

Rama Devi Women's University
Bhubaneswar-751022, Odisha

Internal Quality Assurance Cell

The 7th Meeting of the
Internal Quality Assurance Cell

Date: 16. 03. 2017

PROCEEDINGS OF THE IQAC MEETING HELD ON 16.03.17

A meeting of the Internal Quality Assurance Cell, Rama Devi Women's University, Bhubaneswar was held on 16.03.2017 at 11.30AM in the conference hall under the chairmanship of Prof. Padmaja Mishra, Vice Chancellor, RDWU, Bhubaneswar.

Following members were present in the meeting:

1. Dr. Bani Sengupta, Chairperson, PG Council, Senior Administrative Official
2. Dr. Bijoya Mishra, External Member
3. Dr. Smruti Mohapatra, External Member
4. Smt. Alaka Das, Director, IQAC
5. Dr. Mruduhassini Sahoo, Member
6. Smt. Meena Mishra, Member
7. Dr. Mihir Ranjan Sethi, Member
8. Dr. Rita Das, Member
9. Dr. Soubhagyalaxmi Saran, Member
10. Dr. Gayatri Biswal, Member
11. ~~Dr.~~ Alakananda Mishra, Member

Bani Sengupta
16.3.17

Alaka Das
16.3.17

Mruduhassini Sahoo
16.3.17

Meena Mishra
16.3.17

Mihir Ranjan Sethi
16.3.17

Rita Das
16.3.17

Soubhagyalaxmi Saran
16.3.17

Gayatri Biswal
16/3/17

Alakananda Mishra
16/3/17

The meeting began with an introductory note by the Chairperson Prof. Padmaja Mishra, Vice Chancellor, R.D.W.U, Bhubaneswar. Smt. Alaka Das, Director IQAC requested Prof. Padmaja Mishra, Chairperson IQAC to preside over the meeting which she kindly accepted. Following that, Dr. Bani Sengupta, CPGC, RDWU offered a welcome address to the members of IQAC. She also gave a brief note on the objectives of IQAC. Smt. Alaka Das, Director, IQAC made a power point presentation on the UGC guideline about the formation, goal and function of IQAC. Then she highlighted the activities undertaken during the sessions 2015-16 and 2016-17 in the University.

After the presentation, the Chairperson Prof. Padmaja Mishra, Vice Chancellor invited suggestions from the external and internal members of IQAC for quality enhancement of the University.

Prof. Dr. Bijoya Mishra, presented her valuable suggestions for academic development of the university. She emphasised the role of teachers in quality teaching. The members along with the Chairperson P.G. council expressed concern over dearth of teaching faculty in each department. Though guest teachers are appointed, they can not substitute the regular teachers. Provisions have been made at the University level to engage experienced expert teachers in

each subject. However, shortage of funds has remained a grave concern. Further Dr. Bijoya Mishra suggested engagement of students in field based research, also in co curricular activities like NSS, YRC etc. Parents' feedback to be taken at the department levels is also suggested. She expressed her concern for making learning resources available for specially abled students, particularly the blind students.

Dr. Sruti Mohapatra congratulated the Vice Chancellor and the members of the University for the achievements done within a short span of time of less than two years. However, she made many valuable suggestions for further improvements. Suggestions were made to recognize the needs of the specially-abled students. It was further suggested by the members to constitute a special cell for specially abled to address their Academic and Social needs. For the visually challenged Braille Printers should be provided. Steps should also be taken to provide them with learning resources such as computer training on JAWS software, preferably in a separate section / unit of the University library (BM and SM). This could be further strengthened by introduction of courses like "Disability Studies" as an Academic discipline. She also suggested for skill development of students keeping in view of the need of a smart city.

It was also suggested by the members that the University wings such as NCC, NSS and YRC may be roped into inculcate character, discipline and ideals of self-less service among students of the University so that they develop the social harmonious skills and serve the civic responsibilities meaningfully (BM and SM). Further it was proposed that the University could conduct 'Smart City Seminars' in collaboration with the Bhubaneswar Municipal Corporation (BMC) which would provide access to information on tools, resources and Programmes. It was also suggested that the skill enhancement courses like training programmes in diagnostic centers, gadget repair and office management for students should be included.

Suggestions regarding parental feedback and reconstitution of the Sexual Harassment Redressal Cell (adding one/two external and three student members to the existing ones) were made. However, it was concluded that the cell would be constituted as per rule.

Prof. Padmaja Mishra, Chairperson, IQAC suggested Dr. Bani Sengupta, CPGC to place all these suggestions in the coming P.G. Council meeting for necessary action.

The meeting came to an end with vote of thanks by Smt. Alakananda Mishra.

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9. *[Signature]* 16/3/17

Padmaja Mishra
(Vice Chancellor)
Chairperson, IQAC,
R.D. Women's university,
Bhubaneswar