not applying under the Scheme continuously for three years shall

beremoved from the list of notified institutions under theScheme.

5. FUNDING PATTERN & MODE OF PAYMENT

(i) The OBC/EBC/DNT students, who secure admission in the notified institutions, will be awarded scholarship to meet the requirements for (a) full tuition fee and non-refundable charges (there will be a ceiling of Rs. 2.00 lakh per annum per student for private sector institutions and Rs. 3.72 lakhs per annum per student for the private sector flying clubs for Commercial Pilot Training and Type Rating Courses) (b) living expenses to the beneficiary @Rs.3000/-per month per student (c) books and stationery @ Rs. 5000/- per annum per student and (iv) a latest computer/laptop of reputed brand with accessories like UPS and printer limited to Rs. 45000/- per student as one time assistance during the course.

(ii) The Scheme will be funded by the Ministry of Social Justice and Empowerment on 100%basis.

(iii) The scholarship will become payable immediately after a student has secured admission and has started attending theclasses.

(iv) The payment of tuition fee and other non-refundable charges will be made directly to the institution by the Central Government through Direct Benefit Transfermode.

(v) Similarly, the payment of living expenses, books & stationery and computer/laptop with accessories will be made directly to the student by the Central Government through Direct Benefit Transfermode.

(vi) The implementation of the scheme would be in accordance with the provisions of GFR 2017. Submission of UC should be as per prescribed forms as per GFR, 2017. Further, as per provisions of rule 230(8) of GFR, 2017, all interest or other earnings against Grants-in- aid or advances released to any grantee institution should be mandatorily remitted to the Consolidated Fund of India immediately after finalization of accounts.

6. OTHER PROVISIONS

(i) With a view to ensure access of the provisions of this Scheme to all eligible students, the institution will incorporate the salient features of the scheme in their prospectus, in addition to putting the same on the website of the institution.

(ii) The students will submit their application on National Scholarship Portal (NSP). The institutes will verify the applications on NSP for submission to the Ministry. The institution will follow the limit of the slots assigned to it and will verify only as many applications as number of slots provided to it. The last date of verification of applications of the students by the institutions on NSP shall be 31st October.

(iii) In the case of new entrants i.e. to the first year of the course, the institution will select eligible OBC/EBC/DNT students on the basis of merit as per the entrance examination merit list. The entrance exam of each course will be considered as per the list given at Annexure-I. The students are required to apply under the Scheme on the National Scholarship Portal (NSP) and upload their income certificate and caste certificate on the Portal along with details of their bank account, Admission Rank and Fee details to claim the scholarship. The institution shall verify all the details before forwarding the applications to the Ministry.

(iv) In the case of application for renewal of scholarships by students joining second or subsequent years of the course, verification of an application by the institution would mean that the institution has promoted the student to the next class and the student has taken admission therein.

(v) Normally, the student should purchase the computer/laptop including accessories in the first year he/she is awarded the scholarship. The student will submit the bill for purchase of the same while applying for the scholarship in the subsequent year to the institution. If the amount of purchase is less than the amount released to him/her under this head, the institution will accordingly adjust the difference against the admissible grant to the student being proposed on the NSP.

(vi) The institution will furnish a Utilization Certificate in the prescribed format for the tuition fee and non-refundable charges released to it.

(vii) The performance of the students covered under the Scheme shall be monitored regularly by the Head of the respective institution and the same shall be reported to the Union Ministry of Social Justice and Empowerment at the end of each academic year.

(viii) Any institution violating the provisions of the Scheme and/or instructions issued by the Government of India will be de-notified.

(ix) In the event of de-notification/deletion of any institution, the scholarship will continue to be available to the students already admitted under the Scheme, if otherwise eligible, till the completion of the course. However, no fresh seats will be allotted and funds released to such de-notified institutions.

(x) The general provisions of the General Financial Rules (GFR), 2017, will apply *mutatis mutandis*, and the institutions shall be bound by the general principles laid therein.

7. REVIEW AND MONITORING

(i) The progress of implementation of the Scheme will be reviewed by a Steering Committee consisting of the following—

- a) Secretary (SJ&E) -Chairperson
- b) Joint Secretary & Financial Adviser (SJ&E) -Member
- c) Joint Secretary, BC Division, M/o SJ&E - Member
- d) Joint Secretary (TA), M/o Tribal Affairs - Member
- e) Joint Secretary, Deptt .of Higher Education -Member
- f) Joint Secretary, Deptt. of Medical Education, M/o H&FW –Member
- g) Joint Secretary, Ministry of Civil Aviation –Member
- h) Joint Secretary, Deptt. For EPWD, M/o SJE –Member
- i) A representative of the UGC –Member
- h) A representative of the NITI Aayog -Member
- i) Director/Dy. Secretary, BC Division, M/o SJ&E –Convener

The Committee may co-opt an expert as a special invitee, as and when it deems necessary.

(ii) The Committee may recommend to the Ministry of Social Justice and Empowerment about addition or deletion of any institution based on their performance. For the purpose, the Committee may take into account the recommendations of the concerned bodies conducting the entrance examinations for admissions into such courses or having the administrative control over such institutions.

(iii) The Committee would equitably distribute the slots under the Scheme amongst the notified institutions.

(iv) The Committee may periodically review the performance of the selected institutions on the basis of the academic results and also recommend appropriate modifications in the Scheme, as and when considered necessary.

8. ADMINISTRATIVE EXPENSES

(i) As the magnitude of data to be managed and processed would be very large, there would be a need to engage qualified skilled personnel – on contract or out- sourcing basis - right from the beginning to design, develop and operate the IT based systems as well as enter, process, analyses, monitor, retrieve and transfer data.

(ii) A provision not exceeding 1% of the total budget will be made to meet the administrative and allied costs of the Ministry for office equipment including computers and accessories, furniture, development of appropriate software, advertisements, engagement of personnel, etc.

(iii) The above provision will also be used for publicity, awareness generation, evaluation and monitoring of the Scheme, through outside institutions/agencies engaged by the Ministry of SJ&E, Government of India.

9. The modifications as considered appropriate in the provisions of the Scheme, from time to time, would be approved by the Administrative Minister, on the recommendations of the

Committee as given in para7 above.

Annexure-1

Criteria of Merit List For the Institutions as per the entrance exam S.No.	Type of Institutions	Criteria for Merit list
	Engineering	
1	IITs	Rank in JEE Advanced
2	NITs	Rank in JEE Mains
3	IIITs	Rank in JEE Mains
4	Other Central Govt. Institutions	Rank in JEE Mains
4(i)	Indian Maritime University,	Rank in IMU CET
4(ii)	Indian Institute of Space Science and Technology (IIST), Thiruvananthapuram	Rank in JEE Advanced
5	State Govt. Institute-IIITM-K	Entrance test of IIITM-K
6	Private Institutions- BITS	Rank in BITSAT
	Management	
7	IIMs	Rank in CAT
8	Other Govt. Institutes	
8(i)	IRMA	Rank in CAT/XAT
8(ii)	Indian Institute of Forest Management, Bhopal	Rank in CAT/XAT
8(iii)	FMS	Rank in CAT
8(iv)	NITIE	Rank in CAT
8(v)	IIFT	Rank in IIFT ent exam
9	Non Govt Institute	
9(i)	Xavier Institute of Management	Rank in CAT
9(ii)	Symbiosis Institute of Business Management	Rank in SNAP
9(iii)	BharatiVidyapeeth	B-MAT
9(iv)	XLRI School of Business and Human Resources, Jamshedpur	Rank in XAT
10	NLU	Rank in CLAT
11	Private Institutes	
11(i)	ILS Pune	Rank in MHCET
11(ii)	Symbiosis Law College	Rank in SLAT
	Medical	
12	Central Govt. Institutions	Rank in NEET
13	Other Govt. Institutions	Rank in NEET
14	Non Govt. Institutions	Rank in NEET
15	Agricultural and Allied Sciences- Central Govt. Institutes	
15 (i)	Indian Veterinary Research Institute	ICMR Ent test
15(ii)	Indian Institute of Plantation Management	IIPM Ent Test
15(iii)	National Institute of Rural Development and Panchayati Raj	NIRDPR Ent Test

15(iv)	National Institute of Food Technology Entrepreneurship and Management(NIFTEM)	JEE Mains rank
15(v)	Indian Institute of Science Education and Research, Trivandrum	IISER Ent test
15(vi)	Indian Institute of Science Education and Research, Tirupati	IISER Ent test
15(vii)	Indian Institute of Science Education and Research, Berhampur	IISER Ent test
16	Fashion- NIFT	NIFT Ent test
17	Hospitality	
17(i)	IHMs	NCHMCT JEE Test
17(ii)	Private Institutes (Bhartiya Vidya Bhawan)	BV Ent Test
18	Flying Clubs	
18(i)	CPL institutes	Institute Ent Test
18(ii)	ATOs	Institute Ent Test
18(iii)	Private ATOs	Institute Ent Test
19	National Institutes	
19(i)	Deen Dayal Upadhyay Institute for the Physically Handicapped	Institute Ent Test
19(ii)	Ali Yavar Jung National Institute for the Hearing Handicapped	Institute Ent Test
19(iii)	National Institute for the Visually Handicapped	Institute Ent Test
19(iv)	National Institute for empowerment of Persons with Multiple Disabilities	Institute Ent Test
20	Miscellaneous	
20(i)	Tata Institute of Social Sciences	Institute Ent Test
20(ii)	Film and Television Institute of India	Joint Ent Test
20(iii)	Indian Institute of Mass Communication	Institute Ent Test

(E) Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

1. BACKGROUND

The scheme aims at providing hostel facilities to students belonging to socially and educationally backward classes, especially from rural areas to enable them to pursue secondary and higher education in the Govt. schools, universities, institutions and institutes located at a reasonable distance in order to provide them greater access to high quality education. The scheme as such mainly targets the students hailing from remote areas and from poor families as well who generally discontinue their studies either because no secondary school and college is available near their location or due to non-availability of adequate hostel facilities at a reasonable cost at places where such educational institutions are located.

2. OBJECTIVE

The Scheme aims at providing hostel facilities to students belonging to socially and educationally backward classes, especially from rural areas, to enable them to pursue secondary and higher education. Priority will be given for the proposals for construction of hostels for under-graduate students vis-a-vis below under-graduate level.

3. COST NORMS:

i. The cost per hostel seat in different areas are as follows:-

- a. North Eastern Region/Himalayan Regions - - Rs.3.50 lakh per seat
- b. Rest of country - Rs.3.00 lakh per seat

Or as per the schedule of the rates for the concerned State Government, whichever is lower.

ii. The cost of construction of hostels for Boys has to be shared between the Centre and the State in 60:40 ratio.

iii. There will be 90% central assistance to State Governments in case of Girls Hostels and 10% of cost will be borne by the State Governments.

iv. In case of Union Territories, the Central Assistance shall be 100% and for North Eastern States and 02 Himalayan States (Himachal Pradesh and Uttarakhand), it shall be 90%.

v. For the Institution of repute ranked in the latest NIRF rankings of Ministry of

Education, Govt. of India, the Central Assistance shall be 100% irrespective of regional States.

vi. The construction work of the Hostel has to be completed within eighteen months from award of work order or two years from the release of 1st installment of Central assistance, whichever is earlier. In no case the time will be extended beyond 2 years. Any cost escalation due to delay in project will be borne by the State/Institute. Proposals for 2nd installment must be received in this Ministry within one year from the date of release of 1st installment after completing construction work up to roof top level.

vii. The implementing agencies of the scheme at all levels should be on-boarded on PFMS and use EAT/REAT module for fund tracking.

viii. Proposals for integrated hostel in which required number of seats for OBCs are reserved shall ordinarily be considered under the scheme.

ix. The necessity to acquire land will not be there. Hostel construction work can also be done in the ongoing State Government project institutions, medical Colleges, Engineering Colleges, Polytechnics, etc.

x. The amount of grant will be released in 3 installments in 50:45:5 ratio, of which 5% grant will be released after completion of the work and occupation of the rooms by the OBC Boys and Girls.

xi. There will be a one-time non-recurring grant of Rs.2500/- per seat for providing furniture/equipment to the hostels constructed under the Scheme.

xii. All the State Governments can also send proposals for purchase of furniture/equipment under this Scheme, for their own Hostels (built through the State Government's funds) for which an amount of Rs.2,500/- per seat for 100 seats only will be granted only once for a newly constructed Hostel, subject to availability of funds.

xiii. The implementing agencies shall submit "occupation of rooms by OBC Boys/Girls" status, apart from UC and completion report, in respect of each completed Hostel every year and then only the next grant in respect of new proposals will be released.

xiv. The remuneration and overhead expenses for evaluation and monitoring shall not exceed 1 % of the total allocation of the scheme.

xv. The State Government shall ensure that their due share is arranged before sending

proposal to Government of India.

xvi. The BC Division will *suomoto* adopt in future an upward revision of the Babu Jagjeewan Ram Chhatravas Yojana scheme of SC Division of the Ministry of Social Justice & Empowerment, subject to recommendation by an Evaluation study and approval by the competent authority.

xvii. Construction of Hostels for OBC Boys and Girls in an Adarsh Village selected under the “Saansad Adarsh Gram Yojana (SAGY)”, can be taken up provided land is available and the selected village is located in the catchment area of the existing educational institutions.

xviii. The implementing agencies will maintain beneficiary-wise, year-wise Aadhar details that can be subject to inspection.

xix. The fund remains unutilized must be refunded to the Consolidated Fund of India as per GFR provisions.

4. AGENCIES ELIGIBLE FOR ASSISTANCE UNDER THE SCHEME

Agencies eligible for financial assistance under the revised Scheme will be as follows:-

- (i) State Governments and UT Administrations;
- (ii) The Institution of repute ranked in the latest NIRF rankings of Ministry of Education subject to the following conditions:-
 - a. The institution shall provide free of cost land within the campus.
 - b. The institution shall undertake to complete construction within 24 months.
 - c. The institution shall maintain the hostel after construction as per standards prescribed.
 - d. The institution shall agree to provide as many hostel seats to the new OBC students as per the sanction order of the hostel. However, this additional accommodation shall be regulated in other hostels as well to avoid the hostel to be designated as 'OBC hostel' exclusively i.e. if a hostel with 100 capacity has been sanctioned under this scheme, the institution shall provide 100 additional seats to the OBC students, but it can be spread over in all other hostels.

5. LOCATION AND CAPACITY OF HOSTELS TO BE CONSTRUCTED UNDER THE SCHEME

5.1 While sanctioning hostels, priority will be given to:-

- (i) Regions/districts not covered so far, and
- (ii) Districts/towns having a large number of educational institutions.

5.2. Priority shall be given to such hostels to be constructed within the University/Institution's campus. As far as possible, hostels will be constructed in close vicinity of educational institutions.

5.3 It shall be the responsibility of Management of the University/ institutions to maintain the hostels as per standard prescribed norms.

6. ELIGIBILITY CRITERIA FOR STUDENTS TO BE ADMITTED TO HOSTELS UNDER THE SCHEME

Students fulfilling the following eligibility criteria may be allotted seats in Hostels constructed under the Scheme:-

(i) Students whose castes are included in the Central/State/UT list of Other Backward Classes and who do not belong to the "creamy layer".

(ii) If seats reserved for OBC remains vacant, it would be filled up in following preference:-

- (a) De-notified Tribes (DNT) students.
- (b) Scheduled Tribes (ST) Students.
- (c) Scheduled Caste (SC) Students.
- (d) Economically Weaker Section (EWS) Students.

(iii) Hostels would be essentially for the students pursuing post matric level studies. However, if there are vacant seats, pre-matric students especially of the secondary level, would also be eligible to be accommodated.

(iv) Equal preference will be given to OBC students hailing from low income families.

(v) At least 5% of the total seats should be reserved for students with disabilities.

7. FUNDING PATTERN

7.1 The revised norms applicable from 2021-22 is as under:-

S. No	Item	Revised norms applicable from 2021-22	
		Recipient Agency	% of Central Share
1.	Funding Pattern for construction	i) State Govt. (other than in the North East and Himalayan States) for Boys students	60%
		ii) State Govt. for Girls students	90%
		iii) State Governments. in the North East Region and Himalayan States	90%
		iv) UT Administration	100%

		v) Institution of repute ranked in the latest NIRF rankings of Ministry of Education	100%
2.	Equipment Grant	One time non-recurring grant of Rs.2500/- per Hostel seat for provision of essential hostel furniture and equipment.	

7.2 Release of funds under the Scheme is subject to compliance of instructions issued by the Department of Expenditure vide OM No. 1(13)PFMS/ FCD/2020 dated 23.03.2021 towards monitoring utilization of the funds released.

7.3 The implementation of the scheme would be in accordance with the provisions of GFR 2017. Submission of UC should be as per prescribed forms as per GFR, 2017. Further, as per provisions of rule 230(8) of GFR, 2017, all interest or other earnings against Grants-in-aid or advances released to any grantee institution should be mandatorily remitted to the Consolidated Fund of India immediately after finalization of accounts.

7.4 Release of fund is subject to compliance of Financial Management Guideline, as applicable, as per following table:

(e.g. for proposal for 2021-22)

Unspent Balance as on 01.04.2020	Central share (including EBR, if any) released during 2020-21	Due State Share up to 31.03.2021	State share released vis a vis column iii during 2020-21	Gap i n release of State Share upto 31.03.2021 (iii-iv)	Total fund available (i+ii+v)	Actual* expenditure During 2020-21	Unspent balance as on 01.04.2021

8. PLANNING HOSTELS BUILDINGS UNDER THE SCHEME

8.1 Indicative physical norms for a 100 seater hostel are as under:-

S.No.	Description	Area per Unit (sq. mtrs)	No. of Units	Total Area (in sq. mtrs)
1	4 seater	29	10	290
2	6 seater dormitory	39	10	390
3	Kitchen cum Pantry	19	1	19
4	Store	10	1	10
5	Dining Hall	50	1	50
6	Toilets	2	10	20
7	Bath	2	10	20

8	Common Room	40	1	40
9	Computer cum Reading Room	15	1	15
10	Medical Room	11	1	11
11	Office	15	1	15
12	Chowkidar Quarter	20	1	20
13	Total	252	48	900
14	Add circulation area & wall thickness @ 35% of above			315
15	Total built up area			1215 Sqm
16	Built up area per seat	12.15 Sqm		

In case of hostel of a lesser capacity, planning should be done in such a manner that built-up area per seat remains as close to the above figure (say, upto 13 Sq.m), as possible.

8.2 Essential Features to be incorporated while planning and executing Hostel building, under the Scheme: It is important that hostels which are constructed under the scheme satisfy the following criteria:

- (i) Good Quality of Construction – Safety and speediness
- (ii) Economical construction
- (iii) Energy – efficiency: The building should have low energy requirements and should make maximum possible use of natural lighting, solar energy, natural ventilation, etc.
- (iv) Use of local building practices and materials: Every region of the country has, over the centuries, developed its own unique construction practices using locally available materials. These should be optimally used in the interest of economy and local suitability. It would be most undesirable to follow a standard RCC based construction plan everywhere.
- (v) Water harvest and water-use efficiency: The building should have system of harvesting rain-water and also re-cycling waste-water optimally.
- (vi) Earthquake design and firefighting arrangements: The building should have an earthquake resistant structural design in earthquake-prone areas, and sound fire-fighting arrangements.
- (vii) Open Space: The Hostel should have adequate open space around it for outdoor games and sports, as well as for a garden/kitchen garden/trees of various kinds.
- (viii) Barrier-free Access: The Hostel building to be constructed must be accessible to persons with disabilities. It must, inter-alia, provide ramps with railings, disable friendly toilet, Braille signage etc. All the buildings should be as per the compliance of Sugamya Bharat

Abhiyan of Ministry of Social Justice and Empowerment.

9. PROCEDURE FOR SUBMISSION OF PROPOSALS

9.1 Agencies (i) eligible for assistance under the Scheme, and (ii) having clear title and possession over the land where the hostel is to be constructed, will submit proposals in the prescribed formats as under:-

S. No.	Type of Agency	Application Format given in
1.	State Governments, UT Administration, Central Institution	Annexure – I and Annexure – I-A (Part-I & II)

9.2

(i) State Governments/UT Administration which submits proposals for construction of three or more hostels in a year will have to propose Girls' Hostels to the extent of at least one third of them.

(ii) While submitting proposals for release of Central assistance, the implementing agencies shall give an undertaking that they would construct the Hostels within a period of eighteen months from the date of award of work order or two year from release of 1st instalment of Central Assistance, whichever is earlier.

(iii) There should be a proper need assessment in consultation with the intended beneficiaries by the Implementing agencies before sending the proposal.

10. RESPONSIBILITY OF IMPLEMENTING AGENCIES BY WAY OF MAINTENANCE & MANAGEMENT OF HOSTELS

State Governments/UT Administrations/Institutions, which receive Central assistance under the Scheme shall have to fulfill the following obligation, and will give an undertaking to do so, while submitting their proposals:-

(i) The entire expenditure on procurement of land (if any), staffing, other maintenance and day- to-day expenditure shall be borne by the implementing agency(s) concerned.

(ii) The Hostel should have for each inmate, a bed, a study table, a chair, and a cupboard to store personal belongings.

- (iii) It must be ensured that the inmates of the hostel are provided with whole-some & nutritious food.
- (iv) Hostels should have adequate water supply, inclusive of potable water.
- (v) For conservation of water, water efficient taps and WCs (two option flushing) should be used.
- (vi) The common room should be provided with newspapers, magazines, indoor games and a TV set.
- (vii) The implementing agency should provide an adequate number of computers out of their own resources or from MP LADS/MLA LADS fund for the computer-cum-reading room which should also have a small library of informative books.
- (viii) There should be arrangements for periodical health check-ups of students, and for a part-time doctor on call, whenever necessary.
- (ix) A Warden, at least on a part-time basis, should be employed for the smooth running of the hostel. In case of Girls Hostel, a female warden and other supporting staffs must be ensured.
- (x) For safety of the inmates, a boundary wall should be constructed with a robust system of watch and ward essentially put in place

11. MANNER OF RELEASE OF CENTRAL ASSISTANCE

Central assistance for building construction and equipment will be released to recipient agencies in the following manner:-

S. No	Purpose of assistance	Manner of release		
1	Construction of Hostel Building	In three installments as follows:-		
		Ist installments.	50% of approved Central assistance	Initial sanction
		2nd installments.	45% of approved Central assistance	On receipt of confirmation from implementing agency regarding (i) Completion of work up to roof top level, and (ii) Expenditure to the extent of first installment of Central assistance and correspondingshare of implementing agency.

		3rdinstallments.	Remaining 5%	On receipt of confirmation from implementing agency regarding completion of building work along with occupancy status of the hostel.
2	Furniture & Equipment	On receipt of report from the implementing agency regarding completion of building work and full utilization of Central/State/Central Institution's share of the construction cost.		

12. MONITORING AND AWARENESS

12.1 The Agencies implementing the Scheme will furnish half-yearly progress reports to the Ministry in the prescribed proforma [Annexure – VII (Part I & Part II) and Annexure – VIII (Part I & Part II)].

12.2 A Monitoring Committee consisting of the following officers will monitor and review the construction of hostels regularly based on progress reports, submitted by the Implementing Agencies:-

- | | | | |
|----|--|---|-------------|
| a. | Additional Secretary (SJ&E) | - | Chairperson |
| b. | Joint Secy. & Financial Adviser (SJ&E) | - | Member |
| c. | Joint Secretary(BC), M/o SJ&E | - | Member |
| d. | Director/Dy. Secretary, BC Division | - | Secretary |

12.3 Awareness among the State Governments and eligible Institutes under the scheme may be created through regular interventions.

13. INVOLVEMENT OF PANCHAYATI RAJ & MUNICIPAL BODIES

13.1 Students as beneficiaries of hostels to be constructed under the Scheme will be mostly from the rural areas. On the other hand, most of the hostels will be located in urban and semi-urban areas.

In view of the above, State Governments will be expected to suitably associate concerned Panchayati Raj and Municipal bodies (especially the concerned Block & District Panchayats and the Municipal Body of the town where the Hostel is located) in :-

- Planning,
- Execution, and
- Day-to-day management, of the Hostels sanctioned under the Scheme.

13.2 State Govt. should constitute a District Monitoring Committee to ensure timely completion of hostel construction and thereafter to ensure that maintenance of hostel does not suffer due to non-availability of adequate fund. The District Welfare Officer should personally check the working of hostels through periodic visits and ensure corrective measures are taken from time to time, if required.

13.3 State Govt. should regularly conduct social audit of the hostels involving the community.

State Government/Central University/Institute

To

The Joint Secretary (Backward Classes)
Ministry of Social Justice and Empowerment,
Government of India,
Shastri Bhavan,
New Delhi-110001.

Subject: Proposal for Central assistance under the Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls.

Sir,

With reference to letter No. _____ dated _____ of the Ministry of Social Justice and Empowerment on the above subject, I am to send herewith proposals seeking Central assistance for construction of the Hostels for OBC students, as per details enclosed in the Abstract (Annexure-I-A).

2. Following details of OBC hostels sanctioned under the Scheme upto the previous financial year are also enclosed:-

- (i) Physical Progress of Hostels sanctioned upto the last financial year (Annexure-III).
- (ii) Financial Progress of the Hostels sanctioned upto last financial year (Annexure-IV).
- (iii) Details of hostels completed upto last quarter preceding submission of proposal (Annexure-V).
- (iv) Utilization Certificate as per GFR-12(A)/GFR-12(C) (Annexure-VI-A/Annexure-VI-B of the guidelines).

3. I am also to convey that the State Government /Central Institute/ State University/ Institutions will, as per the guidelines, take the following steps for implementation of the Scheme:-

- (i) State Government/Central Institute/State University will bear their share of the total cost of construction of proposed hostels as approved by the Government of India and all expenditure, if any, over and above the cost approved by the Central Government, as mentioned in para 7 of the guidelines.
- (ii) Incorporate essential features as mentioned in para 8.2 of the guidelines while planning and executing hostel buildings.
- (iii) Construction of hostels will be completed within a period of eighteen months from the date of award of work order or two year from release of 1st instalment of Central assistance, whichever is earlier, as mentioned in para 9.2(ii) of the guidelines.

- (iv) Maintain and manage the hostels as mentioned in para10 of the guidelines.
- (v) Ensure involvement of Panchayati Raj and Municipal Bodies in planning, execution and day-to-day management of the Hostels as mentioned in para13 of the guidelines.

4. The following documents/statements are also enclosed:-

- (i) Documentary evidence of land availability, plot number and plot area.
- (ii) Site Plan and Layout Plan.
- (iii) Preliminary cost estimate of each of the proposed Hostel building, as per State PWD/CPWD schedule of rates applicable in the State/UT signed by an officer not below the rank of an Executive Engineer.

5. It is requested that Central assistance amounting to Rs. _____ Cr may please be released, as per details in the Abstract, to undertake construction of the Hostels mentioned therein.

Yours faithfully,

Principal Secretary/Vice Chancellor/Director of the Institution

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

Proposing Agency.....(i.e.Name of State Govt./Central Institution/State University/Institution)

.....**Deptt**

Abstract of hostel proposals

Part-I:Hostel-wise Details

S. No.	Location of Hostel			No. of seats in the proposed Hostel	Mean t for Boys/ Girls	Estimated Cost of Construction			Constructio n cost per seat(Col.7÷ Col.5)	Details of Land where the construction is proposed			Details of other hostels, if any, for OBC students in the vicinity of the proposed hostel			Details of educationa l institutions in the vicinity of the proposed hostel
	To wn	Distt .	Whether the town is a Distt/ Tehsil/ Block hqs.			Tota l	Centra l Share	State Shar e		Name of owner Deptt/Ins titution	Plo t No .	Area (in acres)	Locatio n	Capacit y	Distance from the propose d Hostel	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)
Total										--	--	--	--	--	--	--

Part-II:Abstract of Central Assistance sought (in lakh Rs.)(as per Col.10)

- (i) ForConstructionofHostels - Rs.....
- (ii) ForFurnitureand Equipment - Rs.....

Total - Rs.

**Signature of Pr.Secretary/ Secretary of the State Government /Director of Institution/
Other competent authority**

Name.....

Designation.....

OfficialSeal.....

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

PHYSICAL PROGRESS OF HOSTELS SANCTIONED UNDER THE SCHEME UPTO THE LAST FINANCIAL YEAR (AS AT THE END OF THE QUARTER PRECEDING SUBMISSION OF THE PROPOSAL)

Name of the State/Central University/ Institution

Sl. No.	Year of Sanction	No. and date of Ministry's sanction order	Location of the Hostel		Meant for		No. of Seats Sanctioned	Status of the Hostel			Reason for delay, if any	Likely date of completion in case of work not being completed
			Town	Dist.	Boys	Girls		Completed	Under Construction	Yet to start Construction		
								Date of Completion	Status of Occupation	Reason, if not yet occupied		
00												
TOTAL												

Signature of competent authority
 Name Designation
 Official Seal
 Designation
 Official Seal

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

FINANCIAL PROGRESS OF HOSTELS SANCTIONED UNDER THE SCHEME UPTO THE LAST FIN. YEAR

Name of the State/Central University/Institution _____

(Rs.inLakhs)

S. No.	Year of Sanction	No. and date of Ministry's sanction order	Amount Sanctioned			Actual Amount utilized			Unspent balance of Central Assistance up to 31 st March i.e. Year ending_____
			Total	Central Share	State Share	Total	Central Share	State Share	
TOTAL									

Signature of competent authority

Name

Designation

Official Seal

[See para 2(iii) of Annexure-I, page 50]

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

REPORT ON THE STATUS OF HOSTELS COMPLETED UP TO LAST QUARTER PRECEDING SUBMISSION OF PROPOSAL

Name of the State/Central University/Institution _____

Sr. No.	Year of Sanction	No. and date of Ministry's sanction order	Location of Hostel		Date of		Meant for		No. of seats Occupied by OBC Students during the last academic session	No. of seats occupied by Non-OBC students during the last academic session	No. of seats occupied by Physically challenged students during the last academic session
			Town	District	Completion	Occupation of Hostel	Boys	Girls			
1	2	3	5	6	7	8	9	10	11	12	13
TOTAL											

Signature of competent authority

Name

Designation

Official Seal

GFR12 – A
[(SeeRule 238(1))]

FORM OF UTILIZATION CERTIFICATE
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

Utilization certificate for the year in respect of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATIONOF CAPITALASSETS

1. Name of the Scheme.....

2. Whether recurring or non-recurring grants.....

3. Grants position at the beginning of the Financial year

- (i) Cashin Hand/Bank
- (ii) Unadjusted advances
- (iii) Total

4. Details of grants received, expenditure incurred and closing balances:(Actuals)

Unspent Balances of Grants received years [figure as at Sl. No.3(iii)]	Interest Earned there on	Interest deposited back to the Government	Grant received during the year			Total Available funds(1+2-3+4)	Expenditure incurred	Closing Balances(5-6)
			Sanction No.(i)	Date(ii)	Amount(ii)			
1	2	3	4			5	6	7

Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-Salary	Grant-in-aid-creationofcapitalassets	Total

Details of grants position at the end of the year

- (i) Cashin Hand/Bank
- (ii) Unadjusted Advances
- (iii) Total

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

(i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.

(ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.

(iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.

(iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.

(v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.

(vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.

(vii) It has been ensured that the physical and financial performance under..... (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure – I duly enclosed.

(viii)The utilization of the fund resulted in outcomes given at Annexure – II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)

(ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure –II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:

Place:

Signature

Signature

Name

(Head of Organization)

Name

Chief Finance Officer

(Head of the Finance)

FORM GFR 12-C

(See Rule 239)

FORM OF UTILISATION CERTIFICATE (FOR STATE GOVERNMENTS)

(Where expenditure incurred by Govt. bodies only)

Sl.No.	Letter No. and date	Amount	Certified that out of Rs..... of grants sanctioned during the yearin favour ofunder the Ministry/Department Letter No. given in the margin and Rs.....on account of unspent balance of the previous year, a sum of Rs.....has been utilized for the purpose of.....for which it was sanctioned and that the balance of Rs..... Remaining unutilized at the end of the year has been surrendered to Government (vide No.....dated.....)/will be adjusted towards the grants payable during the next year.....
Total:			

2. Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money actually utilized for the purpose for which it was sanctioned.

KINDS OF CHECKS EXERCISED

- 1.
- 3.
- 4.
- 5.

Signature.....
 Name.....
 Designation.....
 Office/Deptt.....
 Date.....

PS: The UC shall disclose separately the actual expenditure incurred and loans and advances given to suppliers of stores and assets, to construction agencies and like in accordance with scheme guidelines and in furtherance to the scheme objectives, which do not constitute expenditure at the stage. These shall be treated as utilized grants but allowed to be carried forward.

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls
Half yearly Progress Report for the half year ending on 30thSept./31stMarch20.....
FinancialYear.....

Name of the State/UT/Central University/Institution:.....

PartI

A. Abstract of Hostels Sanctioned, Completed and Under Construction under the Scheme since its inception(1998-99)–
Physical progress

Sl.No	Year	No. of Hostels sanctioned			OutoftheNo.inCol.3,								
		Since 1989-90 till the previous financial year	During the financial year	Total sanctioned	No.completed				Underconstruction			Yettostart	
					Upto end of previous financial year	Upto end of previous half year	During the half year underreview	Upto end of half year under review(7)+(8)	Upto end of previous half year	Construction startedduring halfyear underreview	At the endof half yearunderreview(10)+(11)-(8)	No.	Reasons forwork notstarting
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1	1998-99												
Total													

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls
Half yearly Progress Report for the half year ending on 30th Sept./31st March 20.....
Financial Year.....

Name of the State/UT/institution:.....

Part- I

**B. Abstract of Hostels Sanctioned, released and amount unutilized under the Scheme since its inception(1998-99)–
 Financial progress**

Sl.No.	Year	AmountSanctioned	AmountReleased	UnutilizedBalance
(1)	(2)	(3)	(4)	(5)
	1998-99			
TOTAL				

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

Half yearly Progress Report for the half year ending on 30th September/31st March 2010 Financial Year.....

Name of the State/UT/Central University/Central Institution:.....

PartII

B. Hostel wise Physical progress of Hostels under construction or yet to start construction

S.N	Year of sanction by Ministry of SJ&E	No. & Date of Sanction letter of Ministry of SJ&E	Description of Hostel			Amount of Central Assistance Sanctioned	Progress of expenditure			Unspent balance of Central Assistance
			LocationTo wn/Distt	Meant for Boys/Girls	Capacity		At the end of previous Halfyear.	At the end of half year under review	During half year under review	
1.										
2.										
3.										
4.										
5.										

Signature of competent authority

Name
Designation
Official Seal

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

No. HE-SLR-POLICY-0003-2022 *51863*

/HE, Dated: *16/12/22*

From:

Smt. Prativa Sahu, OAS (S),
Joint Secretary to Government.

To:

All Departments of Government/
All Colleges/
All State Universities/
Biju Patnaik University of Technology, Chhend Colony, Rourkela, Odisha- 769015/
Orissa University of Agriculture and Technology, Unit 8, Near Post
Office, Surya Nagar, Bhubaneswar, Odisha 751003/
Central University of Odisha, Koraput, Central Silk Board Building,
Landiguda, Koraput /
Centurion University, HIG-5, Phase-1, BDA Duplex, Pokhariput, BBSR-751020/
KIIT University, Bhubaneswar/
Siksha 'O' Anusandhan University, Bhubaneswar, Khandagiri Square, BBSR, Orissa/
Veer Surendra Sai University of Technology, Burla, Sambalpur, Odisha-768018/
NIT, Sector-1, Rourkela-769008/
IIT, Argul, Jatni Road, Kansapada, BBSR-752050/
AIIMS, Sijua, Patrapada, BBSR-751019/
NISER, At/Po. - Jatni, Khurda-752050/
IISER, GOVT. ITI Building, Eng. School Junction, Brahmpur-760010 /
Indian Institute of Mass Communication, Sanchar Marg, Dhenkanal-759001 /
IIM, Jyotivihar, Burla, Sambalpur-768019/
National Law University, Odisha, Naraj Road, Sector 13, Cuttack-753015/
Indian Institute of Tourism & Travel Management, Phase 5 Road, Dumduma, BBSR
751019/
Institute of Mathematics & Applications, Andharua, BBSR-751029 /
Institute of Hotel Management, Catering Technology & Applied Nutrition,
Veer Surendra Sai Nagar, BBSR-751007.

Sub:- Guidelines for award of different scholarships under "e-Medhabruti" Scheme.

The undersigned is directed to say that a copy of the revised 'Guidelines' for selection of students for award of different scholarships under "e-Medhabruti" scheme under Higher Education Department is hereby circulated for general dissemination and necessary action.

The School & Mass Education Department / Skill Development & Technical Education Department / Agriculture & Farmers Empowerment Department / Fisheries & Animal Resources Department / Health & Family Welfare Department / ST & SC, M & OBC Welfare Department are requested to circulate the attached guidelines among the educational institutions coming under their administrative control.

All the Universities are requested to circulate the revised 'Guidelines' among the educational institutions affiliated with them.

Yours faithfully,

Prativa Sahu
16/12/22

Joint Secretary to Government

P.T.O.

Memo. No. 51864/HE Dated: 16.12.2022.

Copy along with the copy of the 'e-Medhabruti Guidelines' forwarded to the P.S. to Hon'ble Minister, Higher Education / P.S. to Principal Secretary to Government, Higher Education Department, Odisha, for information of the Hon'ble Minister and the Principal Secretary respectively.

Seher
16/12/22

Joint Secretary to Government

Memo. No. 51865/HE Dated: 16.12.2022.

Copy along with the copy of the 'e-Medhabruti Guidelines' forwarded to the Director of Higher Education, Odisha, Bhubaneswar / General Manager(Admin), OCAC / All the Regional Directors of Education for information and necessary action.

Seher
16/12/22

Joint Secretary to Government

Memo. No. 51866/HE Dated: 16.12.2022.

Copy along with the soft copy of 'e-Medhabruti Guidelines' forwarded to the Program Manager, CSM Technology Pvt. Ltd., 6th Floor, OCAC Tower, Acharya Vihar, Bhubaneswar-751013 with a request to float the 'Guidelines' in the State Scholarship Portal. He is requested to float the guidelines and instruction manual separately as a scroll in addition to displaying under "Guidelines" tab.

Seher
16/12/22

Joint Secretary to Government

Memo. No. 51867/HE Dated: 16.12.2022.

Copy along with the soft copy of the 'e-Medhabruti Guidelines' forwarded to all the Officers of Higher Education Department for information.

Seher
16/12/22

Joint Secretary to Government

Guidelines for Scholarship under e- Medhabruti Scheme

(UG Merit, PG Merit, Technical & Professional)

Objective:-

The Government of Odisha in Higher Education Department have been awarding scholarship each year under the Scheme 'e-Medhabruti' out of State budget to provide financial assistance to meritorious students of Odisha whose parental income does not exceed 6.00 lakhs.

Type, Number & Amount of Scholarships:-

It is envisaged to provide the following types of scholarships as below:

No.	Category of Merit	No. of Scholarship	Rate of scholarship per year	Amount of scholarship to be paid at a time	Remarks
1	U.G Merit	5000	5,000/-	15,000/-	
2	P. G. Merit	3500	10,000/-	20,000/-	
3	Tech. & Prof. Merit	3500 for U.G. courses (Detail course list is at Appendix-II) 2500 for P.G. courses (Detail course list is at Appendix-II)	10,000/-	As per course duration	The number of scholarships under a particular category may be increased by the Govt. depending on the number of eligible students applied and validated in other categories in an academic year.
	Total:	14,500			

Duration of Scholarship:-

A student will be eligible for the scholarship for a total duration of the course. One-time scholarship for the entire duration of the course shall be disbursed in the first semester/year as detailed in the table.

In case any student, after availing one-time scholarship under one course, joins another course i.e. like students joining engineering, medical, and other professional courses during +3 and any other course having a higher scholarship amount, then the student will be entitled to the differential amount only. The differential amount will also be released in the first semester/year of the new course.

Courses applicable under e-Medhabruti (Scholarship):-

U.G. Merit:- For pursuing +3 Degree Course (B.A./ B.Sc./B.Com.) and courses such as BBA/BCA/BJMC etc. having duration of 3 years.

P.G. Merit:- P.G. courses in Arts / Commerce / Science/ other Post Graduate courses which are of non-professional in nature and the minimum eligibility criteria for admission to such courses is Degree in Arts / Science / Commerce. An illustrative list of P.G. courses applicable for e-Medhabruti is mentioned in **Appendix-I**.

Technical & Professional Merit:- Undergraduate & Postgraduate Professional degree courses and Integrated courses mentioned in the guidelines are eligible under this head. The list includes B.E./B.Tech/ MBBS/ BDS/ BHMS/ BAMS/ B.Pharm/ B.Sc. (Nursing)/ B.Sc. (Agriculture)/MBA/MCA/M.Tech/Integrated M.Sc. etc. which are duly recognized by the respective Government Regulatory Bodies such as All India Council for Technical Education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), Central Council of Indian Medicine (CCIM), Central Council of Homeopathy (CCH), Indian Nursing Council (INC), University Grants Commission (UGC), etc.. Details of Professional degree courses applicable for e-Medhabruti are mentioned in **Appendix- II**.

Eligibility conditions:-

- i. The student must be a permanent resident of Odisha State.
- ii. The income of the parents of the student from all sources shall not exceed Rs.6.00 lakh per annum.
- iii. The Student must have secured a minimum of 60% marks in the previous qualifying examination for different categories of merit scholarships as mentioned against each.
- iv. Students shall apply for e-Medhabruti only in the year of joining (1st yr. of the Degree course).

Scholarship Type	Eligibility for e-Medhabruti
U.G Merit	Must have passed +2 of CHSE, Odisha / Class — XII or equivalent exam with 60% or more marks from an institution recognized by CBSE / ICSE and pursuing regular Degree Course / +3 course in any of the recognized Colleges / Institutions / Universities.
P. G. Merit	Must have passed +3 Degree or equivalent exam with 60% or more marks from a recognized Institute and pursuing regular course in one of the disciplines (where scholarship is offered) in any of the recognized Colleges / Institutions / Universities.
Technical Professional Merit	Must have passed +2 of CHSE / Class — XII or equivalent exam from an institution recognized by CBSE / ICSE or +3 Degree / equivalent course (only for Master courses) with 60% or more marks and pursuing regular Technical & Professional courses in the Colleges / Institutions recognized by respective regulatory authorities.

(Contd.)

Exclusions (Students not eligible for scholarship):-

The following types of students shall not be eligible for e-Medhabruti scholarship: -

1. Students pursuing their higher study through open universities or distance learning /correspondence.
2. Students already availing scholarships for pursuing higher study under any other schemes of State or Central Govt.
3. Students pursuing Diploma level courses are not eligible for e-Medhabruti Scholarship (Technical / Professional).
4. Students of M.Phil and Ph.D. and students of B. Ed and M.Ed are not eligible for U.G, P.G. or Technical & Professional merit Scholarship under e-Medhabruti.
5. Students admitted to the College/Institute/University not approved by concerned regulatory bodies (like AICTE, MCI, UGC etc. Regulatory authorities).
6. Students studying abroad.
7. Students completing one Technical/Professional course pursue another Technical/Professional course of same level are not eligible.
8. Students not validated by the concerned Principal/institution during 1st year of her/his admission .

District-wise Target and Merit based District - wise selection:-

- i. The target of each category of merit scholarship distributed among all Districts proportionately basing on the population data of the District.
- ii. Final Merit/Selection lists of the students will be drawn in terms of aggregate percentage of marks obtained in the last qualifying examination from among the validated students in the respective category of merit, District - wise. The mode of selection for scholarship shall be made through descending order of merit till it reaches the eligible quota of scholarship. For example, a student who has secured 92% of mark in the last examination shall come first then the one who has secured 91% mark and so on.
- iii. In case of a tie in percentage of marks under a particular type of scholarship and some are to be left out due to exceeding maximum quota of scholarship, then the family income ceiling will be considered, i.e. the student with lower family income ceiling will get preference.
- iv. The CBSE/ICSE grading system in the form of CGPA, i.e. Grade Points shall be converted to the percentage by multiplying with 9.5 formula Percentage (%), i.e. CGPA x 9.5.

Procedure for Application:-

Eligible students including outside students (residents of Odisha but studying outside Odisha) are required to apply online for scholarship by visiting the portal <https://scholarship.odisha.gov.in/>. The online application and authentication procedure, list of documents required for availing scholarship are explained in the instruction manual available in the portal.

Miscellaneous:-

- For any query or help, students & other stakeholders may contact scholarship Sanjog Hipline 155335, /1800-345-6770 & Department Phone Number - 0674-2396550 (10:00AM to 5:00 PM) or E-mail to scholarshiped@gmail.com / scholarshipedgov@gmail.com /.

By Order of Governor

Nishanjan S. S. S.

**Principal Secretary to Government
Department of Higher Education**

(57172)

Instruction Manual

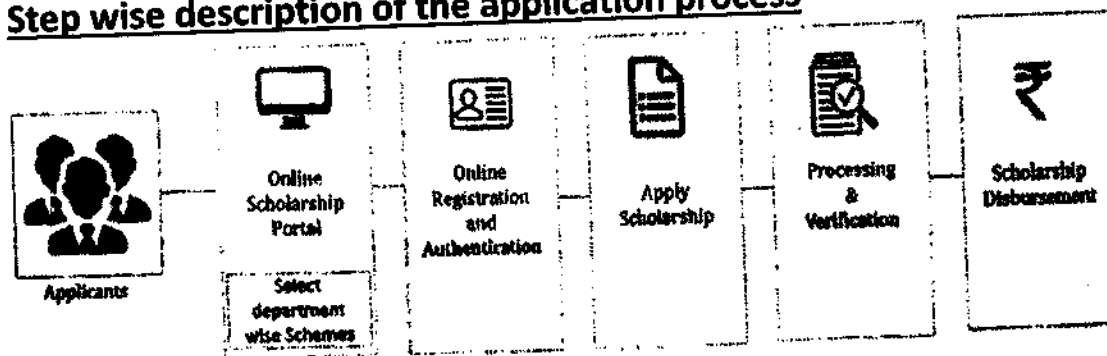
Announcement and Mode of Submission of Application for Scholarship

Applications will be invited once in a year on the Odisha State Scholarship Portal (<https://scholarship.odisha.gov.in/>). Short notification will be uploaded in the Higher Education Department website. Physical application would not be accepted. Only verified online applications will be considered for award of scholarship.

The Odisha State Scholarship Portal

The Odisha State Scholarship Portal is an integrated e-Governance Portal for automation, streamlining & effective management of scholarship schemes implemented by the Government of Odisha across Departments like ST & SC Development, Higher Education, School & Mass Education, Labour & ESI, Skill Development & Technical Education and Agriculture. This common platform will provide one stop solution to eligible students to make an informed choice from amongst various scholarship schemes and avail the benefit in a seamless and transparent manner. The features like Aadhaar based registration, integration with other on-line platforms/ data-bases relevant to scholarship programme like SAMS, e-District Portal, Digi locker, BSE database has been inbuilt in the architecture for ease of information sourcing and to minimize duplication and ensure leakage free scholarship disbursement. The State Scholarship Portal has been linked with the State Treasury Portal IFMS for automated payment directly in bank-accounts of beneficiaries.

Step wise description of the application process



- i. Eligible students including Outside students (residents of Odisha but studying outside Odisha) are required to apply online for scholarship by visiting the portal <https://scholarship.odisha.gov.in/>. Click Registration link at the portal, if you are new user. Existing user can click on the login button.
- ii. Enter the Aadhaar number and proceed further. Aadhaar is made mandatory for availing scholarship. Registration on the portal is completely based on Aadhaar. In one Aadhaar only single registration is allowed. Please provide correct Aadhaar number of self in the prescribed field. In case it is found that Aadhaar number provided by student is wrong or not his/her, the application is liable to be rejected.
- iii. As per the item 35 of Chapter VII of Aadhaar (Targeted delivery of financial and other subsidies, benefits and services) ACT, 2016, if a person enter Aadhaar number of any other person and attempt to impersonate another person, dead or alive, real or imaginary, she/he shall be punishable with imprisonment for a term which may extend to three years and shall also be liable to a fine which may extend to ten thousand rupees.
- iv. The undertaking that I have read the above statements & agree with the conditions. Further, I hereby state that I have no objection in authenticating myself with Aadhaar based authentication system through Bio-metric/or One Time Pin (OTP) data for the purpose of availing benefit of Post-matric Scholarship.
- v. Check your registered mobile or email to get the user ID and password.
- vi. Click login link at the portal and enter User ID and password to apply the scholarship.

- vii. Provide all necessary details like personal, academic, eligibility and bank information.
- viii. Click on the "Save as draft" button to draft the information or click on "Next" button to save and proceed the scholarship form.
- ix. The preview of the completed form will appear on the page. Download the forms and take its print out.
- x. Concerned students are advised to keep the applicant copy for their future reference.
- xi. The online authentication procedure for availing scholarship is explained in the instruction manual available in the portal.
- xii. Application which is not validated/ authenticated by the Institute will be treated as "Invalid".
- xiv. The merit/ selection list as per quota would be generated from the verified applications.

List of Mandatory Documents required for Scholarship

The following eligible documents will be uploaded at the time of applying under the scheme.

1. Residence certificate to be issued by the competent authority, i.e. from the concerned Tahasildar/Addl.Tahasildar. The students whose parents are working under Odisha State Govt. can produce resident proof from the employer.
2. Proof of annual income of the current financial year to be issued by the competent authority, i.e. the Revenue Officer not below the rank of Tahasildar or Addl. Tahasildar.
3. Mark sheets of last qualifying examination as required for different categories of merit.
4. Bank Account details of the student concerned (First page of bank account containing account number and IFSC).
5. College ID card issued by the concerned authority. While in the absence of the same, the student may provide Admission receipt/Letter of Undertaking with proper validation from concerned college authority in which the academic session is mentioned (Anyone).
6. Aadhaar Card of the student concerned.

General Criteria/ Limitations for Award of Scholarship:

- i. The scholarships shall be awarded District - wise and separate selection list will be prepared for each District.
- ii. If any of the authenticated records are found to have invalid documents, the case will be summarily rejected.
- iii. Any type of wrong entry made by students, i.e. family income, maximum and secured marks, District name mentioned in the Resident Certificate, percentage of mark which lead to rejection of application/the student fails to be in the final merit list, then he/she is solely responsible for it.

Procedure for Disbursement:

The scholarship would be sanctioned subject to fulfilment of the prescribed eligibility criteria by the students and validation/authentication by the Principals/Head of the concerned Colleges/Institutes in online mode only. Scholarship will be paid to the selected students by the Higher Education Department through DBT (Direct Benefit Transfer) mode and will be transferred to Bank account of the beneficiaries.

The students must have an active and valid account in any Scheduled Bank which has Electronic Clearing System (ECS)/ Core Banking facility to facilitate transfer of scholarship amount directly to their account.

The bank account must be in the name of the applicant/student only. Student must enter her/his bank/branch name, Saving Bank Account Number and IFSC very carefully to ensure smooth transfer of scholarship amount.

Role and Responsibility of Colleges/Institutes/University

- The Head of Institution / Principal has to constitute a Scholarship Cell and declare one senior faculty as the Nodal Officer of the Scholarship Cell.
- The Nodal Officer has to formulate plan and programme for better awareness of the students about the scholarships granted by Government of Odisha through the State Scholarship Portal.
- The Nodal Officer has to constitute a committee of three members.
- The Committee has to :
 - i. Download the list of students applied for scholarship (scheme wise), available in the report site of the portal.
 - ii. Scrutinize the applications received in the institute log in under different scheme basing on the eligibility criteria.
 - iii. The Committee has to ensure the genuineness of the student, i.e. he/she is studying in the College/Institution for the particular year.
 - iv. Check correctness of data regarding parental income, marks secured bank Account details, College ID card and residence.
 - v. If any error is found, the Principal/Head of Institution will rectify/revert the applications to students for rectification and resubmission within seven days for consideration.
 - vi. Prepare the eligible/ineligible list in the prescribed format (to be downloaded from the portal). Format has been detailed in **Appendix III**.
 - vii. Sign the report and countersign the same by Head of Institution / Principal & upload the report in the portal.
- If all data are correct, the Head of Institution / Principal will authenticate the record of the student to be considered for scholarship by the Department.
- Merit or selection list for particular category of merit will be drawn only from the records authenticated by the Principal/Head of institutions within the timeline given for the purpose.
- ***The institution will be held solely responsible for disbursement of scholarship amount to any ineligible student (as the selection list for any particular category of merit will be drawn only from the records authenticated by the Principal/Head of institutions).***

Duties of OCAC through the Service Provider


- i. Complete online system for SAMS and Non-SAMS Colleges will be done in the prescribed criteria mentioned in the e-Medhabruti guidelines.
- ii. Make all necessary changes/modification in the software to facilitate the students, Institutions and Higher Education Department a hassle free platform to operate.
- iii. Technical support to all stakeholders shall be provided by OCAC, BBSR.
- iv. Submission of Validated data of all categories of merit (One time residual) within 7 days of closure of Principal/Head of the Institution validation for scrutiny, preparation of selection list at the level of Department.
- v. Online uploading of guidelines, instructions, letters and round-wise selection list (one time residual) which have been processed for payment.
- vi. One Technical person needs to be deputed to the Department to resolve all technical issues.

Role of Higher Education Department

- Inviting online applications for award of e-Medhabruti scholarship through advertising in print and electronic media.
- Preparation of merit/selection list of category basing on the authenticated application submitted by the institution and the selection list prepared and uploaded by the institution.
- Online payment to eligible candidates through IFMS only.

Miscellaneous:

- For any query or help, students may contact scholarship section on landline number 0674-2396550 or e-mail/scholarshipedgov@gmail.com/.


Principal Secretary to Government
Department of Higher Education
19/11/20

APPENDIX – I

POST GRADUATE COURSES (P.G. MERIT)

Master of Arts (M.A.) Subject (Honours)	Master of Science (M.Sc.) Subject (Honours)	Master of Commerce (M.Com.) Subject (Honours)
Ancient History & Archaeology	Botany	Commerce
Economics	Chemistry	
English	Economics	
Geography	Geography	
Hindi	Information Technology	
History	Mathematics	
Home Science	Physics	
Linguistic	Statistics	
Odia	Zoology	
Philosophy	Applied Mathematics	
Political Science	Applied Physics	
Population Studies	Applied Physics & Ballistics	
Public Administration	Artificial Intelligence & Machine Learning	
Statistics	Biodiversity Natural resources	
Tourism Administration	Earth Science	
Urdu	Electronics	
Mathematics	Forensics Science	
	Life Science	
	Material Science	
	Science & Technology	

APPENDIX II

LIST OF SUBJECTS COVERED UNDER TECHNICAL/PROFESSIONAL CATEGORY

<u>UG COURSES</u>		
<u>NAME OF THE DEGREE COURSE</u>	<u>NAME OF THE SUBJECT</u>	<u>DURATION OF THE COURSE</u>
BACHELOR OF TECHNOLOGY (B.TECH)/BACHELOR OF ENGINEERING	Aeronautical Engineering	4 Years
	Aerospace Engineering	
	Agriculture Engineering	
	Aircraft Maintenance Engineering	
	Applied Electronics & Automobile Engineering	
	Biomedical Engineering	
	Biotechnology	
	Ceramic Engineering	
	Civil & Environmental Engineering	
	Civil Engineering	
	Computer Science & Engineering	
	Computer Science & IT	
	Computer Science & Systems Engineering	
	Dairy Technology	
	Electrical & Computer Engineering	
	Electrical & Electronics Engineering	
	Electrical Engineering	
	Electronics & Communications Engineering	
	Electronics & Instrumentation Engineering	
	Electronics & Telecommunications Engineering	
Fashion Design		
Fashion Technology		
Food Engineering & Technology		
Food Process Engineering		

BACHELOR OF TECHNOLOGY (B.TECH)/BACHELOR OF ENGINEERING	Industrial Design	4 Years
	Information Technology	
	Instrumentation Engineering	
	Interior Design	
	Manufacturing Engineering & Technology	
	Marine Engineering	
	Mechanical & Mechatronics Engineering	
	Mechanical Engineering	
	Metallurgical & Material Engineering	
	Metallurgical Engineering	
	Mineral Engineering	
	Mining Engineering	
	Petrochemical & Petroleum Refinery	
	Plastic Engineering	
	Production Engineering	
Textile Engineering		
B. PLAN (BACHELOR OF PLANNING)		4 Years
B.ARCH (BACHELOR OF ARCHITECTURE)		5 Years
M.B.B.S (BACHELOR OF MEDICINE & BACHELOR OF SURGERY)	Medical	4 Years & 6 Months
BDS (BACHELOR OF DENTAL SURGERY)	Dental	4 Years
BHMS (BACHELOR OF HOMEOPATHIC MEDICINE & SURGERY)	Homeopathic	4 Years & 6 Months
BAMS (BACHELOR OF AYURVEDIC MEDICINES & SURGERY)	Ayurvedic	4 Years & 6 Months
B.PHARMA (BACHELOR OF PHARMACY)	Pharmacy	4 Years
B.Sc. NURSING	Nursing	4 Years

B.PET (BACHELOR IN PHYSIOTHERAPY)	Physiotherapy	4 Years & 6 Months
BACHELOR OF VETERINARY SCIENCE & ANIMAL HUSBANDRY	Veterinary Science	5 Years
B.Sc. FORESTRY	Forestry	4 Years
B.FISHERIES/B.F. Sc. (BACHELOR IN FISHERIES SCIENCE)	Fishery Science	4 Years
B.O.T (BACHELOR OF OCCUPATIONAL THERAPY)	Occupational Therapy	4 Years & 6 Months
B.P.O (BACHELOR IN PROSTHETICS & ORTHOTICS)	Prosthetics & Orthotics	4 Years & 6 Months
B.Sc. AGRICULTURE	Agriculture Science	4 Years
B.Sc. HORTICULTURE	Horticulture	4 Years
B.Sc. COMMUNITY SCIENCE	Community Science	4 Years
BACHELOR OF HOTEL MANAGEMENT	Hotel management	4 Years
BACHELOR OF TOURISM & HOSPITALITY MANAGEMENT	Tourism & Hotel Management	4 Years
B.Sc. TECHNICAL/PROFESSIONAL	Bachelor of Medical Laboratory Technology	3 years
	Bachelor of Medical Radiation Technology (BMRT)	3 years
	Bachelor of Operation Theatre Technology (BOTT)	3 years
	Bachelor of Emergency Medicine Technology (BEMT)	3 years
	B.Sc. in Food Science and Nutrition	3 years

B.Sc. TECHNICAL/PROFESSIONAL	B.Sc. in Food Technology	3 years
	B.Sc. in Hospitality and Hotel Administration	3 years
	Bachelor of Anaesthesia and OT	3 years
	Radiology and Imaging Technology	3 years
	Bachelor of Clinical Microbiology	3 years
	Bachelor of Painting, Sculpture, Applied Art, Graphic Art, Fine Art, Visual Art	4 years
	Bachelor of Interior Design	3 years
	Bachelor of LLB	3 years
	Bachelor of Graphics Design	4 years
	Bachelor of Optometry	4 years
	Bachelor of Public Health (BPH)	4 years
INTEGRATED B. Ed.	B.Sc. B.Ed.	4 years
	B.A. B.Ed.	4 years

(Contd.)

LIST OF SUBJECTS COVERED UNDER TECHNICAL/PROFESSIONAL CATEGORY

PG COURSES		
NAME OF THE DEGREE COURSE	NAME OF THE SUBJECT	DURATION OF THE COURSE
Master In Social Work (MSW)	Social Work	2 years
Master In Computer Application(MCA)	Computer Application	2 years
Master In Business Administration(MBA)	Business Administration	2 years
Master In Financial Control (MFC)	Financial Control	2 years
Integrated MBA	Business Administration	5 years
Integrated MCA	Computer Application	5 years
Integrated LAW	B.A. LLB.	5 years
Homeopathy	PG (Homeopathy)	3 years
Integrated M. Com	Commerce	5 years
Integrated M.A.	Political science	5 years
	English	
	Social Management	
Integrated M.Sc.	Physics	5 years
	Mathematics	
	Life Science	
	Chemistry	
	M.Sc.	
	Bio-Technology	
	Material Science & Engineering	
	Polymer Science	
	Applied Physics	
	Mathematics & Computing	
	Bioinformatics	
	ETC	
	Geology	
Master in Visual Arts	Visual Arts	2 years
Master of Occupational Therapy (MOT)	Occupational Therapy	2 years
M. Pharma	Pharmacy	2 years
M. Sc Nursing	Nursing	2 years

Master of Physical Therapy (MPT)	Physiotherapy	2 years
Master of Prosthetics and Orthotics	Prosthetics and Orthotics	2 years
Master in Public Health (MPH)	Public Health	2 years
Master in Tourism and Travel Management	Tourism/Travel Management	2 years
Law (LLM)	Law	2 years
Master in Journalism & Mass Communication(M.J.M.C)	Journalism & Mass Communication	2 years
B. Tech. and M. Tech. Dual Degree	Civil Engineering	5 Years
	Chemical Engineering	
	Ceramic Engineering	
	Computer Science and Engineering	
	Electronics and Communication Engineering	
	Electrical Engineering	
	Mechanical Engineering	
	Metallurgical and Materials Engineering	
	Mining Engineering	
M. Tech.	Agriculture Engineering	2 years
	Applied Electronics & Instrumentation	
	Architecture (AR)	
	Automation & Robotics	
	Automobile Engineering	
	Bio-Medical Engineering	
	Bio-Technology	
	Ceramic Engineering	
	Chemical Engineering	
	Civil Engineering	

M. Tech.

Computer Science & Engineering
Computer Science & Information Security
Design & Dynamics
Electrical Engineering
Electrical & Electronics Engineering
Electronics & Tele Communication
Electronics and Communication Engineering
Electronics and Instrumentation Engineering
Energy System Engineering
Environmental Engineering
Food Science Technology
Food Technology
Geo Technical Engineering
Geospatial Technology
Industrial Engineering & Management
Information Technology
Instrumentation & Control Engineering
Instrumentation Technology
Manufacturing Engineering
Mechanical Engineering
Metallurgical Engineering

2 years

M. Tech.

Metallurgical &
Materials Engineering

Mining Engineering

Plastics Engineering &
Technology

VLSI Design &
embedded System

Polymer
Nanotechnology

Power Electronics and
Drives

Power System
Engineering

Power & Energy
System Engineering

Signal Processing

Thermal Engineering

Thermal Fluid
Engineering

Water Resources
Engineering

Soil Mechanics &
Foundation
Engineering

CAD/CAM

Nano Technology

Structural Engineering

Mechatronics

Mechanical System
Design

Mechanical System
Design & Dynamics

Power System and
Power Electronics

2 years

APPENDIX III

Format in which Student wise Details of Scholarship applications are to be uploaded by the Institution Authorities in the State Scholarship portal

Sl. No.	Name of the Student	Application ID	Aadhaar Number	Bank Account Number	Name of the Course Studying in	Name of the Scholarship Applied for	Correctness of the Application (Write 'Y' as Yes for valid documents and 'N' for No for Invalid/incorrect/pending documents)					Remark (Eligible/Ineligible)
							Marksheet of last Qualifying Exam	College ID Card	Income Certificate	Resident Certificate	Bank Passbook	

UNDERTAKING

It is hereby certified by all the Committee members that all information provided in this report is true and correct and is being provided after thorough scrutinization of the online scholarship applications of State Scholarship Portal.

It is also understood that if any eligible student gets debarred from scholarship or any ineligible student gets recommended for Scholarship, in either of the cases, the Institute will be held responsible.

Date:

Signature of the Committee Members

Place:

1. Nodal officer:
2. Member of the:
Committee (1)
3. Member of the:
Committee (2)

Countersignature by Principal/Head of the institution

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

No. HE-SLR-POLICY-0003-2022 51868

/HE, Dated: 16/12/2022

From:

Smt. Prativa Sahu, OAS (S),
Joint Secretary to Government.

To:

All Departments of Government/
All Colleges/
All State Universities/
Central University of Odisha, Koraput, Central Silk Board Building,
Landiguda, Koraput /
Visva Bharati University, MMJM+83G,
PO Santiniketan, Bolpur,
West Bengal - 731235 .

Sub:- Guidelines for award of different scholarships under "Vyasakabi Fakir Mohan Bhasabruti" scheme.

The undersigned is directed to say that a copy of the revised 'Guidelines' for selection of students for award of different scholarships under "Vyasakabi Fakir Mohan Bhasabruti" scheme under Higher Education Department is hereby circulated for general dissemination and necessary action.

The School & Mass Education Department / Skill Development & Technical Education Department / Agriculture & Farmers Empowerment Department / Fisheries & Animal Resources Department / Health & Family Welfare Department / ST & SC, M & OBC Welfare Department are requested to circulate the attached guidelines among the educational institutions coming under their administrative control.

All the Universities are requested to circulate the revised 'Guidelines' among the Colleges affiliated with them.

Yours faithfully,

Sahu
16/12/22

Joint Secretary to Government.

Memo. No. 51869/HE Dated: 16/12/2022

Copy along with the copy of the 'Vyasakabi Fakir Mohan Bhasabruti Guidelines' forwarded to the P.S. to Hon'ble Minister, Higher Education / P.S. to Principal Secretary to Government, Higher Education Department, Odisha, for information of the Hon'ble Minister and the Principal Secretary respectively.

Sahu
16/12/22

Joint Secretary to Government

P.T.O.

Memo. No. 51870/HE Dated: 16.12.2022.

Copy along with the copy of the 'Vyasakabi Fakir Mohan Bhasabruti Guidelines' forwarded to the Director of Higher Education, Odisha, Bhubaneswar / General Manager(Admin), OCAC / All the Regional Directors of Education for information and necessary action.

P. S. S.
16/12/22

Joint Secretary to Government

Memo. No. 51871/HE Dated: 16.12.2022.

Copy along with the soft copy of 'Vyasakabi Fakir Mohan Bhasabruti Guidelines' forwarded to the Program Manager, CSM Technology Pvt. Ltd., 6th Floor, OCAC Tower, Acharya Vihar, Bhubaneswar-751013 with a request to float the 'Guidelines' in the State Scholarship Portal. He is requested to float the guidelines and instruction manual separately as a scroll in addition to displaying under "Guidelines" tab.

P. S. S.
16/12/22

Joint Secretary to Government

Memo. No. 51872/HE Dated: 16.12.2022.

Copy along with the soft copy of the 'Vyasakabi Fakir Mohan Bhasabruti Guidelines' forwarded to all the Officers of Higher Education Department for information.

P. S. S.
16/12/22

Joint Secretary to Government

Guidelines for State Scholarship Portal under

Vyasakabi Fakir Mohan Bhasabruti

Scheme for the year 2022-23.

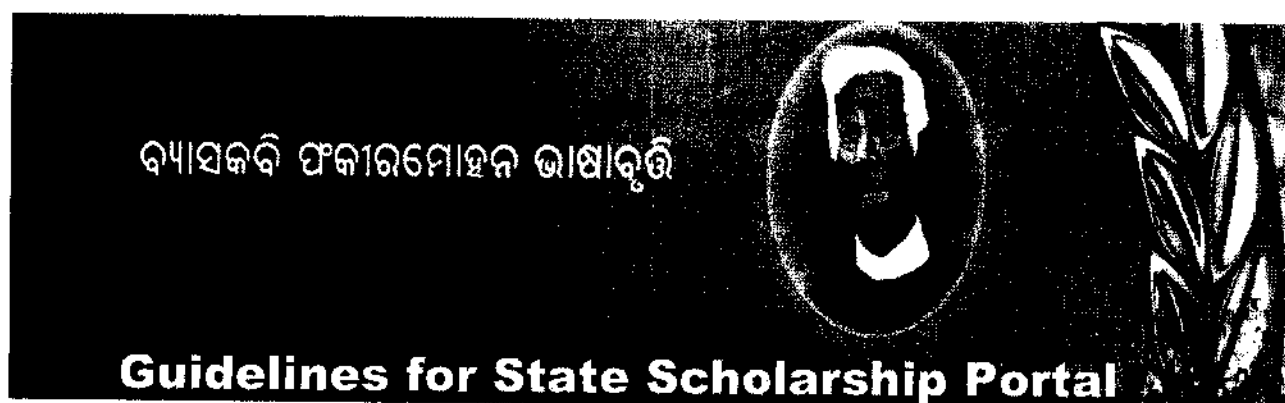


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1. Objective

The Government of Odisha in Higher Education Department vide office order No. 22853 Dt.1.9.2017 have introduced scholarship Scheme in the name of "*Vyasakabi Fakir Mohan Bhasabruti*" for promotion of Odia Language by way of encouraging meritorious students to take up higher studies in Odia Language at U.G. and P.G. level.

2. Key features and eligibility criteria for availing the Scheme

- i. The guidelines would be applicable from the academic session 2022-23.
- ii. This is one time scholarship of **Rs.20, 000/-** only per student.
- iii. Students who have taken admission in +3 Arts with Odia as Honours subject (1st Year) in Degree Colleges / Autonomous Colleges/ State Universities of Odisha or other states after passing +2 Examination with 60% marks aggregate conducted by CHSE, Odisha will be eligible for applying for this Scholarship at U.G. level. Similarly, the students who have taken admission in M.A (Odia) in any of the State Universities/ Degree Colleges and Autonomous Colleges in Odisha after securing 60% marks in Odia Honours subject will also be eligible for this Scholarship at P.G. level.
- iv. The number of scholarships for U. G. and P. G. categories is as detailed below:

Categories of Vyasakabi Fakir Mohan Bhasabruti	No of Beneficiaries
Students studying UG with Odia Honours	1200
Students studying PG in Odia	300

- v. A student availing other scholarships is also eligible for this Bhasabruti.
- vi. The students will be selected on the basis of marks secured in the qualifying examination, i.e., students pursuing +3 Arts having Odia as Honours subject will be selected on the basis of their overall marks in +2 examination conducted by CHSE, Odisha. Similarly, the students pursuing M.A (Odia) will be selected on the basis of the marks secured in Odia Honours in the +3 Arts final examinations. Basing on the common merit list for both the categories the targeted beneficiaries will be selected (if the number of eligible applicants are more than target).
- vii. Students pursuing their higher studies through distance learning/ correspondence courses are not eligible for such scholarship.

3. Modalities for implementation

- i. A Common Scholarship Portal i.e. <https://scholarship.odisha.gov.in> has been developed by Government and integrated with the deferent portal enabling online application by the students.
- ii. The bank account must be in the name of applicant/student only. Students must enter their Bank/Branch name, saving bank account number and IFSC code very carefully to ensure smooth transfer of scholarship amount.
- iii. The disbursement shall be made through IFMS. The payments shall be made to the savings Bank accounts of the selected students directly by the above system. For this on-line account transfer, the Saving Bank A/c of the students must be in active and in operative condition.

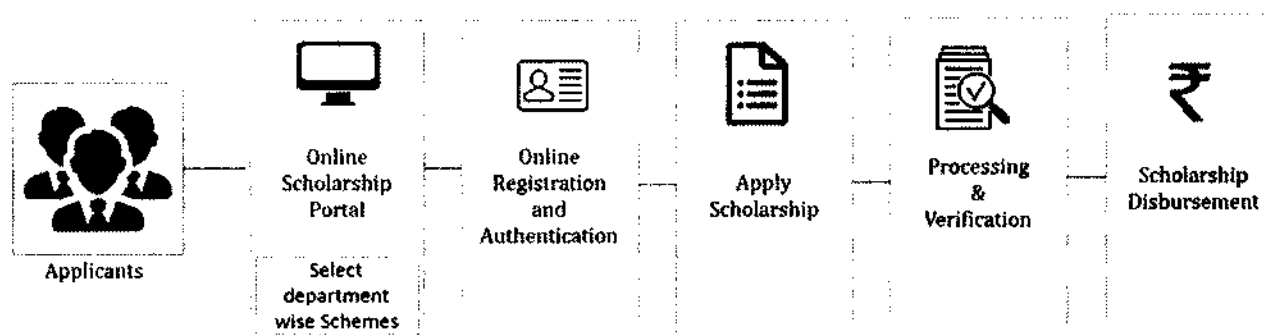
4. Mode of submitting scholarship application

Desirous students are advised to apply on-line for scholarship by clicking “Vyasakabi Fakir Mohan Bhasabruti” in the *State Scholarship Portal*, <https://scholarship.odisha.gov.in> after going through the Guidelines thoroughly & carefully.

The confirmed application will be automatically forwarded to the Institutions login created in SAMS.

The Odia Pass out student data (SAMS) has been integrated with the State Scholarship Portal.

5. Online Application Step by Step Process



STEP 1

For new user - Click on the **Registration** link on the Scholarship Portal i.e. <https://scholarship.odisha.gov.in> Existing user can click on the Login button.

STEP 2

Enter the Aadhaar number and proceed further.

STEP 3

Check your registered mobile or email to get the user ID and password.

STEP 4

Click on the login link at the portal and enter User ID and password to apply for scholarship.

STEP 5

Provide all necessary details like personal, academic, eligibility and bank information.

STEP 6

Click on the "Save as draft" button to draft the information or click on "Next" button to save and proceed the scholarship form.

STEP 7

The preview of the completed form will appear on the page.

STEP 8

The filled in application will be processed for institute has to verify the student data, validate the application and forward the eligible applications process to the Department for necessary sanction and disbursement of scholarship to the student.

STEP 9

The disbursement shall be made through IFMS.

6. List of Documents required for online application of Scholarship

The following legible documents will be uploaded at the time of applying under the scheme.

1. Residence certificate to be issued by the competent authority. i.e from the concerned Tahasildar/Addl.Tahasildar. The students whose parents are working under Odisha State Govt. can produce resident proof from the employer.
2. Mark sheets of last qualifying examination as required for different categories of merit.
3. Bank Account details of the student concerned (First page of bank account containing account number and IFSC).
4. College ID card issued by the concerned authority. While in the absence of the same, the student may provide Admission receipt /Letter of Undertaking with proper validation from concerned college authority in which the academic session is mentioned (Anyone).
5. Document in support of studying +3 Arts in Odia Honours need to be attach for U.G level.

7. Role and Responsibility of the concerned Institution

1. The Head of Institution / Principal has to constitute a Scholarship Cell and declare one senior faculty as the Nodal Officer of the Scholarship Cell.
2. The Nodal Officer has to formulate plan and programme for better awareness of the students about the scholarships granted by Government of Odisha through the State Scholarship Portal.
3. The Nodal Officer has to constitute a committee of three members.
4. The Committee has to :
 - i) Download the list of students applied for scholarship (both U.G. & P.G.), available in the report site of the portal.
 - ii) Scrutinize the applications received in the institute log in under U.G./P.G. level basing on the eligibility criteria.
 - iii) The Committee has to ensure the genuineness of the student, i.e. he/she is pursuing his/her studies in Odia honours / P.G. in Odia in 1st year in the College / Institution for the particular year.
 - iv) Check correctness of data regarding parental income, marks secured, bank Account details, College ID card and residence.
 - v) If any error is found, the Principal/Head of Institution will rectify/revert the applications to students for rectification and resubmission within seven days for consideration.
 - vi) Prepare the eligible/Ineligible list in the prescribed format(to be downloaded from the portal). Format has been detailed in **Appendix I**.
 - vii) Sign the report and countersign the same by Head of Institution / Principal & upload the report in the portal.
5. If all data are correct, the Head of Institution / Principal will authenticate the record of the student to be considered for scholarship by the Department.
6. The Head of the institutions shall validate the applications and forward the eligible applications to the department for necessary sanction and disbursal of the Bhasabruti.
7. Merit or selection list for particular category of merit will be drawn only from the records authenticated by the Principal/Head of institutions within the timeline given for the purpose.
8. *The institution will be held solely responsible for disbursement of scholarship amount to any ineligible student as the selection list for any particular category of merit will be drawn only from the records authenticated by the Principal/Head of institutions.*

8. Duties of OCAC through the Service Provider

- i. Complete software application to implement "Vyasakabi Fakir Mohan Bhasabruti" will be developed as per the prescribed criteria mentioned in the guidelines.
- ii. Complete online system for SAMS and Non-SAMS Colleges will be done in prescribed criteria mentioned in the VFMB guidelines for the year 2022-23.
- iii. Technical support to all stake holders shall be provided by OCAC, BBSR.
- iv. Submission of Validated data of all categories of merit (One time residual) within 7 days of closure of Principal / Head of the Institution validation for scrutiny, preparation of selection list at the level of Department.
- v. Online uploading of guidelines, instructions, letters and round-wise selection list (one time residual) which have been processed for payment.

9. Duties of the Higher Education Department

- i. The role of Higher Education Department is to take initiative action for advertisement of scholarships in print as well as electronic media and to launch "Vyasakabi Fakir Mohan Bhasabruti" in the Government website.
- ii. It is expected that award of scholarship shall definitely encourage students for establishing the distinct identity of Odia, a language mainly spoken in the State of Odisha.
- iii. The Government desire that all Educational institutions shall render wholehearted cooperation for successful implementation of this Scheme. Therefore, for processing/ validation of scholarship applications of students, no fees in any manner shall be collected from the students. It is also expected that more and more students will be interested to take study Odia as Honours Subject at +3 level and Odia at post-graduate level.

10. Miscellaneous

For any query or help, students & other stakeholders may contact scholarship Sanjog Hipline 155335/1800-345-6770 & Department Phone Number - 0674-2396550 (10:00AM to 5:00 PM) or E-mail to scholarshiped@gmail.com/ scholarshipedgov@gmail.com/.


Principal Secretary to Government
Higher Education Department

APPENDIX I

Format in which Student wise Details of Scholarship applications are to be uploaded by the Institution Authorities in the State Scholarship portal

Sl. No.	Name of the Student	Application ID	Aadhaar Number	Bank Account Number	Name of the Course Studying in	Name of the Scholarship Applied for	Correctness of the Application (Write 'Y' as Yes for valid documents and 'N' for No for invalid/incorrect/pending documents)				Remarks (Eligible/ Ineligible)
							Marksheet of last Qualifying Exam	College ID Card	Resident Certificate	Bank Passbook	

UNDERTAKING

It is hereby certified by all the Committee members that all information provided in this report is true and correct and is being provided after thorough scrutinization of the online scholarship applications of State Scholarship Portal.

It is also understood that if any eligible student gets debarred from scholarship or any ineligible student gets recommended for Scholarship, in either of the cases, the Institute will be held responsible.

Date:

Signature of the Committee Members

Place:

1. Nodal officer:
2. Member of the:
Committee (1)
3. Member of the:
Committee (2)

Countersignature by Principal/Head of the institution