

Rama Devi Women's University
Vidya Vihar, Bhubaneswar-751022, Odisha

Internal Quality Assurance Cell



**Proceedings of the 22nd meeting of the
Internal Quality Assurance Cell**

Date: 12.10.2022

Proceedings of the IQAC meeting held on 12.10.2022

The meeting of IQAC was held on 12.10.2022 at 03:00 pm in the IQAC Room of this University under the Chairmanship of Prof. Sasmita Mohanty, Director, IQAC.

Following members were present:

Members Present:

- 1) Prof. Aparajita Chowdhury, Vice Chancellor
- 2) Smt. Shyamali Mohapatra, Registrar
- 3) Prof. Chandi Charan Rath, CPGC
- 4) Prof. Sasmita Mohanty, Director, IQAC
- 5) Prof. J. Acharya, Dy Director, IQAC
- 6) Prof. Ranjan Kumar Bal, Syndicate Member
- 7) Dr. Kalpana Das, Syndicate Member
- 8) Dr. Sikha Singh, Member
- 9) Dr. Aliva Mohanty, Member
- 10) Dr. Debabala Swain, Member
- 11) Dr. Ambika Sankar Mishra, Member
- 12) Dr. Sanjay Kumar Raul, Member
- 13) Dr. Jayashree Jethy, Member
- 14) Dr. Monalisa Mohanty, Member
- 15) Dr. Sarita Mishra, Member
- 16) Dr. Biplab Kumar Guru, Member
- 17) Dr. Sankar Prasad Mohanty Coordinator, IQAC
- 18) Ms. Banismita Tripathy (PG) Student Representative.
- 19) Ms. Sanchita Patra (UG) Student Representative.
- 20) Ms. Bisakha Bhanja, National Alliance for Women (NGO), External Member
- 21) Ms. Rashmi Sahoo, Ruchi Foods (Industry Representative), External Member

Matters discussed and resolutions made:

At the outset Prof. Sasmita Mohanty, Director, IQAC welcomed the IQAC Team and apprised the members about purpose of the meeting.

1. PwD Audit format prepared by Dr. Sasmita Kar (Audit Head) was discussed in the meeting, suggestions were incorporated and approved in the meeting. The members of PwD Audit Committee were requested to complete the Audit and submit the report with recommendation as per schedule.
2. Dr. Debabala Swain was requested to monitor Tweeter Account activation of faculty members of the University. She was requested to monitor for issue of a notice in this regard.
3. Dr. Aliva Mohanty was requested to take necessary steps for registration of University Alumni.
4. Dr. Sikha Singh was requested to complete the student and staff satisfactory survey and submit the report year wise by 15th November 2022.
5. Dr. Sarita Mishra apprised the house about preparation of SOP, Rules and Policies etc. The suggestions were generated in the meeting and was noted down by Dr. Mishra for incorporation in the document.

6. Mission and Vision of the University will be mentioned in the Annual reports of the University. Prof. J. Acharya was requested to the needful in this regard.
7. Draft Activity Calendar of IQAC 2022-23 was presented for discussion and it was decided to circulate the draft Calendar among the members through E-mail for more inputs.
8. There will be an Orientation Programme for department level IQAC Coordinators and HoDs for documentation in different NAAC criteria.
9. A proposal will be moved to the Registrar for organizing an induction program for newly joined faculty members. CPGC office may formulate a Committee in this regard.
10. A meeting will be scheduled for finalizing IDP five-year plan on 18.10.2022 by inviting the CPGC, all professors/ Associate Professors/ Dy. Registrars / DSW/ CoE/ IQAC Members/ Members of IDP five Year Plan.
11. IQAC will have meeting with members of Criteria-I / Department level IQAC Coordinators/ HoDs/ Members of Criteria monitoring Group by 22.10.2022.
12. Dr. Sanjay kumar Raul and Dr. Biplab Kumar Guru were requested to submit the draft policy of Incubation and Innovation Centre by 15th Nov. 2022.

The meeting ended with a vote of thanks to the Chair, by Dr. S.P. Mohanty, Coordinator, IQAC.


12/10/2022

Dr. Sankar Prasad Mohanty
Coordinator, IQAC


12/10/22

Prof. Sasmita Mohanty
Director, IQAC