



RAMA DEVI WOMEN'S UNIVERSITY

Vidya Vihar, Bhubaneswar-751022, Odisha

Website: <https://rdwu.ac.in>

E-mail: registrar@rdwu.ac.in

Metric: 4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities -laboratory, library, sports complex, computers, classrooms etc.

Contract Document for Garden Maintenance

S. Mohanty
06/01/24
Director, IQAC

Shapana
06/01/2024
Registrar



ରମାଦେବୀମହିଳାବିଶ୍ୱବିଦ୍ୟାଳୟ, ବିଦ୍ୟାବିହାର, ଭୁବନେଶ୍ୱର
 Rama Devi Women's University, Vidya Vihar,
 Bhubaneswar, Odisha-751022, Ph.no-0674-2542644,
 E-mail-registrar@rdwu.ac.in, Website- www.rdwuniversity.nic.in

No. 331 / Dt. 27.1.22

From

Smt. Shyamali Mohapatra, OAS (SAG)
 Registrar

To

The Divisional Manager,
 Odisha Forest Development Corporation,
 Bhubaneswar (PL) Division.

Sub: **Landscaping of Rama Devi Women's University Campus**

Ref: Your Office Letter No 200 Dt. 18.02.2021 and this Office Letter No. 811 Dt. 11.02.2021

Sir,

In inviting a reference to the subject cited above I am directed to inform you that the University Authority is pleased to accord Administrative Approval and Expenditure Sanction for landscaping at Rama Devi Women's University at a cost of Rs. 2, 95,20,189/- to be met from the Grant-in-Aid sanctioned vide Department of Higher Education Letter No. 2260 Dt. 17.01.2022. As per rule 33% of the project cost i.e. Rs. 98,40,063/- will be released in first phase instalment.

You are requested to deputize your team to meet with University officials for a discussion pertaining to plan of action and timeline of completion, prior to initiating work in the University campus.

This is for your kind information and necessary action.

Yours faithfully,

Shapala
 Registrar / 27/1/2022

Memo. No. 332 Dt. 27.1.22

Copy forwarded to :-

1. The General Manager, OFDC, Bhubaneswar Zone for kind information and necessary action.
2. P.S. to Vice Chancellor for kind information of Vice Chancellor.

Shapala
 Registrar / 27/1/2022

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DR (K)/11
Go file pl.
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GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT

No.HE-FE1B-POLICY-0001-2022-11080 I.H.E, Date: 14.03.2022.

From

Birendra Korkora, OAS (SAG)
Additional Secretary to Government

To

University
The Registrars
All Public Universities of the State
(Coming under Higher Education Department)

Sub: Landscaping work in State Public Universities by OFDC - Regarding

Madam/Sir,

I am directed to say that State Public Universities may assign lawn/garden/landscape development and maintenance work of their campus to Odisha Forest Development Corporation Limited, Bhubaneswar - a State Government Public Sector Enterprise. The Corporation has agreed to charge commission @15% on the estimated cost of the project, towards its supervision expenses and profit, irrespective of the estimated cost amount. The letter of OFDC to this effect is hereby enclosed for your reference.

Yours faithfully,

[Signature]
14/03/22
Additional Secretary to Government

Memo No. 11081 IHE, dated 14.03.2022

Copy forwarded to the Chairman-cum-Managing Director, Odisha Forest Development Corporation Ltd., A/84, Unit-III, Kharvel Nagar, Bhubaneswar for information and necessary action.

[Signature]
14/03/22
Additional Secretary to Government

11.7.21
S.P.C.1
R. 11/19
B. 11/19/21

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

No. HE-UNE-POLICY-0004-2020- 36702 /H.E, Date: 09.09.2021.

From

Saswat Mishra, IAS
Principal Secretary to Government

To

**The Registrars
(All State Public Universities under Higher Education Department)**

Sub: Infrastructure Development and Repair/Maintenance Works by OPHWC - Clarifications

Ref: Higher Education Department Letter No.17617 dated 03.06.2020

Madam /Sir,

Vide the above-referred letter, the State Government had declared Odisha State Police Housing and Welfare Corporation Limited (OPHWC) as the sole Executing Agency for all civil, electrical and water supply & sanitation Infrastructure Development and Maintenance work of State Public Universities. A meeting was held on 18.08.2021 at 3.00 PM between Principal Secretary and senior officials of Higher Education Department, CMD and senior officials of Odisha State Police Housing and Welfare Corporation Limited (OPHWC) and Vice Chancellors and Registrars of State Public Universities to take stock of various infrastructure works being undertaken by OPHWC in the said Universities. After detailed discussion, the following decisions have been taken for smooth and expeditious execution of works by OPHWC in the State Public Universities.

- i. A University building or structure can be declared unsafe on certification by an engineer of OPHWC not below the rank of Executive Engineer. Unsafe buildings or structures should be demolished or dismantled immediately.
- ii. Administrative approval to all new infrastructure development works and also for repair/ renovation / maintenance works shall be accorded by the competent authority of the University concerned irrespective of the work value; not by the Higher Education Department.
- iii. Physical and financial progress report of the works, along with details of accrued interest on University fund, shall be furnished to the University concerned by OPHWC on a quarterly basis under intimation to Higher Education Department.
- iv. If the work value of any work, new or repair/renovation/ maintenance, is Rs.10.00 lakhs or less, the entire amount shall be released at one go by the University concerned in favour of OPHWC immediately after obtaining administrative approval. To this extent, the earlier guideline communicated vide Higher Education Department letter under reference above stands modified.

74.9.2/
DR (N) / H
Registrar

GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT

No.HE-UNE-POLICY-0004-2020- 36702 /H.E, Date: 09.09.2021.

From

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5/6/20

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

No.HE-UNE-POLICY-0004-2020- 17617 /H.E, Date: 03.06.2020.

From

Saswat Mishra, IAS
Commissioner-cum-Secretary

To

The Registrars

(Utkal University /
Ramadevi Womens' University/
Ravenshaw University/
Sambalpur University/
Fakir Mohan Univeresity/
North Odisha University/
Berhampur University/
Shree Jagannath Sanskrit University/
Odisha State Open University/
G.M University/
Khalikote University).

Sub: Odisha State Police Housing and Welfare Corporation Limited (OPHWC)
shall be the sole Executing Agency for all civil and electrical
infrastructure Development and Maintenance work

Madam/Sir,

The State Government have selected Odisha State Police Housing and Welfare Corporation Limited (OPHWC), a State Government Public Sector Undertaking under the administrative control of Home Department, to be the sole Executing Agency for all types of civil and electrical infrastructure work (new work as well as repair/ renovation/ improvement/ maintenance work) of State Public Universities coming under administrative control of Higher Education Department of Government of Odisha, under following terms and conditions.

1. The Corporation shall follow the State Government Working Procedure prescribed by Works Department vide Resolution No.9133 dated 06.09.2012 and by Finance Department vide letter No.25217 dated 30.07.2018 (both documents enclosed herewith), including changes/ amendments to these procedures to be made in future from time to time. Some salient points of the prescribed Working Procedure are given below.

- (a) The Corporation shall initiate execution of work after advance deposit of 33% of the project cost by the University as first installment. The balance 67% should be released in two equal installments. Release of 2nd and 3rd installments will be subject to submission of Utilization Certificate of at least 75% of the funds released earlier by the University.
- (b) The Corporation will take supervision charges from the University @ 8% of actual expenditure. In case of timely completion of the work, the Corporation shall be entitled to receive additional incentive of 2% from the University. Completion time will include any extension granted due to force majeure/reasons beyond the control of the Corporation.
- (c) The Corporation will meet the cost of any cost overrun of the project except where such escalation is because of factors beyond the control of the Corporation like delay in getting site clearance for the project, delay in finalization of plan by the University, substantial modification to the plan requiring major structural changes and for all such reasons not attributable to the Corporation.
2. Funds deposited by the University with the Corporation shall be kept in a separate interest bearing bank account (including FD, if possible) and the interest accrued thereon shall either be refunded to the University or be spent by the Corporation for the purpose of the University, as per the decision of the University.
3. The Corporation can also take up day-to-day routine maintenance work of the University facilities and infrastructure by deploying suitable manpower (such as Electrician, Plumber, Carpenter, etc.) as per mutually agreed terms and conditions. *(The Corporation is currently undertaking day-to-day routine maintenance work of State Guest House, Odisha, Bhubaneswar which includes maintenance of ACs, Lifts, Overhead and Roof-Top water Tanks, Water pipes, water pumps, Sanitary pipes, etc.)*

4. Higher Education Department shall review performance of the Corporation from time to time and in case of unsatisfactory performance, the privilege of being the sole Executing Agency for the State Universities may be considered to be withdrawn.

Therefore, all future civil and electrical infrastructure work of your University, irrespective of source of funding, shall have to be assigned to OPHWC without any exception. However, ongoing works, i.e. works for which work order has already been issued to executants (i.e. contractors) shall continue by the assigned executing agency till completion.

This is for your information and necessary action.

Yours faithfully,



03.06.2020
Commissioner-cum-Secretary to Government

Memo No. 17618 /HE, dated 03.06.2020.

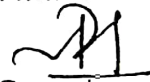
Copy to Commissioner-cum-Secretary to Hon'ble Chancellor, Raj Bhawan, Bhubaneswar for kind information of Hon'ble Chancellor.



Commissioner-cum-Secretary to Government

Memo No. 17619 /HE, dated 03.06.2020.

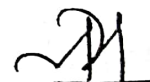
Copy to PS to Hon'ble Minister, Higher Education Department, Government of Odisha for kind information of Hon'ble Minister.



Commissioner-cum-Secretary to Government

Memo No. 17620 /HE, dated 03.06.2020.

Copy to DC-cum-ACS to Government of Odisha/ Principal Secretary to Government, Home Department/ Principal Secretary to Government, Finance Department for kind information.



Commissioner-cum-Secretary to Government

Memo No. 17621 /HE, dated 03.06.2020

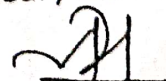
Copy to CMD, Odisha State Police Housing and Welfare Corporation Ltd., Bhubaneswar for kind information and necessary action with reference to his letter No.252/Con/OPHWC dated 12.05.2020 and letter No.256/Con/OPHWC dated 02.06.2020. The field officials of the Corporation should be advised to contact Registrar of the University concerned immediately.



Commissioner-cum-Secretary to Government

Memo No. 17622 /HE, dated 03.06.2020.

Copy to SPD, OHEPEE (World Bank Project) and Scheme Sections of Higher Education Department for information and necessary action.



Commissioner-cum-Secretary to Government