



ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବିଦ୍ୟା ବିହାର, ଭୁବନେଶ୍ୱର
Rama Devi Women's University, Vidya Vihar,
Bhubaneswar, Odisha-751022, Ph.no-0674-2542644,
E-mail- coe@rdwu.ac.in, Website- www.rdwu.ac.in

No. COE-/Ex-01/ 167 / 2025

Date : 27/01/25

From :

The Controller of Examinations
 Rama Devi Women's University,
 Bhubaneswar – 751022

To

1. The Chairperson, P.G. Council
 Rama Devi Women's University,
 Bhubaneswar - 751022
2. The Principals of all Colleges Affiliated to
 Rama Devi Women's University, Bhubaneswar
(Dispatched through e-mail)

Sub : Submission of Alphabetical Lists, Accounts Statements along with connected documents in support of prescribed fees against Examination Form fill up in respect of enrolment of students to the +3 Degree 1st Semester (NEP) Arts/ Science/Commerce **Regular** Examination, 2024 .

Madam/Sir,

You are requested to take necessary steps to verify the student's details (admitted during the year 2024-25) of 1st Year Arts/Science/Commerce of College/Institution and update the same in the Form Fill up link in the College Login for the 1st Semester Examination.

Tentative date of commencement of Examination 20.02.2025

I. Eligibility criteria for Registration/Enrolment to the +3 Ist Semester (NEP) Regular University Examination,2024 (2024 Admission Batch)

The Registration/ Enrolment of eligible candidates to the +3 Ist Semester (NEP) Arts/Science/Commerce **Regular** University Exmanation,2024 is compulsory.

- (a) She must have taken admission to the +3 Ist Year Degree course under (NEP) in Arts/Science/Commerce during the Academic year 2024-25.

II. (a) Preparation of Alphabetical List of Regular Candidates

The Alphabetical List of Arts/Science/Commerce shall be prepared separately containing name of candidate, roll no., Registration No and Subjects to be examined and care should be taken to indicate SC/ST/Disabled etc. against each of their names for students separately. **Students details for Form Fill up should be uploaded online on or before 07.02.2025** by clicking on www.rdwu.ac.in The link will remain open from **29.01.2025 to 07.02.2025**.

(b) Allotment of Examination Roll Number

The Examination Roll Number shall be allotted to the Candidates of Arts / Science / Commerce wise separately in respective streams.

III. Fees to be Collected:

1	Examination Fee	
	a. Core Course (Hons) :	300.00
	b. Core Course (Pass) :	290.00
2	Centre Charge : (To be retained by the Centres) :	150.00
3	Practical Fee @ Rs.50/- per paper to be collected from the students and this may be retained by college for evaluation of Practical Examinations paper	50.00
4	Fee for Marks	50.00
5	Fee for Enrolment	50.00
6	Fee for Supervision	20.00
7	Registration fee at the time of admission.	70.00
8	Re-Registration fee (to be deposited along with other exam. Fees) for any subsequent Examinations other than first Sem.(Reg.) Examination.	50.00
9	For Back appearance /repeat Examination fee Rs.50/- per paper if the candidate fill up form for less than 50% of the total number of papers in that examination. Full examination fee to be paid by the candidate if she filled up Form for 50% or more number of the total papers in that examination.	
10	Additional Centre Charges (if applicable) for three consecutive Admission Batches for new subjects or new colleges (to be deposited in the University along with other fees)	50.00
11	Fee for Provisional Certificate (only for Final 6 th Sem. Regular students)	50.00
12	Fee for Original Certificate (only for Final 6 th Sem. Regular Students) Separate consolidated Bank Draft to be prepared.	200.00
13	Late fee of Rs.50/- will be claimed after without late fee date	50.00
14	However, a student can fill up the Examination Form before 10 days of the commencement of the examination with a late fee of Rs.200/-	200.00

N.B : ABC ID of all students is mandatory while filling up the examination form .

DATE OF SUBMISSION OF ALPHABETICAL LIST AND OTHER RELATED DOCUMENTS AS PER THE SCHEDULE :

10.02.2025 (For all Colleges & U.G Depts. of R.D.W. University)

Yours sincerely,

Manojanki
27-1-25
CONTROLLER OF EXAMINATIONS
Controller of Examinations
R.D. Women's University
Bhubaneswar

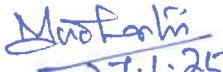
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Memo No. COE/Ex-01/ 168 /2025

Date: 27/01/25

Copy communicated to

1. The Heads, all U.G Departments, Rama Devi Women's University, BBSR.
2. The Comptroller of Finance, Rama Devi Women's University, BBSR
3. The Director, CDC, Rama Devi Women's University, BBSR
4. The Director, Sports Council, Rama Devi Women's University, BBSR
5. The Dy. Controller of Examinations, Rama Devi Women's University, BBSR
6. The P.S to VC for information of Vice-Chancellor
7. The IVY Baron Technologist, Bhubaneswar for information & necessary action
8. The Accounts Unit/Academic Unit/Affiliation Unit/Examination Unit, Rama Devi Women's University, BBSR for information & necessary action.
9. The OIC, Website RDW University.


27.1.25

CONTROLLER OF EXAMINATIONS

**Controller of Examinations
R.D. Women's University
Bhubaneswar**

