

**Rama Devi Women's University**  
Bhubaneswar-751022, Odisha

**Internal Quality Assurance Cell**



The 9<sup>th</sup> Meeting of the  
Internal Quality Assurance Cell  
(Quarterly Meeting)

Date: 06.02.2021

2

**PROCEEDING OF THE 1<sup>ST</sup> QUARTERLY MEETING OF 2021-2022 FOR INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 6.02.2021 (SATURDAY) AT 3.30 PM IN THE IQAC CELL**

The meeting of the IQAC was held on 6.02.2021 at 3.30 P.M. in office chamber of the Director, IQAC, chaired by Prof. Aparajita Chowdhury, Vice Chancellor.

The following members were present in the meeting

Sl. No	Name	Designation
1	Prof. Aparajita Chowdhury	Vice Chancellor (Ex-officio Member)
2	Smt. Shyamali Mohapatra	Registrar (Ex-officio Member)
3	Prof. Sasmita Mohanty	CPGC, (Ex-officio Member)
4	Prof. Chandi Charan Rath	DirectorEx-officio MemberEx-officio Member
5	Prof. MadhusmitaPati	Deputy Director
6	Prof. J. Acharya	Member
7	Dr. Sarita Supkar	member
8	Dr.Sikha Singh	Member
9	Dr. Sujata Mohanty	Member
10	Dr.Aliva Mohanty	Member
11	Dr.Sasmita Kar	Member
12	Dr. Monalisa Mohanty	Member
13	Dr.Dillip Kumar Bishi	Member
14	Mr. SupritPanigrahi	Member
15	Dr.BibudhenduPati	Coordinator
16	Ms. BishakhaBhanja	National Alliance for women (External Member)
17.	Ms. Rashmi Sahoo	Ruchi Foods (External Member)
18.	Ms. Sweta Acharya	(PG Ad. Batch 2018-20, External Member)
19.	Prof. jugal Kishore Mishra	NAAC Assessor

At the outset Prof. C. C. Rath, Director IQAC welcomed all the members to the meeting and intimated them about the constitution, functions and other related matters connected with IQAC as per the guide lines of NAAC.

#### **Outcome of the Discussion**

1. Annual quality assurance Report for the year (2019-20) was placed before the members and it is noted the contents after due deliberation.
2. The academic audit conducted between 28<sup>th</sup> January to 1<sup>st</sup> February 2021, by the team members was discussed. It was decided to advise the Departments, that have not prepared the documents (as per the academic requirements), to get it in readiness by 15.2.2021.
3. Dr. B. Pati, Coordinator, IQAC was advised to upload the NIRF data for the year 2019-20 by the due date.

**Future course of work**

1. It was decided to develop plan and programs for University Digitisation
2. Development of different Feed Back Form: It was decided unanimously to develop different feed back forms (students Feed back form, Faculty (teaching & Non Teaching Feedback form, Alumni Feed back form, Parents Feed back form, Employer Feed back form etc) for better functionality and improving the bench mark quality of the University.

Members present expressed their satisfaction on the outcome of this meeting. However, it was felt that more efforts should be made to improve the bench mark of the University both in curricular and extracurricular activities.

The meeting ended with a vote of thanks to the chair.

J. Alloys  
6-2-2021

Patel  
6-2-2021

B. Indrendu Patra  
26/2/2021

M. Mohanty  
6/2/2021

Alloys  
06/2/2021

Mohanty  
6/2/2021

Patel  
6/2/21

Jeevan  
6/2/21

Alloys  
6/2/2021

D. K. Kumar Bhatnagar  
6-2-21