

RAMA DEVI WOMEN'S UNIVERSITY, BHUBANESWAR

ELECTION 2026-27

NOTICE NO. 1886

DATE. 08/10/2026

RULES AND GUIDELINES REGARDING FILING OF NOMINATION

DATE: 09.10.2026

TIME: 10:00 AM to 01:00 PM

VENUE: Academic Block 1 (Counter of Room No.1,2,3)

1. Forms can be collected from CPGC office counter on 08.10.2026 from 03:00 PM to 05:00 PM and on 09.10.2026 from 09:00 AM to 11:00 AM.
2. Nomination should be filed in the prescribed form (Form-01) and stamped with University seal & CPGC facsimile Signature.
3. The name of the post/office contesting for should be written in Capital letters as mentioned in the Election 2026-27.
4. The names of proposer, seconder and candidate should be written in **Capital letters and Class, Section & Roll Number** should be written clearly at appropriate places in the form.
5. A Student can not contest more than one post/office. In case a student files Nominations for more than one post, he/she has to retain one only and withdraw the rest, failing which all her Nominations shall be cancelled.
6. The proposer, seconder and candidate must have the valid Identity Cards prior to filing of nomination.
7. The full name, signature of the proposer, seconder and candidate at the appropriate places on the form should be legible.
8. The filled-in Nomination Forms should be submitted to the officers at the designated place within the time as specified in the notice for it.
9. No Nomination shall be accepted before or after the scheduled time, whatsoever the reason may be.
10. Photocopy of the numbered and stamped form shall not be accepted.
11. Violation of any rules mentioned above shall amount to invalidation of nomination.

Rules Regarding Withdrawal of Nomination

Date : 10.09.2026

Time : 10:00 AM to 01:00 PM

1. Applications for withdrawal of Nominations shall be in the prescribed form (Form-3). A-1 (APPLICATION FOR WITHDRAWAL OF NOMINATION).
2. The post/office for which withdrawal is made should be mentioned clearly.
3. The application for withdrawal should be handed over personally by the candidate along with her University Identity Card to the Officers present in Room No-35 of Academic Block-1.

ELIGIBILITY CONDITIONS FOR VARIOUS POSTS/OFFICES

1. Any Bonafide student (admitted through SAMS) of the University can contest for the post of President of Students' Union and Secretaries of Students' Union, Athletic Association/ Drama / Society, day Scholar Association, Science society. **Students admitted in PPP mode are not eligible to participate in the election process.**
2. Only Bonafide Non-Hostellers can contest for the post of Day Scholars' Association.
3. Students contesting the posts of Science Societies must belong to any of the UG and PG Classes of the science stream. The proposer and seconder for the posts of Societies must belong to the stream concerned.
4. Students contesting for the posts of Vice-President and Assistant Secretary of Students' Union and of all other Societies/Association must belong either to First Year or Second Year UG Class or First Year of PG Class.
5. A student contesting the post of Class Representative to Students' Union and to other Societies/Association must belong to the class she wishes to represent and her name must be proposed and seconded by a bonafide student of the same class and stream concerned.
6. A student wishing to contest/propose/second shall possess valid Identity Card before filing of nomination for any post.
7. A student wishing to contest any post in the election has to qualify according to the eligibility criteria specified in general guidelines for conduct of election 2026-27.
8. Undergraduate (+3 degree) Students between the ages of 17 & 22 years and Postgraduate students upto a maximum age of 25 years as on the date of notification (i.e 07.10.2026) may contest in the equation.
9. A candidate shall not have any academic arrears in the year in which she contests for the election.
10. A candidate shall have the minimum attendance of 75% to participate in the election.
11. A candidate shall have one opportunity to contest for the post of an office-bearer and two opportunities to contest for the post of an executive member.
12. A candidate shall have no previous criminal record and shall not have been tried or convicted for any criminal offence or misdemeanor. Further the candidate shall not have been subjected to any disciplinary action by the University authorities, nor shall any disciplinary proceeding pending against her at the time of contesting the election.
13. Candidate has to submit the Undertaking in the prescribed form (Form-2).
14. A candidate must be a regular, fulltime student of the concerned institution, admitted through SAMS in either a Regular or self-financing programme students enrolled under **Distance Education or Public private Partnership (PPP) mode shall not be eligible to contest the election.**

Documents to be submitted / verified at the time of Nomination by Candidate

1. Filled in Nomination Form (form-01).
2. Valid Identity Cards (Candidate, Proposer & Seconder)
3. Self-attested copy of ICSE / 10th / CBSE Board Certificate / H.S.C pass certificate for verification of DOB (Candidate only)
4. Undertaking by the Candidate

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8/10/26
**CHAIRPERSON, P.G. COUNCIL
RAMADEVI WOMEN'S UNIVERSITY
BHUBANESWAR**



OFFICE OF THE CHAIRMAN P.G. COUNCIL

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Rama Devi Women's University, Bhubaneswar, Vidya Vihar
Odisha-751022, Ph.no-0674-2542644, E-mail: pgcouncil@rdwu.ac.in
Website: <https://rdwu.ac.in>

NOMINATION FORM

STUDENTS' UNION / STUDENTS' ASSOCIATION ELECTION, 2026-27

For the Post of: _____

1. Name of the Candidate: _____
2. SAMS ID / Student ID: _____
3. Roll No.: _____
4. Programme / Course: _____
5. Subject / Honours: _____
6. Year / Semester: _____
7. Date of Birth: ____ / ____ / ____
8. Mobile No.: _____
9. Email ID (if any): _____
10. Permanent Address: _____

Declaration by the Candidate

I, hereby submit my nomination for election to the post of ----- of the Students' Union / Students' Association for the Academic Session 2026-27.

I declare that I fulfil the eligibility conditions prescribed under the applicable election guidelines and that the information furnished above is true and correct. I further undertake to abide by the election guidelines, Code of Conduct and instructions issued by the College/University and the Higher Education Department from time to time.

Signature of Candidate: _____

Date: _____

Time: _____

ROPOSER

I propose the candidature of the above student for the aforesaid post.

Name of Proposer: _____

SAMS ID / Student ID: _____

Roll No.: _____

Course / Year / Semester: _____

Signature: _____

Date: _____

SECONDER

I second the candidature of the above student for the aforesaid post.

Name of Secunder: _____

SAMS ID / Student ID: _____

Roll No.: _____

Course / Year / Semester: _____

Signature: _____

Date: _____

FOR OFFICE USE ONLY

Nomination Form Sl. No.: _____

Date & Time of Receipt: _____

Status after Scrutiny:

☐ Valid

☐ Rejected

Reason for Rejection, if any: _____

Signature of Election Officer / Authorized Officer:

Name: _____

Designation: _____

Date: _____

College / University Seal

Acknowledgement

Nomination Form Sl. No.: _____

Date & Time of Receipt: _____

Signature of Election Officer / Authorized Officer:

Name: _____

Designation: _____

Date: _____

College / University Seal

RAMA DEVI WOMEN'S UNIVERSITY, BHUBANESWAR

UNDERTAKING

Sir/Madam,

I

of

class

bearing

Roll No.

filing

nomination for the post of _____ of Students' Union and other student Societies Association of Rama Devi Women's University, Bhubaneswar for the session 2026-27 do here by undertake and declare that:

1. I have **no academic arrears** in the last examinations.
2. No criminal case is pending against me/I have not been convicted by any court of law. I have not been tried and/or convicted of any criminal offence or misdemeanor till the date of filing nomination.
3. I shall not intimidate any student to vote in my favour in the ensuing University election - 2026.
4. I shall not indulge myself in any activities which will go against the code of conduct laid down in the university calendar/the Hon'ble Supreme Court.
5. I shall not use any printed posters, pamphlets or any other materials for the purpose of canvassing.
6. Neither I nor my supporters shall deface or cause any destructions to any property of the university campus.
7. I have not contested for any post of the office bearer earlier in student elections till date.
8. I have contested only once for the post of executive member during college/university election _____ (Year).

I shall cooperate with the officers on election duty to ensure peaceful and orderly polling.

Failure to keep up any of the above commitments, through this undertaking, shall lead to cancellation of my nomination/nullification of my election to the post contesting, whichever is applicable.

Signature of the Candidate

Date