



**Rama Devi Women's University, Vidya Vihar,
Bhubaneswar, Bhoi Nagar -751022**

CoE/EC-02/ No. / 982 / 2026

Date : 04/05/26

NOTIFICATION

In pursuance to the order of Higher Education Department, Government of Odisha vide letter no.21543/HE-PTC-POLICY-0004-2026/HE Dtd. 23.04.2026 and approval by the hon'ble Vice Chancellor on 30.04.2026, Cash transaction in examination related payment is prohibited. The following instruction is to be followed.

1. All payment to faculty members, staff and other personnel towards examination or any other academic/administrative services shall only be made through bank transfer(NEFT/RTGS/DBT or any other digital mode) directly into the bank account of the concerned individuals.
2. Cash payment are strictly prohibited for such purposes with immediate effect.
3. All institutions shall maintain proper records, digital transaction details and audit trails in conformity with prescribed financial rules and procedures.
4. Heads of institutions, Officer in Charge and Drawing & Disbursing Officer shall personally responsible for ensuring compliance with these instructions and for maintaining financial propriety in all such transactions.
5. Any deviation from the above instructions shall be viewed seriously. Any payment made in cash henceforth shall be treated as inadmissible and the amount shall be recovered from the concerned officer(s)/person(s) who authorized, approved or made such payment, in addition to initiation of appropriate disciplinary proceedings under the relevant rules.

CONTROLLER OF EXAMINATIONS

**Controller of Examinations
R.D. Women's University**

Dt. 04/05/26
Bhubaneswar

Memo No/CoE/ 983 /2026

Copy communicated to:

1. The Chairperson, P.G. Council, Rama Devi Women's University, BBSR ;
2. The Principal, All affiliated Colleges under this university.
3. All H.O.Ds Rama Devi Women's University, BBSR
4. The Registrar, Rama Devi Women's University, BBSR
5. The Comptroller of Finance, Rama Devi Women's University, BBSR
6. The P.S to VC for information of Vice-Chancellor, RDWU
7. The OIC, Website RDW University for uploading in RDWU website with immediate effect.

CONTROLLER OF EXAMINATIONS

**Controller of Examinations
R.D. Women's University
Bhubaneswar**