



ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବିଦ୍ୟା ବିହାର, ଭୁବନେଶ୍ୱର
Rama Devi Women's University, Vidya Vihar,
Bhubaneswar, Odisha-751022, Ph.no-0674-2542644,
E-mail-registrar@rdwu.ac.in, Website- www.rdwuniversity.nic.in

No. 8200 / Dt. 28.8.26

OFFICE ORDER

In supersession of the previous office order No.7724, Dt.18.11.2024 and No.8169, Dt.02.12.2024, the following committees and assignments have been either re-constituted or newly created for smooth functioning of the University office. The new assignment holders are instructed to join in their respective assignment/s on or before **7th September, 2026**, under intimation to the undersigned. The duration of the assignment(s) is until further order.

All the OICs of committees must submit a brief report of the activities / work done in the last one year to the undersigned by **17th September, 2026**.

COMMITTEES AND ASSIGNMENTS FROM REGISTRAR'S OFFICE, RDWU

(2026-2027 Academic Session)

Sl. No.	Name of The Committee or Assignment	Committee Member/s (Designation)
1.	Post-Graduate Council	1. Prof. Madhusmita Pati (Chairperson) 2. Dr. Sabahat Tabriz (AO – PG & Ph.D. Program) 3. Dr. Sanghamitra Bhanja (AO – UG Program) <u>Ex-Officio Members:</u> i) All HoDs of Post-Graduate & Undergraduate Departments ii) Hostel Warden iii) DSW
2.	College Development Council (CDC)	<u>Ex-Officio Member:</u> Vice-Chancellor 1. Prof. Shikha Singh (Director) – Convener 2. Principals of all affiliated Colleges 3. Regional Director of Education (Bhubaneswar)
3.	Office of Controller of Examination	1. Dr. Santosh Kumar Biswal, Controller of Examination (I/C) - Convener 2. Dr. Kalpana Sahoo (Dy. Controller of Examination) 3. Dr. Ananya Behera (Dy. Controller of Examination) 4. Dr. Muktamayee Kumbhar (Dy. Controller of Examination) 5. Mr. Faheem Ud Din Dar (Dy. Controller of Examination)
4.	Deputy Registrars	1. Dr. Biplob Kumar Guru (Administration) 2. Dr. Tilothama Bhotra (Establishment)
5.	Director Student Welfare Committee	1. Prof. Aliva Mohanty, Director (RDWU Campus including all affiliated colleges) 2. Mr. Ram Krishna Vinayak

		3. Dr. Subhasmita Khuntia 4. Mr. Basanta Behera
6.	1st Appellate Authority & Public Information Cell	<u>1st Appellate Authority</u> 1. Dr. Jyotirmayee Udgata, Registrar (I/C)
		<u>Public Information Officer (PIO)</u> 1. Dr. Itishri Sarangi (PIO) 2. Ms. Jamuna Tudu (Assistant PIO)
7.	Public Relation Officer (PRO) Committee	1. Dr. Ambika Sankar Mishra (PRO) 2. Dr. Manisha Mishra (Assistant PRO – English News) 3. Dr. Sanghamitra Bhanja (Assistant PRO – Odia News) 4. Dr. Rebati Kanta Moharana – (Coordinator: Photo and Video)
8.	Sports Council (Affiliated Colleges & University Departments)	1. Prof. Sabat Kumar Digal (Director) 2. Dr. Suryamani Patro (Dy Director) 3. Mr. Ramkrishna Vinayak (OIC, affiliating Colleges) 4. Ms. Jamuna Tudu (OIC, University Departments) 5. Mrs. Monalisa Jena - Member 6. Dr. Subhasmita Khuntia – Member
9.	Purchase Committee	<u>Ex-Officio Members:</u> i) Registrar ii) Comptroller of Finance (CoF) iii) Budget-cum-Accounts Officer (B.A.O)
		Members:- 1. Prof. Sujata Mohanty- OIC 2. Dr. Ambika Sankar Mishra 3. Dr. Alok Prasad Das 4. Dr. Gouri Prava Samal 5. Dr. Sanghamitra Bhanja 6. Dr. Alok Prasad Das (Gem Portal)
10.	Finance Committee	<u>1. Ex-Officio Members:</u> i) Registrar ii) Comptroller of Finance (CoF) iii) CPGC iv) Prof. Raj Kumar Joshi (Syndicate Member) v) Prof Aliva Mohanty (Syndicate Member) vi) Budget-cum-Accounts Officer vii) Govt. Representatives (2 Nos. from Dept. of Finance and Education Department)
		2. OIC, Purchase
11.	Library Committee	<u>1. Ex-Officio Members:</u> i) Registrar ii) Comptroller of Finance (CoF) iii) CPGC
		1. Prof. Sujata Mohanty – Professor-in-Charge of Library 2. Dr. Geetanjali Naik 3. Dr. Basanta Behera 4. Librarian (I/C) – Convener & Coordinator

12.	Stock and Store	1. Dr. Shakti Kanta Rath (OIC) 2. Mr. Pankaj Kumar Naik (Coordinator) <u>Junior Assistants</u> 3. Mr. Swadhina Kumar Swain 4. Mr. Manoj Kumar Kisku
13.	University Examination Committee	<u>Ex-Officio Members:</u> i) Vice Chancellor ii) Registrar iii) CPGC 1. Controller of Examination (Secretary) - Convener 2. One Syndicate Member 3. Prof. Sasmita Mohanty (Coordinator) 4. Prof. Sabat Kumar Digal 5. Dr. Kalpana Sahoo
14.	Regulation Committee	1. CPGC – Convener 2. Prof. Aparajita Biswal 3. Prof. Bibudhendu Pati 4. Prof. Sabat Kumar Digal 5. Controller of Examination – (Coordinator) 6. Prof. Priya Ranjan Dash, Professor and Head of Statistics, Utkal University (External Member) 7. Prof. Sankar Prasad Mohanty, Professor, Regional Institute of Education (External Member)
15.	Research & Development Committee	1. CPGC – (Ex-Officio) – Convener 2. Prof. Sikha Singh - Director 3. Prof. Bibudhendu Pati 4. Prof. Sabat Kumar Digal 5. Dr. Jyotirmayee Udgata
16.	Recognition Committee	<u>Ex-Officio Members:</u> i) Vice Chancellor ii) Registrar iii) CPGC iv) CoE 1. Director, CDC – Convener 2. One Syndicate Member (Principal affiliated College) 3. Prof. Bibudhendu Pati
17.	Internal Quality Assurance Cell (IQAC), University	<u>Ex-Officio Members:</u> i) Vice Chancellor ii) Registrar iii) CPGC 1. Prof. Bibudhendu Pati (Director) 2. Dr. Monalisha Mohanty (Dy. Director) 3. Dr. Anima Bag (Coordinator) 4. Dr. Kalyani Sarangi (Co-coordinator) 5. Mrs. Heleena Jati (Member) 6. Dr. Atashi Rath (Member) 7. Dr. Ashok Kumar Digal (Member) 8. Dr. Jayashree Jethy (Member)

		9. Dr. Geetanjali Naik (Member) 10. Mrs. Sumitra Sethy (Member) 11. Ms. Jamuna Tudu (Member) 12. Mr. Narsingh Majhi (Member) 13. One Syndicate Member 14. Representative from - CYSD (NGO) 15. Ms. Rashmi Sahoo- Ruchi Foods (Industry Representative) 16. One Alumni representative 17. One Student representative
18.	ICT Cell (Website, WiFi, CCTV & Biometric)	1. Prof. Bibudhendu Pati – Nodal Officer 2. Prof. Shikha Singh – OIC, Website 3. Dr. Purna Chandra Sethi – OIC, WiFi, CCTV, and Biometric
19.	University Database Unit (NIRF, AIU, NAD, AISHE, UGC)	1. Prof. Sabat Kumar Digal – Nodal Officer 2. Dr. Purna Chandra Sethi – AISHE and AIU 3. Mr. Ram Krishna Vinayak – UGC and NIRF 4. Mr. Suprit Panigrahi – NAD
20.	IPR Cell	1. Prof. Debabala Swain - OIC 2. Dr. Mamata Mohanty - Member 3. Mr. Narasingh Majhi - Member
21.	IDP Committee	<u>Ex-Officio Members:</u> i) Vice Chancellor ii) Registrar iii) CoF 1. Dr. Navneet Kaur (Coordinator) 2. Mr. Pankaj Kumar Naik
22.	Project Monitoring Unit (RUSA and other projects)	<u>Ex-Officio Members:</u> i) Vice Chancellor ii) Registrar iii) CoF 1. CPGC 2. Dy. Registrar (Admin) 3. Dy. Registrar (Estt) 4. Prof. Sakti Kanta Rath (OIC) 5. Dr. Ambika Sankar Mishra (Coordinator) 6. Dr. Sonali Madhusmita Mohapatra (Co-coordinator)
23.	NSS Programme	1. Dr. Manisha Mishra – Programme Coordinator 2. Dr. Snehalata Das – Programme Officer 3. Mrs. Monalisa Jena - Programme Officer
24.	Building Committee	<u>Ex-Officio Members:</u> i) Vice Chancellor ii) Registrar iii) CoF iv) CPGC 1. Prof. Sakti Kanta Rath - OIC 2. Dr. Manisha Mishra– Coordinator

		3. Dy. Registrar (Admin) 4. Dy. Registrar (Esst) Junior Assistant 5. Mr. Sidhartha Kumar Sahoo
25.	Furniture Committee	1. Dr. Jyotirmayee Udgata - OIC 2. Dr. Navneet Kaur 3. Deputy Registrar (Estt. & Admn.) Junior Assistant 4. Mr. Ram Chandra Baskey
26.	Campus Supervision Committee (Cleaning, Security, Cycle & Car Stand & Landscaping)	1. Dr. Mamata Mohanty – OIC 2. Dr. Sanjay Kumar Raul 3. Dr. Biplab Kumar Guru 4. Dr. Anima Bag 5. Mrs. Monalisa Jena 6. Mr. Narsingh Majhi
27.	Internal Complaint Committee (ICC)	1. Ex-Officio Member: CPGC 2. Prof. Sasmita Mohanty – Chairperson 3. Dr. Manisha Mishra - Coordinator 4. Dr. Mamata Mohanty - Member 5. Mr. Narasingh Majhi - Member 6. Ms. Jamuna Tudu - Member 7. Mrs. Priyanka Tudu (Non-teaching Representative) 8. Ms. Uppali Mohanty, Centre for Youth & Social Development, Bhubaneswar - NGO representative 9. Ms. Deepali Mohapatra, Advocate Odisha High Court, Cuttack (Legal Advisor)
28.	University Level Functions	1. Registrar – Convener 2. CPGC 3. Director - CDC 4. Director - IQAC 5. Hostel Warden 6. DSW 7. CoF 8. CoE 9. Dr. Itishri Sarangi 10. Dr. Navneet Kaur 11. Dy. Registrar (Estt.) 12. Dy. Registrar (Admin) 13. Dr. Sanghamitra Bhanja 14. Dr. Rebati Kanta Moharana, Artist-cum-Photographer 15. Mrs. Sushree Mishra, Computer Programmer 16. Mr. Chinmayananda Behera, Jr. Asst.
29.	Obsolete Disposal/ Auction Committee	Ex-Officio members: i) Registrar - Convener ii) CoF iii) CPGC iv) Two syndicate members approved by Vice Chancellor v) Govt. Representative (Finance Department)

		1. Deputy Registrar- Administration 2. Deputy Registrar- Establishment 3. All HoDs of PG Departments (Disposal of Department-wise obsolete items) 4. OIC Purchase (for tendering Auction, if any) 5. CoE (Disposal of old Examination Papers, answer scripts and Records) 6. OIC Stock and Store (Disposal of surplus, obsolete and unserviceable items) 7. HoD, Computer Science (E-waste management) 8. Warden-Hostel (Disposal of obsolete and unserviceable items of hostel) 9. Librarian (I/C) (Disposal of obsolete and unserviceable items of Library) 10. Legal Representative of the University 11. Mr. Jajnyadatta Mishra, Jr. Asst. (Coordinator)												
30.	Legal Cell	1. Registrar - Chairperson 2. Dy. Registrar (Establishment) 3. Dr. Bandita Das, Principal, I.G.W.D. College, Cuttack (Special Invitee) 4. Dr. Ambika Sankar Mishra - Member 5. Mr. Sidhartha Kumar Sahoo, Jr.Asst.												
31.	“Ama Gourav Ama College” University Level	University Level Committee (ULC) Members <table><tr><th>Members</th><th>Position</th></tr><tr><td>Vice-Chancellor</td><td>Chairperson</td></tr><tr><td>Two senior representatives of the University Development Committee</td><td>Members: 1. CPGC 2. DSW </td></tr><tr><td>3 (three) alumni of the concerned University from different fields and to be nominated by the Vice-Chancellor concerned</td><td>Members: 1. Asst. Secretary, Alumni Association, RDWU 2. Chairperson, NIFD Dr. Sasmita Kar, Assistant Professor of Education, RDWU </td></tr><tr><td colspan="2">Two (2) or more members to be nominated by the Vice-Chancellor including but not limited to the field of education, the arts, literature, design, advertising, science, engineering, social work and sports</td></tr><tr><td colspan="2">Mo College Co-Ordinator to be nominated by the Principal of the respective College;</td></tr></table>	Members	Position	Vice-Chancellor	Chairperson	Two senior representatives of the University Development Committee	Members: 1. CPGC 2. DSW	3 (three) alumni of the concerned University from different fields and to be nominated by the Vice-Chancellor concerned	Members: 1. Asst. Secretary, Alumni Association, RDWU 2. Chairperson, NIFD Dr. Sasmita Kar, Assistant Professor of Education, RDWU	Two (2) or more members to be nominated by the Vice-Chancellor including but not limited to the field of education, the arts, literature, design, advertising, science, engineering, social work and sports		Mo College Co-Ordinator to be nominated by the Principal of the respective College;	
Members	Position													
Vice-Chancellor	Chairperson													
Two senior representatives of the University Development Committee	Members: 1. CPGC 2. DSW													
3 (three) alumni of the concerned University from different fields and to be nominated by the Vice-Chancellor concerned	Members: 1. Asst. Secretary, Alumni Association, RDWU 2. Chairperson, NIFD Dr. Sasmita Kar, Assistant Professor of Education, RDWU													
Two (2) or more members to be nominated by the Vice-Chancellor including but not limited to the field of education, the arts, literature, design, advertising, science, engineering, social work and sports														
Mo College Co-Ordinator to be nominated by the Principal of the respective College;														
32.	Office of the International Affairs	1. Prof. Bibudhendu Pati – Nodal Officer 2. Dr. Jyotirmayee Udgata 3. Ms. Jamuna Tudu												
33.	Social Media @ RDWU Facebook, X (formerly Twitter), You Tube, Instagram, WhatsApp,LinkedIn	1. Dr. Manisha Mishra - OIC 2. Mr.Pankaj Kumar Naik – X (Twitter) 3. Dr. Rebati Kanta Maharana – YouTube, Instagram 4. Mrs. Sushree Mishra – FaceBook, LinkedIn, WhatsApp (Approval from CPGC before uploading any content)												

34.	Sarala Devi Centre for Gender Research	<u>Ex-Officio members:</u> i) Registrar 1. Prof. Aliva Mohanty - Convener 2. Head, Department of Gender studies 3. Head, Department of Home Science 4. Head, Department of Psychology 5. Head, Department of Sociology 6. Prof. Aparajita Biswal - Coordinator
35.	MoU Committee	1. CPGC - Ex-Officio member - Convener 2. Prof. Raj Kumar Joshi - Coordinator 3. Dr. Anushriya Sahoo 4. Mr. Pankaj Kumar Naik
36.	Skill Development Centre	<u>Ex-Officio members:</u> i) Vice Chancellor ii) Registrar iii) CPGC iv) CoF 1. Prof. Sujata Mohanty - Coordinator 2. Dr. Suryamani Patro
37.	Placement, Training, Internship, and Career Counselling	<u>Ex-Officio member:</u> i) CPGC 1. Prof. Rajkumar Joshi – OIC 2. Dr. Chhabi Rani Panigrahi – Coordinator (Training and Online Test) 3. Dr. Jayashree Jethy – Coordinator (Placement) 4. Dr. Anima Bag – Coordinator (Internship) 5. Mr. Suprit Panigrahi
38.	Health Centre	1. Dr. Snehalata Das - OIC 2. Mr. Prakash Chandra Parichha 3. Dr. Sanjay Raul
39.	Counselling & Wellness Centre	1. Dr. Sayantani Behura - OIC 2. Dr. Sarita Mishra
40.	E- Office and Samarth Portal	<u>Ex-Officio members:</u> i) Vice Chancellor ii) Registrar 1. Mr. Prakash Chandra Parichha
41.	Guest / Visiting Faculty Recruitment	<u>Ex-Officio members:</u> i) Registrar ii) CPGC iii) Director, IQAC 1. Prof. Shakti Kanta Rath, (OIC) 2. Mrs. Sumitra Sethy
42.	E-Learning Centre	1. Dr. Anima Bag - OIC 2. Mrs. Heleena Jati
43.	Outside University Examination	1. Prof. Raj Kumar Joshi - OIC 2. Dr. Tilothama Bhotra – Dy. Registrar Establishment
44.	Corporate Social Responsibility (CSR) Committee	1. Ex-Officio member - CPGC 2. Registrar - Convener 3. CoF

		4. One Syndicate Member 5. Prof. Sabat Kumar Digal 6. Prof. Aparijita Biswal
45.	Centre for Innovation, Incubation and Entrepreneurship (RDWU-CIIE)	1. Prof. Sasmita Mohanty - OIC 2. Dr. Sanjay Kumar Raul 3. Mr. Faheem Ud Din Dar 4. Mr. Pankaj Kumar Naik
46.	Brand Building Committee	<u>Ex-Officio Members:</u> i) Registrar ii) CPGC iii) Director, IQAC iv) Director, CDC v) Dy. Registrar (Admin) Members: 1. Prof. Sikha Singh 2. Prof. Madhumita Das (Former VC, FMU) 3. One Syndicate member
47.	Centre of Excellence	<u>Life writing & Translation</u> 1. Dr. Manisha Mishra - Coordinator 2. Prof. Madhusmita Pati 3. Dr. Itishri Sarangi 4. Dr. Sanghamitra Bhanja 5. Dr. Sabahat Tabriz 6. Dr. Snehalata Das <u>AI & Robotics</u> 1. Prof. Debabala Swain – Coordinator 2. Dr. Purna Chandra Sethi 3. Dr. Kalpana Sahoo <u>AI for Women</u> 1. Prof. Shakti Kanta Rath - Coordinator 2. Dr. Sanjay Raul 3. Dr. Sayantani Behura <u>Microbial Research for Sustainable Development</u> 1. Prof. Shikah Singh – Coordinator 2. All Faculty members of Department of Life Sciences 3. Dr. Mamata Mohanty
48.	Local Purchase Committee (To make purchase between INR 50,001/- to INR 299,999/- as per OGFR 2023)	1. CoF 2. Dr. Alok Prasad Das 3. Special invitee (HoD/ Coordinator/ OIC/ Nodal Officer/University employee making requisition)
49.	Tender Committee	<u>Ex-Officio Members:</u> i) Registrar ii) CoF iii) B.A.O 1. Prof. Sabat Kumar Digal 2. Prof. Sakti Kanta Rath 3. Prof. Bibudhendu Pati

		4. Dr. Sanjay Kumar Raul 5. Dr. Sayantani Behura 6. Dr. Navneet Kaur
50.	Unnat Bharat Abhijan and Village Adoption	1. Dr. Suryamani Patro – Nodal Officer 2. Dr. Ananya Behera 3. Mr. Pankaj Kumar Naik 4. Mr. Sudam Sahoo
51.	Gyanodaya – Sikshya Ru Samruddhi	1. Prof. Sabat Kumar Digal – Nodal Officer 2. Dr. Purna Chandra Sethi - Member
52.	Admission Committee	<u>UG Admission</u> 1. Prof. Debabala Swain (OIC) 2. Mr. Narasingh Majhi 3. Mr. Ram Krishna Vinayak 4. Dr. Kalpana Sahoo 5. Dr. Ananya Behera 6. Mr. Sudam Sahoo 7. Dr. Anushriya Sahoo <u>PG Admission</u> 1. Prof. Raj Kumar Joshi (OIC) 2. Dr. Atashi Rath 3. Mrs. Heleena Jati 4. Mr. Pankaj Kumar Naik 5. Dr. Dillip Kumar Bishi <u>PhD Admission</u> 1. Prof. Sakti Kanta Rath (OIC) 2. Dr. Monalisa Mohanty
53.	Institutional Biosafety Committee	1. Prof. Sasmita Mohanty- Chairperson 2. Ms. Jamuna Tudu - Member 3. DBT, Govt. of India Nominee 4. Mrs. Heleena Jati- Member 5. Biosafety Officer (Medical Officer) 6. External Member (02 nos.) 7. Internal Members- a) HoD, Life Sciences b) HoD, Biotechnology 8. Prof. Raj Kumar Joshi- Coordinator
54.	Indian Knowledge System Committee	1. Prof. Sabat Kumar Digal- OIC 2. Dr. Sayantani Behura - Member 3. Dr. Atashi Rath- Member 4. Mr. Ram Krishna Vinayak - Member
55.	Audit Committee	1. Prof. Sujata Mohanty -OIC, Finance Audit 2. Prof. Sikha Singh- OIC, Academic Audit 3. Dr. Biplab Kumar Guru- OIC, Administrative Audit 4. Dr. Suryamani Patro - OIC, Green Audit 5. Mr. Ram Krishna Vinayak - Member - OIC, Energy Audit 6. Dr. Anushriya Sahoo - OIC, PwD Audit 7. Dr. Ashok Kumar Digal- OIC, Safety Audit 8. Mr. Suprit Panigrahi- OIC, Ethical Audit

56.	Institutional Ethics and Academic Integrity Committee	1. Ex-Officio Member: CPGC 2. Prof. Sasmita Mohanty- Chairperson 3. Dr. Alok Prasad Das (Member Secretary & Convener) 4. Scientist-from Medical practice (External expert -1) 5. Scientist from Basic Science (External expert -2) 6. Social Scientist/ Philosopher (External expert -3) 7. Legal Advisor (Advocate, External expert -4) 8. Member of IEC from another organisation (ICMR-RMRC/ NISER/ILS/ AIIMS/Utkal University) 9. NGO representative 10. Librarian (I/C, Anti Plagiarism Tool)
57.	Students Alumni Committee	1. Dr. Sasmita Kar - OIC 2. Mrs. Sushree Mishra - Coordinator
58.	University Special Committee	1. Smt. Meetarani Bishwal, CoF - Convener 2. Prof. Bibudhendu Pati – Member 3. Prof. Shikha Singh - Member 4. Prof. Sabat Kumar Digal - Member 5. Dr. Santosh Kumar Biswal - Member

By the Order of Vice Chancellor


Registrar (I/C)

Memo No. 8201 / Dt. 28.8.26

Copy to the Person Concerned / CPGC / CoE / CoF / Director, C.D.C. / Director, Sports Council / Head & Co-ordinators of all Departments / Hostel Warden / All Faculty Members / All Non-Teaching Staff Members / All Hostel Superintendents / Director, IQAC / Co-ordinator, NSS / OIC, Purchase / OIC, Store / OIC website for upload of necessary information / DSW / PRO/ Library / Dy. Registrar (Estt. & Admn.) / Section Officer for information and necessary action / P.S. to V.C. for kind information of Vice Chancellor.


Registrar (I/C)