

GFR 12 – A
[(See Rule 238 (1))]

**FORM OF UTILIZATION CERTIFICATE
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION**

UTILIZATION CERTIFICATE FOR THE YEAR...**2022-23** in respect of non-recurring
GRANTS-IN-AID

Name of the University: **Rama Devi Women's University, Bhubaneswar**

Financial Year of AUC: **2022-23**

1. Name of the Scheme: 'Promotion of Work for Housewives: Career Counseling Sessions for Home Makers' funded by NCW, New Delhi
2. Whether recurring or non-recurring grants: Non-recurring
3. Grants position at the beginning of the financial year
 - (i) Cash in Hand/Bank : Bank
 - (ii) Unadjusted advances: NIL
 - (iii) Total : Rs 80,000/-
4. Details of grants received, expenditure incurred and closing balances: (Actual)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
NIL	NIL	NIL	5-1/16/2021-22/WW&CB22 (NCW)	06/07/20	Rs 40,000/-	Rs 40,000/-	Rs 80,305/-	NIL

Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-Salary	Grant-in-aid-creation of capital assets	Total
Rs 80,000/-	NIL	NIL	Rs 80,000/-

Details of grants position at the end of the year

- (i) Cash in Hand/Bank : NIL
- (ii) Unadjusted Advances : NIL
- (iii) Total: **The sanction amount of Rs 80, 000/- is fully utilized. The 1st installment of Rs 40,000/- is received and remaining Rs 40,000/- is yet to receive.**

[Signature]
05/11/22

[Signature]
05-11-2022
ASSOCIATE PROFESSOR
DEPT OF COMPUTER SCIENCE

[Signature]
09/11/22

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under Capacity Building and Personality Development Program funded by NCW has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure – I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure – II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure –II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:

Place:

Signature

C.M.
05/11/2022

Name.....

Chief Finance Officer **COMPTROLLER OF FINANCE**
(Head of the Finance) **R. D. WOMEN'S UNIVERSITY**
BHUBANESWAR

Signature

Shapaha
09/11/2022

Name.....

Head of the Organization **Registrar**
RD Women's University
Bhubaneswar

Dhan
05-11-2022

ASSOCIATE PROFESSOR
DEPT OF COMPUTER SCIENCE
RDWU. BHUBANESWAR

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ANNEXURE VI

Form of Utilization Certificate

Name of Department: RAMA DEVI WOMEN'S UNIVERSITY, BHUBANESWAR

1. Certified that a sum of Rs. 81,66,661/- (UC Amount) (Rupees Eighty one lakh sixty six thousand six hundred sixty one) only has been utilized under the Skill Development Training Programme of Students of Rama Devi Women's University by grantee Dept. of Higher Education, Govt. of Odisha, Bhubaneswar out of Grant- sanctioned by the Higher Education Department Govt. of Odisha during the financial year 2017-18.
2. Out of Rs.90,00,000/- (Rupees Ninety lakh) only remaining unspent balance, a sum of Rs. 8,33,336/- (Rupees Eight lakh thirty three thousand three hundred thirty six) only has been unutilized as indicated below in table-1.
3. The utilization has been made for the purpose it was sanctioned and that a balance of Rs.8,33,336 - (Rupees Eight lakh thirty three thousand three hundred thirty six) only remaining unutilized.

Details of Current Year 2021-22

Table-1

Sl. No.	Sanction No & Date	Sanctioned Amount	Utilization Amount	Balance Amount	Remarks
(1)	(2)	(3)	(4)	(5) = 3-4	
	1409/HE/15.01.2018	90,00,000/-	81,66,664/-	8,33,336/-	
	Total	90,00,000/-	81,66,664/-	8,33,336/-	

Table-2

Sl. No.	Sanction No & Date	Sanctioned Amount	Utilization Amount	Balance Amount	Remarks
(1)	(2)	(3)	(4)	(5) = 3-4	
	Total				


4. Certified that I have satisfied myself that the conditions on which the amount was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned. Kinds of checks exercised.

Skill Development Training Programme of students, Rama Devi Women's University released to Centurion University of Technology and Management Bhubaneswar towards conduct of the Skill Development training programme such as Lab Development, consumable & miscellaneous, Training expenses, consulting & training support, student, field visit & transportation cost, food expenses, Certification cost as per term & condition of MOA signed on dt.25.01.2019.

- | | |
|--|----------------|
| 1. Paid to CUTM for Lab Development | Rs.20,00,362 - |
| 2. Paid to CUTM for consumable & miscellaneous | Rs.23,10,892 - |
| 3. Paid to CUTM for Training expenses | Rs.20,56,320/- |
| 4. Paid to CUTM for consulting & training support | Rs.3,91,533/- |
| 5. Paid to CUTM for student, field visit & transportation cost | Rs.18,300/- |
| 6. Paid to CUTM for food expenses | Rs.11,01,257/- |
| 7. Paid to CUTM for Certification cost | Rs.2,88,000/- |

Total

Rs.81,66,664/-


Comptroller of Finance
RDWU, BBSR

COMPTROLLER OF FINANCE
R. D. WOMEN'S UNIVERSITY
BHUBANESWAR



Odisha Urban Academy
Basuaghai, Bhubaneswar, Odisha, 751018

No: OUA/ 665, date: 14-11-2023

To,

Prof. (Dr.) Mamanta Mohanty,
Head of the Department,
Department of Chemistry,
Ramadevi Women's University,
Bhubaneswar

Sub: Faculty Assistance support to impart Theoretical and practical training to TRPs of SeTPs

Dear Madam,

Based on our mutual understanding the following services of the following faculties are utilized to impart Theoretical and practical training to TRPs of SeTPs during 26th to 29th June 2023,

- Dr. Banita Patnaik, Faculty in Department of Chemistry,
- Dr. Bharati Behera, Faculty in Department of Chemistry,
- Dr. Munmun Priyadarshini, Faculty in Department of Chemistry

After successful completion of training delivery, they were paid @Rs. 1500/- per hour. towards faculty assistance/ honorarium and total fees of Rs. 72,000.00

We place to record our appreciation for rendering faculty assistance support services.

Thanking you.

Regards,

Director,
Odisha Urban Academy,
Under Housing & Urban Development Department,
Government of Odisha

Copy to: Chairman, PG Council, Rama Devi Women's University for kind information

Under Housing and Urban Development Department (H&UDD),
Government of Odisha

M. Mohanty
22/11/23
Head of Department, Chemistry
R.D Women's University
Bhubaneswar

RAMA DEVI WOMEN'S UNIVERSITY, BHUBNAESWAR

No. 1757 Dt. 4.5.19

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To

Accounts Officer
Directorate of Higher Education,
Odisha, Bhubaneswar

Sub:- Submission of utilization certificate towards Coaching for Civil Service of Rama Devi Women's University, Bhubaneswar


Ref:- Vide HE-PTC-SCHM-0003-2016 4178/HE Dt.14.02.2017

Sir,

With reference to the Letter on the subject, I am directed to submit herewith utilization certificate amounting to Rs.16,00,000/- towards Coaching for Civil Service of Rama Devi Women's University, Bhubaneswar for further course of action at your end.

Yours faithfully,

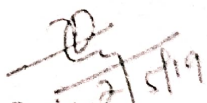
Encl: UC Rs.16,00,000/-


Registrar
R.D.Women's University,
Bhubaneswar

Memo No. 1758

Dt. 4.5.19

Copy to AG Odisha (A&E), Bhubaneswar / F.A.-cum-Special Secretary to Govt. Department of Higher Education, Govt. of Odisha/ Comptroller of Finance R.D Women's University, Bhubaneswar for information & necessary action.


Registrar
R.D.Women's University,
Bhubaneswar

ANNEXURE VI

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Form of Utilization Certificate

Name of Department: **RAMA DEVI WOMEN'S UNIVERSITY, BIIUBANESWAR**

1. Certified that a sum of Rs.1600000/- UC Amount) (Rupees Sixteen lakh) only has been utilized under the scheme Coaching for Civil Services in University by Dept. of Higher Education, Govt. of Odisha, Bhubaneswar out of Grain-in-aid of Rs.1600000/- (Rupees Sixteen lakh) only (UC amount) sanctioned by the Higher Education Department Govt. of Odisha during the financial year 2016-17 as indicated below in Table-1.
2. Out of Rs.1600000/- (Rupees Sixteen lakh) remaining unspent balance of the previous years, a sum of Rs Rs. NIL (Rupees NIL) has been utilized as indicated below in Table-1.
3. The utilization has been made for the purpose it was sanctioned and that a balance NIL remaining unutilized NIL at the end of the year will be adjusted towards the Grant-in-Aid NIL payable in the next year NIL.

Table-1
Details of Year 2017-18 & 2018-19

Sl. No.	Sanction No & Date	Sanctioned Amount	Utilization Amount	Balance Amount	Remarks
(1)	(2)	(3)	(4)	[5 (3-4)]	
1	4178/14.02.17	Rs. 1600000/-	Rs. 1600000/-	NIL	
Total					

Table-2
Details of previous years

Sl.No.	Sanction No & Date	Sanctioned Amount	Unspent balance at the close of previous year 2014-15	Utilization Amount	Balance
(1)	(2)	(3)	(4)	(5)	6[(3-4)-5]
	NIL	NIL	NIL	NIL	NIL
Total					

4. Certified that I have satisfied myself that the conditions on which the **grants-in-aid/loan** was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned. Kinds of checks exercised

P.T.O

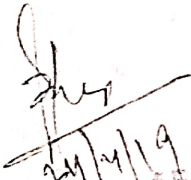
34/N

<u>Year 2017-18</u>	<u>Amount</u>
1. Advertisement	Rs.17846/-
2. Remunerations to resource person –	Rs. 280000/-
3. Remuneration to CSCC staffs-	Rs. 176000/-
4. Purchase of Xerox machine/Computers-	Rs.442472/-
5. Purchase of Furniture-	Rs.193297/-
6. Magazine-	Rs. 23258/-
7. Journals-	Rs.3044/-
8. Examination & Valuation-	Rs.19664/-
9. Purchase of books-	Rs.224347/-
10. Neft &SMS charge-	Rs. 72/-
<hr/>	
Total-	Rs.1380000/-

Year 2018-19

Remunerations to resource person –Rs. 220000/-

Total Rs. 16,00,000/-


24/4/19
Coordinator of Finance
R.D. Women's University
Bhubaneswar


Coordinator, CSCC 24.4.19
RDWU, Bhubaneswar

430
18.220

CoF
47
Registration

Rama Devi Women's University,
Bhubaneswar.

Sub: Submission of voucher for adjustment against Rs. 15,000/- (Fifteen thousand) only drawn as advance for payment towards organizing a meeting for inauguration of an IPR Cell by Vice Chancellor of this University in presence of Mr. Rahid Khan, IAS, Director, Science & Technology Dept. Odisha on 01.11.2019 at 11:30 am in University Auditorium.

Ref: CoF Office Order No. 4112, Dt. 21/10/19

Dear Sir,

With reference to your letter cited as above, I am enclosing herewith the vouchers for adjustment against Rs. 15,000/- drawn as advance for the payment towards organizing a meeting for inauguration of an IPR Cell by Vice Chancellor of this University in presence of Mr. Rahid Khan, IAS, Director, Science & Technology Dept. Odisha on 01.11.2019 at 11:30 am in University Auditorium.

A total amount of Rs. 15,000/- (Fifteen thousand only) was spent.

Enclosure of the receipt for the amount spent:

Sl. no.	Receipt no.	Proprietor Name	Invoice No/Date	Amount Paid (Rs.)
1	Voucher No. 1, Plaque (design & preparation)	New signage	71/20.11.2019	4,000/-
2	Voucher No. 2, Refreshment for staff members and students (bada, aalu chop, samosha, kakara and sweet) : 143 no.	Om sai ganguram	135/01.11.2019	6006/-
3	Voucher No. 3, Dhokra Frame (2 nos.)	Mangalamayee handicrafts	195/30.11.19	2,000/-
4	Voucher No. 4, File, writing pad, pen (5 nos.)	Student's stationery store	2669/30.11.19	600/-
5	Voucher No. 5, Ghee, karpur, candle, badita	Jay jagannath bhandar	112/01.11.2019	110/-
6	Voucher No. 6, Flower, garland, bockey etc	Baba mukteswar florist	993/01.11.2019	800/-
7	Voucher No. 7 Banner (2 nos.)	Republic agency	70/30.10.19	1500/-
GRAND TOTAL				Rs. 15,016/-

Total amount taken in advance - Rs. 15,000/-

Total amount spent - Rs. 15,016

Balance amount Refunded NIL

I request you to adjust the amount as required.

Thanking You,

Shikha Singh
Your Faithfully,

Shikha Singh
DSW

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**FORM OF UTILIZATION CERTIFICATE
 FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION**

UTILIZATION CERTIFICATE FOR THE YEAR 2018-19 in respect
 of recurring/non-recurring
 GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

- Name of the Scheme: Cooperating National Seminars / Conference on agricultural work
- Whether recurring or non-recurring grants: productivity and challenge
- Grants position at the beginning of the Financial year
 - Cash in Hand/Bank NIL
 - Unadjusted advances NIL
 - Total NIL
- Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
<u>NIL</u>	<u>1251-</u>	<u>NIL</u>	<u>F. No. 173/27</u>	<u>30-11-18</u>	<u>13,250/-</u>	<u>13,325/-</u>	<u>12,657/-</u>	<u>2237/-</u>
	<u>NIL</u>	<u>NIL</u>	<u>115/2018-19</u>		<u>Enter 1st installment amount</u>	<u>1st installment amount</u>		

Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-Salary	Grant-in-aid-creation of capital assets	Total
Enter Full grant amount	<u>NIL</u>	<u>NIL</u>	Enter Full grant amount
<u>13,250/-</u>	<u>NIL</u>	<u>NIL</u>	<u>13,250/-</u>

Details of grants position at the end of the year

- Cash in Hand/Bank 282739/-
- Unadjusted Advances 43250/-
- Total 326,000/-

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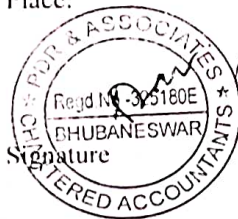
Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- I. The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- II. There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- III. To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- IV. The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- V. The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- VI. The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- VII. It has been ensured that the physical and financial performance under ~~Organizational National Seminar/Conference~~ ^{on ~~agricultural production~~ ~~protection of crops~~ ~~on charges~~} (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- VIII. The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- IX. Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure -II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:

Place:

For PDR & Associates
Chartered Accountants



Dweepayan Das
CA. Dweepayan Das
Partner
Membership No:059698
Firm Regn. No:325180E

Name.....

Chief Finance Officer/ Chartered Accountant
(Head of the Finance)

Signature

Shyamali Mohapatra

07/7/2020
Name..... *Shyamali Mohapatra*
Head of the Organisation

REGISTRAR
R.D. Women's University
Bhubaneswar

(Strike out inapplicable terms)