

Rama Devi Women's University
Bhubaneswar-751022, Odisha

Internal Quality Assurance Cell



The 21th Meeting of the
Internal Quality Assurance Cell
(Quarterly Meeting)

Date: 09.09.2022

Proceedings of the IQAC meeting held on 09.09.2022

The meeting of IQAC was held on 09.09.2022 at 03:00 pm in the VC's Board Room of this University under the Chairmanship of Hon'ble Vice Chancellor, Prof. Aparajita Chowdhury. Following members were present:

Members Present:

1. Prof. Aparajita Chowdhury, Vice Chancellor
2. Prof. Chandi Charan Rath, CPGC
3. Prof. Sasmita Mohanty, Director, IQAC
4. Prof. Ranjan Kumar Bal, External Member
5. Dr. Kalpana Das, External Member
6. Prof. J. Acharya, Deputy Director, IQAC
7. Dr. Sankar Prasad Mohanty, Coordinator, IQAC
8. Dr. Aliva Mohanty, Member
9. Dr. Sikha Singh, Member
10. Dr. Debabala Swain, Member
11. Dr. Ambika Sankar Mishra, Member
12. Dr. Jayashree Jethy, Member
13. Dr. Monaliss Mishra, Member
14. Dr. Sarita Mishra, Member
15. Dr. Biplab Kumar Guru, Member
16. Ms. Sanchita Patra, Student Representative
17. Ms. Banismita Tripathy, Student Representative

Matters discussed and resolutions made:

At the outset Prof. Sasmita Mohanty, Director, IQAC welcomed the new IQAC Team and apprised the members about purpose of the meeting. Prof. Aparajita Chowdhury, Hon'ble Vice Chancellor welcomed the new IQAC Team and addressed the gathering.

1. The Vice Chancellor suggested the following points:

- a) Department wise ^{Criteria} and ~~Audit Committee~~ wise distribution of work among the IQAC Members to be carried out
- b) External Audit process of the Internal Audit reports to be initiated
- c) Solid, liquid Waste and E-waste management process to be initiated.
- d) PwD Audit and Safety Audit committee to be formed in addition to the existing seven audit committees
- e) Students' Satisfactory Survey, Teachers' Satisfactory Survey, Staff Satisfactory Survey to be taken up immediately.
- f) Academic Audit Report received from the OSHEC to be discussed with HoDs and Faculty Members. It will be circulated to each Department.
- g) The four types of infrastructures i.e. Physical, Human Resource, Intellectual and Emotional infrastructure to be strengthened
- h) University Flag to be prepared

2. Prof. Ranjan Kumar Bal, suggested the following points:

- a) Students and teachers to be conferred with awards and recognitions on their achievements
- b) University Vision, Mission and Core Values to be revised
- c) University industry interface to be strengthened.
- d) Faculty Empowerment through granting seed money, felicitation etc.

e) Faculty empowerment

Add Employer
Teachers
Survey.


RDWU -
IQAC.

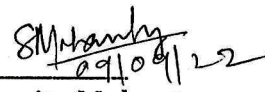
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- e) Scribe Club to be formed.
 - f) Innovation and Incubation center to be set up.
 - g) Sharing of teaching skills among all Departments.

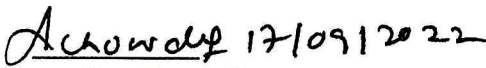
3. After discussion, duties were assigned to the members of IQAC and other faculty members.

Sl. No.	Duties	Assigned to members
1	Supervision of Criteria Groups	Dr. Gouri Prava Samal, Comm. Dr. Monalisa Mohanty, Biotech. Dr. Sarita Mishra, Home Sc.
2	Social Connect & Alumni Activation	Dr. Aliva Mohanty, Gender St. Dr. Jayashree Jethy, Comm.
3	MOU activation, UGC, NAAC, University Website visit, Twitter Accounts activation of all faculty members, University registration in NAAC site etc.	Dr. Debabala Swain, Comp.Sc.
4	Students'/ Teachers'/ Staff Satisfactory Survey, & Analysis (Department wise and Year wise)/ Action Taken Reports	Dr. Sikha Singh, Life Sc. Dr. Ambika Sankar Mishra, JMC
5	Incubation & Innovation Centre (To prepare draft policy of the University; organize Boot Camp, idea generation; establishment of start-up/incubation center etc.)	Dr. Biplab Kumar Guru, Economics Dr. Sanjay Kumar Raul, Biotech.
6	Mission, Vision, Core Values, Theme Song, University Flag, Best Practices	Prof. J. Acharya, Gender St.
7	Printing of SOP, Rules, Policies, Administrative Rules, Leave Rules, Finance Rules (OGFR), Guidelines etc.	Dr. Sarita Mishra, Home Sc.
8	PwD Audit Group	Dr. Sasmita Kar, Edn. Ms. Sumitra Sethy, Economics
9	Safety Audit Group	Dr Navneet Kaur, Life Sc. Ms. Nity, JMC

The meeting ended with a vote of thanks to the Chair, by Dr. S.P. Mohanty, Coordinator, IQAC.


09.9.2022
Dr. Sankar Prasad Mohanty
Coordinator, IQAC


09/09/22
Prof. Sasmita Mohanty
Director, IQAC


17/09/2022
Prof. Aparajita Chowdhury
Vice Chancellor
Vice Chancellor