



ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବିଦ୍ୟା ବିହାର, ଭୁବନେଶ୍ୱର

**Rama Devi Women's University, Vidya Vihar,  
Bhubaneswar, Odisha-751022, Ph.no-0674-2542644,  
E-mail-[registrar@rdwu.ac.in](mailto:registrar@rdwu.ac.in), Website- <https://rdwu.ac.in>**

No. 6620 /Dt. 9.11.23

**Engagement of NCC Instructor:**

Applications are invited from eligible women candidates for the position of one NCC Instructor. The applicants are required to send soft copies of their CV, along with the photocopy of all the Mark sheets and Certificates to the following e-mail address:

E-mail id -[hod.ncc@rdwu.ac.in](mailto:hod.ncc@rdwu.ac.in)

The last date for receipt of applications is **20.11.2023**.

**Eligible candidates will be intimated through their respective email id regarding conduct of walk-in-interview.**

The period of engagement shall be initially for a period of one year & may be extended /renewed again subject to the satisfactory performance report from time to time. However, the University reserves the right to terminate the engagement without assigning any reason thereof.

**NCC Instructor**

**Essentials:**

1. Qualification: Graduate in any discipline with first class.
2. Age: Must be less than 25 years
3. NCC 'C' Certificate with minimum A Grade
4. Participation in Republic Day Camp
5. Physically fit

**Desired:**

- i. Computer literacy
- ii. Good communication skills (Writing Skills).
- iii. Office management skills (filing, records maintenance etc.)

**Remuneration:**

Consolidated salary of Rs.20,000/- per month.

**Documents required at the time of Interview:** Candidates are advised to come with their original certificates, grade card/mark sheets, experience certificates & recent colored passport size photograph etc., as well as two sets of Xerox copies of biodata and all relevant documents at the time of walk-in-interview. No TA/DA will be paid for attending the interview.

*Shapaba*  
Registrar 09/11/2023

Memo No. 6621 /Dt. 9.11.23

Copy to

1. CPGC / OIC, Website, with a request to upload this advertisement/Coordinator, NCC/ CoF /Dy. Registrar (Admin./Estt.) / OSD to V.C. for information and necessary action.
2. P.S. to Vice Chancellor for kind information of the Vice Chancellor.

*Shapaba*  
Registrar 09/11/2023